



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

19 APRIL 2022

PRESENT

Councillors

D Batten (Mayor)

A Walker (Deputy Mayor)

G Babbage via videoconference

A Bunter

I Freeth

P Mann

B Mockler

N Mudford

G Peart

Employees

D J Neeves
General Manager (via videoconference)

N J Alchin
Director Corporate Services

D Colwell
Director Infrastructure

L Mathieson
Director Planning & Environment

M Kouroulis
Community Engagement Officer

Proceedings of the meeting commenced at 4.01pm.

ATTENDANCE VIA AUDIO-VISUAL MEANS

Cr Babbage has requested to be able to attend the meeting via audio visual means.

RESOLVED 63/22	Cr Mockler / Cr Bunter
That approval be granted for Cr Babbage to attend the meeting via audio visual means.	

Proceedings in Brief

It was noted the General Manager was also joining the meeting via audio visual means.

LEAVE OF ABSENCE

Nil

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Cr Batten – *Gilgandra Community Garden Network*. Cr Batten’s wife is named as an interested member of the proposed Community Garden Network.

Cr Babbage – *Gilgandra Community Garden Network*. Cr Babbage is an interested member of the proposed Community Garden Network.

CONFIRMATION OF MINUTES

RESOLVED 64/22	Cr Walker/Cr Mudford
That the minutes of the Ordinary meeting held on 15 March 2022, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED 65/22	Cr Peart/Cr Mann
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none">• Mayoral Minute (a)• Offer to purchase land (c)• Executive Services Review (a)	

RESOLVED 66/22	Cr Peart/Cr Mann
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4.06pm.	

RESOLVED 71/22	Cr Peart/Cr Freeth
<p>That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.</p>	

(GO.CO.1)

AGED CARE COMMITTEE

SUMMARY

To consider the roles, responsibilities and future of the Aged Care Committee.

RESOLVED 72/22	Cr Bunter/Cr Mockler
<ol style="list-style-type: none">1. That Council establish a s355 Committee specific to all Aged Care Services offered by Council and that such committee be named "Gilgandra Lifestyles' Committee".2. That the membership of the committee be set at six Councillors and three industry experts covering clinical and quality standard compliance, governance and industry reform, residential aged care facility operations experience.3. That Cr Batten, Cr Mann, Cr Babbage, Cr Mudford, Cr Bunter, Cr Peart serve on the Gilgandra Lifestyles' Committee.4. That Council delegate the Gilgandra Lifestyles' Committee to establish the terms of reference for adoption by Council and the first meeting be held at the end of May.5. That subsequent meetings of the Gilgandra Lifestyles' Committee meetings be scheduled quarterly and align with Council's quarterly budget and operational review format, being the first week in May, August, November and February.6. That appropriate media be circulated.	

(GO.CO.1)

MAYORAL MINUTE - 6/22

AGED & COMMUNITY SERVICES AUSTRALIA NATIONAL SUMMIT

SUMMARY

To consider attendance as the 2022 Aged & Community Services Australia (ACSA) National Summit to be held in Canberra + online from 3-5 May 2022.

RESOLVED 73/22	Cr Batten
That Cr Mann attend the Conference with the General Manager.	

(GO.CO.1)

MAYORAL MINUTE - 7/22

MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities this year.

RESOLVED 74/22	Cr Batten
That the report be noted.	

(GO.CO.1)

COUNCIL COMMITTEES

SUMMARY

To consider Council Committees.

RESOLVED 75/22	Cr Walker/Cr Bunter
<ol style="list-style-type: none">1. That, pending an Executive Services Review of Orana Living, business previously dealt with by the Committee be reported direct to Council.2. That the membership structure of the Economic Development be confirmed and members invited to nominate for continuing representation.3. That, in lieu of continuing the Tooraweenah Management Committee, Council staff commence a consultative process with the community to develop a Tooraweenah Plan of Management.4. That the meeting schedule for the Sports Council be changed to six monthly, with Council staff meeting collectively with the sports groups to consult or discuss planned upgrades, management issues and bookings.5. That a letter of thanks be sent to all previous committee members for their contribution to the respective committees and outlining any changes.	

Proceedings in brief

It being 4.44pm, Mr Randall Medd entered the meeting.

(FM.AU.1)

AUDIT, RISK & IMPROVEMENT COMMITTEE

SUMMARY

To consider a proposal for a shared Audit, Risk and Improvement Committee arrangement between Coonamble, Warrumbungle and Gilgandra Shire Councils.

RESOLVED 76/22	Cr Mudford/Cr Mockler
1. That Council adopt the draft Audit, Risk and Improvement Committee Terms of Reference, included as an attachment.	
2. That Council adopt the draft Internal Audit charter included as an attachment.	
3. That Council appoint Cr Mann as the Non-voting Councillor Member of the Audit, Risk and Improvement Committee for the Council term, concluding at the next Local Government ordinary elections.	
4. That Council invite Expressions of Interest for one (1) Independent Prequalified Voting Joint Chair for both the Coonamble and Gilgandra Committees. Costs of advertising to be shared by both Councils.	
5. That, following conclusion of the Expression of Interest process, a report on the preferred Joint Chair be presented to Council for endorsement.	

(GO.ME.1)

COUNCILLOR SUPERANNUATION PAYMENTS

SUMMARY

To consider superannuation payments to Councillors.

RESOLVED 77/22	Cr Bunter/Cr Walker
That Council make superannuation payments to its councillors starting from the 1 July 2022.	

(CS.PL.1)

GILGANDRA HOUSING STRATEGY

SUMMARY

To seek adoption of the draft Gilgandra Housing Strategy following public exhibition.

RESOLVED 78/22	Cr Peart/Cr Mann
That the Gilgandra Housing Strategy, as presented, be adopted.	

(FM.BU.1)

RATES - ADDITIONAL SPECIAL VARIATION (ASV) APPLICATION

SUMMARY

To seek approval to lodge an application for an Additional Special Variation (ASV) with the Independent Pricing and Regulatory Tribunal (IPART) as outlined in the Office of Local Government (OLG) circular 22-07.

RESOLVED 79/22	Cr Mockler/Cr Peart
1. That Council lodge an application for an Additional Special Variation for an additional 1.80% increase in rating income making a total of a 2.5% increase.	
2. That the application state that the 2.5% increase is permanent.	
3. The amount of the additional income will be \$95,868 in the 2022/23 financial year.	
4. The special variation is required to continue to enable Council to fund ongoing operations and planned capital works.	
5. That Council acknowledge, based on previous years' rates increases, an increase of 2.5% in any one year is considered reasonable.	

Proceedings in brief

Mr Randall Medd left the meeting at 4.56pm.

(FM.BU.1)

RATE MODELS - 2022/23

SUMMARY

To present rate models for Council's consideration for the 2022/23 rating period.

RESOLVED 80/22	Cr Walker/Cr Peart
1. That, should Council's application for an ASV be approved, rate model 2 be included in the draft Revenue Policy for 2022/23.	
2. That, should Council's application for an ASV be refused, rate model 1 be included in the draft Revenue Policy for 2022/23.	

(FM.BU.1)

CHARGING FOR GILGANDRA WATER SUPPLY SERVICES 2022/23

SUMMARY

To determine a charging structure for Council's Gilgandra Water Supply Services for the 2022/23 rating year.

RESOLVED 81/22	Cr Peart/Cr Mann
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That Council adopt the proposed charging structure for 2022/23 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2022/23.

(FM.BU.1)

CHARGING FOR TOORAWEEAH WATER SUPPLY SERVICES 2022/23

SUMMARY

To determine a charging structure for Council's Tooraweenah Water Supply Service for the 2022/23 rating year.

RESOLVED 82/22	Cr Walker/Cr Mudford
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That Council adopt the proposed charging structure for 2022/23 and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2022/23.

(FM.BU.1)

SEWER CHARGING – 2022/23

SUMMARY

To determine a charging structure for Council's Sewerage Services for the 2022/23 rating year.

RESOLVED 83/22	Cr Bunter / Cr Freeth
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That Council adopt the proposed charging structure for 2022/23 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2022/23.

(FM.BU.1)

STORMWATER CHARGES 2022/23

SUMMARY

To present a proposed structure for 2022/23 for the Stormwater Management Service Charge.

RESOLVED 84/22	Cr Mudford/Cr Mockler
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That Council adopt the proposed charging structure for 2022/23 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2022/23.

(FM.BU.1)

WASTE MANAGEMENT CHARGES FOR 2022/23

SUMMARY

To determine a charging structure for Council's Waste Services for the 2022/23 rating year.

RESOLVED 85/22	Cr Peart/Cr Mudford
1. That Council adopt the proposed charging structure as set out in the above report and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2022/23.	
2. That Council's Revenue Policy includes relevant information stating that the Recycling Service is funded by the Domestic Waste Management Service Charge.	

(RD.PR.1)

LOCAL ROADS HIERARCHY PLAN REVIEW

SUMMARY

To present a draft review of the Local Roads Hierarchy Plan for public exhibition and comment.

RESOLVED 86/22	Cr Peart/Cr Walker
That Council commence public exhibition of the "Draft Local Roads Hierarchy Plan (Version 4)" inviting comment from the community for a period of 28 days.	

(RD.PR.1)

CAPITAL ROAD AND URBAN WORKS PROGRAM 2022/23

SUMMARY

To present the proposed 2022/23 Works Program for consideration and adoption.

RESOLVED 87/22	Cr Babbage/Cr Walker
That Option 1 of the 2022/23 Road Works Program, as presented, be adopted.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED 88/22	Cr Walker/Cr Peart
That the reports be noted.	

**PRECIS OF CATEGORY A CORRESPONDENCE –
GILGANDRA COMMUNITY GARDEN NETWORK**

SUMMARY

To advise of a request from the Gilgandra Community Garden Network to establish a community garden on Council owned or Crown Land.

RESOLVED 85/22	Cr Bunter/Cr Mockler
1. That Council support the concept of a Community Garden in principle.	
2. That the General Manager or his nominee be authorised to liaise with the Gilgandra Community Garden Network to determine a suitable location.	

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

RESOLVED 86/22	Cr Bunter/Cr Mudford
That receipt of the Category B correspondence be noted.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.27PM.

Cr D Batten
Mayor