

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 24 May 2022 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 19 April 2022

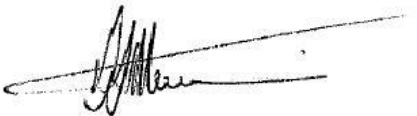
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Organisational Review (a)
 - Offer to Purchase Land (c)
 - Gilgandra Caravan Park (c)
 - Staff Leave (a)
- Procedural Motion to re-open meeting to Press and Public

10. Reports



David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 8/22
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities for the past month.

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25/4/22	Anzac Day service
26/4/22	Meet with Scott Barrett MLC discussions on issues relevant to Gilgandra
27/4/22	Official opening of Lucas Bridge by Hon Mark Coulton MP, member for Parkes
3/5/22	Hudson Pear Taskforce meeting Castlereagh Macquarie County Council bi-monthly meeting, Lightning Ridge
4/5/22	Tour of Lightning Ridge and inspection of Hudson Pear infestations and biosecurity breeding centre
5/5/22	Zoom meeting, NSW Independent Flood inquiry
10/5/22	Zoom meeting, Newell Highway Taskforce meeting from Coonabarabran
10/5/22	Council Workshop, Integrated Planning and Reporting documents
17/5/22	Council workshop, 2022/23 budget process
22/5/22	Tooraweenah Arthur Butler information day and progression of a permanent monument to Butler Airlines
24/5/22	Council workshop followed by May Council meeting

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MAYORAL MINUTE - 9/22
ANNUAL LOCAL ROADS CONFERENCE

SUMMARY

To seek endorsement for attendance at the Annual Local Roads Congress 2022 to be held in Sydney.

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The one day Annual Local Roads Congress 2022 will be held in Sydney on 6 June 2022. The four key topics this year are:

1. The capacity for regional councils to deliver an effective and safe local road network is based on grant funding and a skilled workforce with modern equipment. Changed to road reclassification in NSW will directly impact the council's ability to deliver the local road network in these difficult times.
2. What evidence from the transport industry tells us that fixing roads reduces the cost of goods to the freight industry and can impact businesses in many small communities across NSW?
3. The Fixing Country Bridges Program has been a great initiative but are we there yet with having sustainable and resilient local bridges?
4. What are the challenges and solutions to addressing the skills shortage in local government, especially in rural areas where jobs are held vacant. Are the right policies being created to close the gap?

Speakers include:

- The Hon Sam Faraway MLC, Minister for Regional Transport and Roads
- Cr Darriea Turley AM, President Local Government NSW
- Wendy Machin, Chair Regional, Road Transfer and NSW Road Classification Review
- Sal Petrocetto, CEO, National Heavy Vehicle Regulator

I would be interested in attending and would welcome the attendance of other interested councillors. The Director Infrastructure is unable to attend on this occasion.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That Council support the attendance of the Mayor and interested Councillors at the Annual Local Roads Congress 2022.

D Batten
Mayor

CAPITAL WORKS QUARTERLY UPDATE

SUMMARY

To provide an update on progress with the 2021-22 Capital Works Program as at 31 March 2022.

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The aim of this review is to provide a brief illustration of the current capital expenditure vs budget - how the project is tracking with some brief comments. A copy of this document is attached.

The Capital Works Program approximately 100 individual line items.

The estimated value of the 2021-22 Capital Works is **\$20,643,146** (as amended) across the whole of Council with **\$5,056,160.54** being spent as at the end of quarter which equates to 24.5% of the budget allocation with 75% of the year completed.

As with previous years, even with the involvement of external contractors, Council struggled to complete all items adopted in the budget. It is expected that a significant number of capital projects that will carry over into the 2022-23 financial year and shall be a consideration when 2022-23 budget preparations commence.

<u>Principal Activity</u>	Strengthened Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making 4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements.

RECOMMENDATION

That the report be noted.

David Neeves
General Manager

2021/22 QUARTERLY OPERATIONAL PLAN REVIEW TO 31 MARCH 2022

SUMMARY

To advise that the report on Council's 2021/22 Operational Plan as at 31 March 2022 has not been completed and will be presented to Council's June meeting.

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Due to current workload for all staff, the review of Council's Operational Plan for the March quarter has not been fully completed.

A decision has been made to hold over the report until the June meeting.

<u>Principal Activity</u>	Strategic Leadership Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2021/22 budget.
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements 2.1.1.2 Report Council's issues actions and achievements to the Community

RECOMMENDATION

That Council note the presentation of the 2021/22 Operational Plan Review for the quarter ended 31 March 2022 has been rescheduled to the June meeting.

N J Alchin
Director Corporate Services

QUARTERLY BUDGET REVIEW 31 MARCH 2022

SUMMARY

To detail the variances to the original estimates for the 2021/22 financial year as presented in the Quarterly Budget Review as at 31 March 2022. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

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List of Budget Changes Previously Adopted by Council

There have been no changes to the budget that have been previously adopted by Council to date.

Note	Description	When Done	Income Change	Expense Change	Resp.
1100	Corporate Support Income	Sept	\$40,273		DCorp
1100	Corporate Support Income	Dec	\$216,920		DCorp
1108	Civic Activities	Dec	\$16,640		DCorp
1121	Wages & Other Employee Costs	Dec		-\$99,000	DInf
1200	Fire Services Income	Sept	\$50,000		GM
1401	Domestic Waste Management Expenses	Dec		\$1,500	DEnv
1410	Other Waste Management Income	Sept	\$45,000		DEnv
1410	Other Waste Management Income	Dec	\$10,000		DEnv
1500	Wages & Other Employee Costs	Dec		-\$35,000	DComm
1510	Gilgandra Youth Service Income	Dec	\$15,000		DComm
1521	Gilgandra Community Care Expenses	Dec		\$2,500	DComm
1523	Gilgandra Community Transport Expenses	Dec		\$2,500	DComm
1540	Gilgandra PreSchool Income	Sept	-\$530,000		DComm
1541	Gilgandra PreScholl Expenses	Sept		-\$530,000	DComm
1641	Town Planning Expenses	Sept		\$50,000	DEnv
1650	Street Lighting Income	Sept	\$78,928		DInf
1700	Gilgandra Library Income	Sept	\$1,733		DComm
1701	Gilgandra Library Expenses	Sept		\$1,840	DComm
1800	Building Control Income	Dec	\$1,000		DEnv
1911	Rural Roads Expenses	Sept		\$2,695,593	DInf
2013	Economic Development Income	Dec	\$16,500		DCorp
2014	Economic Development Expenses	Sept		\$50,000	DCorp
2014	Economic Development Expenses	Dec		\$16,500	DCorp
2051	Lease Income - Staff	Dec	\$25,000		DCorp
2801	Financial Assistance Grant	Sept	-\$1,988,275		DCorp
2900	Transfers from Reserves	Sept	\$8,976,592		Various

2900	Transfers from Reserves	Dec	\$764,455		Various
2903	Capital Income	Sept	\$381,546		Various
2903	Capital Income	Dec	\$3,593,911		Various
2904	Capital Expenditure	Sept		\$4,426,812	Various
2904	Capital Expenditure	Dec		\$5,624,578	Various
2905	Loan Income	Dec	\$1,000,000		DCorp
	General Fund	Sept	\$7,055,797	\$6,694,245	
	General Fund	Dec	\$5,659,426	\$5,513,578	
3000	Water Supply	Dec	\$50,000	\$50,000	DInf
5000	Orana Living	Sept	\$943,363	\$928,572	DComm
5000	Orana Living	Dec		-\$360,000	DComm
6000	Carlinda Enterprises	Sept	-\$30,500	-\$18,813	DComm
6000	Carlinda Enterprises	Dec	-\$39,000	\$73,500	DComm
7000	Cooee Villa Units	Sept		\$9,992	DComm
7000	Cooee Villa Units	Dec		\$4,000	DComm
7500	Home Care Packages	Dec		\$3,000	DComm
8000	Cooee Lodge	Sept	\$340,000	\$346,712	DComm
8000	Cooee Lodge	Dec	\$100,000	\$111,600	DComm
8500	Jack Towney Hostel	Sept	\$386,764	\$391,813	DComm
8500	Jack Towney Hostel	Dec		\$5,000	DComm
	All Council	Sept	\$8,695,424	\$8,352,521	
	All Council	Dec	\$5,770,426	\$5,390,678	

Result

The overall result for General Fund for this review as at 31 March 2022 is a \$529,665 increase to the estimated deficit at year end to an estimated result of a \$630,479 deficit (depreciation not included).

Water Fund has a \$21,836 increase in the estimated deficit at year end to an estimated result of a \$134,214 deficit (depreciation not included).

Sewer Fund has a \$115,874 decrease to the estimated deficit at year end to an estimated result of a \$60,982 surplus (depreciation not included).

Orana Living has a \$22,000 decrease to the estimated surplus at year end to an estimated result of a \$628,297 surplus (depreciation not included).

Carlinda Enterprises has a \$20,000 decrease to the estimated deficit at year end to an estimated result of an \$61,344 deficit (depreciation not included).

Cooee Villa Units has no change to the estimated result of a \$7,377 deficit (depreciation not included).

Home Care Packages has no change to the estimated result of an \$11,470 surplus (depreciation not included).

Cooee Lodge Hostel has a \$25,500 decrease to the estimated deficit at year end to an estimated result of a \$180,636 deficit (depreciation not included).

Jack Towney Hostel has no change to the estimated result of a \$14,765 surplus (depreciation not included).

The overall result for this review as at 31 March 2022 is a \$437,627 decrease to the estimated surplus at year end for Council as a whole to an estimated result of a \$324,036 deficit (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1000 (page 1 QBR)

Councillors

\$11,299 less expense

Responsible Officer: Director Corporate Services

A reduction in Councillor fees due to there being one position short for a portion of the year.

Note 1100 (page 2 QBR)

Corporate Support Income

\$45,000 additional income

Responsible Officer: Director Corporate Services

Additional income allocated for traineeships (\$35,000) and parental leave (\$10,000).

Note 1105 (page 2 QBR)

IT Expenses

\$10,000 additional expense

Responsible Officer: Director Corporate Services

An additional allocation to cover the cost of necessary software license renewals that occur every 3 years.

Note 1106 (page 2 QBR)

Administration – Property Expenses

\$20,000 additional expense

Responsible Officer: Director Corporate Services

The \$20,000 is required to carry out repairs / upgrade the air conditioning unit that services the main administration building.

Note 1121 (page 2 QBR)

Wages & Other Employee Costs

\$56,500 less expense

Responsible Officer: Director Infrastructure

The savings of \$56,500 is made up of less than estimated wages for the Infrastructure department (\$86,500) and an increase in wages allocated to training (\$30,000).

Note 1124 (page 2 QBR)

Plant Running Expenses

\$269,000 additional expense

Responsible Officer: Director Infrastructure

As a result of wet weather and the inability of major plant to be used, the income generated from plant hire rates has been reduced by \$699,000 (from \$2,716,715 to \$2,014,715) while the plant running costs have been reduced by \$430,000 (from \$1,407,298 to \$977,298).

Note 1410 (page 4 QBR)

Other Waste Management Income

\$50,000 additional income

Responsible Officer: Director Planning & Environment

An increase in the income from the sale of scrap steel collected at the Waste Facility. This is offset by a transfer to reserves on page 10.

Notes 1520 & 1521 (page 5 QBR)

Gilgandra Community Care Income

Gilgandra Community Care Expenses

\$32,289 additional income

\$3,000 additional expense

Responsible Officer: Director Community Services

An increase in income (\$32,289) offset by an increase in expenses (\$30,000) of the same amount except for a reduction of \$27,000 in Covid related costs.

Notes 1640 & 1641 (page 6 QBR)

Town Planning Income

Town Planning Expenses

\$10,000 additional income

\$40,000 less expense

Responsible Officer: Director Planning & Environment

An additional \$10,000 in DA fees plus a reduction in expenses of \$40,000 for the non spend of a grant received in 20/21 and was transferred from reserves. The combined \$50,000 is offset by the reduction in transfers from reserves on page 10.

Notes 1910 & 1911 (page 8 QBR)

Rural Roads Income

Rural Roads Expenses

\$3,000,000 less income

\$3,250,578 less expense

Responsible Officer: Director Infrastructure

It is anticipated that not all flood damage works will be completed in the current financial year. As a result, the expected income has been reduced by \$3,000,000 with the expenses reduced by the same amount. The expenses have also been reduced by \$450,000 as this amount will be spent on the Jacks Creek Bridge within the capital projects area. As a result, the reduction in the expenses here is offset by an increase in capital expenses on page 11.

The sealed roads estimate has been reduced by \$217,664 and is offset by and increased estimate for Improving Country Roads of \$417,086 (a further \$199,422 comes from the capital estimate for Additional Rural Roads Capital Expenses on page 11).

Notes 1920 & 1921 (page 8 QBR)

Regional Roads Income

Regional Roads Expenses

\$25,669 less income

\$25,669 less expense

Responsible Officer: Director Infrastructure

The estimated income has been reduced to reflect the actual income to be received and the expenses have also been reduced accordingly.

Notes 1932 & 1933 (page 8 QBR)

On Cost Charges Profit

Contract Expenses

\$300,000 additional income

\$600,000 additional expense

Responsible Officer: Director Infrastructure

Additional income of \$300,000 and additional expense of \$600,000 results in a net reduction of the estimated profit from RMS contract works of \$300,000. This is due to a tightening from the RMS on profit margins, so, while the estimated value of works have increased, the profit to be earned from the works overall will decrease.

Note 1941 (page 8 QBR)

Roads to Recovery Expenses

\$44,321 additional expense

Responsible Officer: Director Infrastructure

Additional expense of \$44,321 is offset by a reduction in expense on the Lucas Bridge capital estimate on page 11. A portion of the Lucas Bridge project was funded by an allocation from Roads to Recovery (being \$765,428). The total allocation reported to the Roads to Recovery Authority was \$721,107 and, as a result, the remaining \$44,321 is required to be spent elsewhere.

Note 2000 (page 9 QBR)

Caravan Park Income

\$3,302 less income

Responsible Officer: Director Corporate Services

It is proposed that the rental of the caravan park be reduced to reflect the period of time that the park was closed. To be reported to Council separately.

Notes 2010 & 2011 (page 9 QBR)

Cooee Heritage Centre Income

Cooee Heritage Centre Expenses

\$23,750 less income

\$23,750 less expense

Responsible Officer: Director Corporate Services

Reduced income offset by reduced expenses of the same amount.

Note 2013 (page 9 QBR)

Economic Development Income

\$4,000 less income

Responsible Officer: Director Corporate Services

An allocation of \$4,000 was included in the budget for a Business Buy-In Program however this has not eventuated.

Notes 2017 & 2018 (page 9 QBR)

Inland Rail Income

Inland Rail Expenses

\$75,000 less income

\$25,000 less expense

Responsible Officer: General Manager

The budget for the income from ARTC for professional services was \$150,000. This will now be \$75,000. Also, the budget for professional services costs was \$100,000 and this will now be \$75,000 to match the income.

Notes 2040 & 2042 (page 9 QBR)

Private Works Income

Private Works Expenses

\$226,000 less income

\$158,000 less expense

Responsible Officer: Director Infrastructure

The original budget allowed for \$266,700 in income against \$190,500 in expenses resulting in a profit of \$76,200. The level of private works conducted during the course of the year has been significantly lower than originally estimated. As a result, the income has been reduced by \$226,000 against a reduction in expenses of \$158,000 resulting in a reduction of the estimated profit of \$68,000.

Note 2052 (page 9 QBR)

Other Expenses

\$3,000 additional expense

Responsible Officer: Director Corporate Services

An additional allocation of \$3,000 is required for the lease of 4 Dudley Street for staff housing purposes.

Notes 2800 & 2802 (page 9 QBR)

General Rates Income

Pensioner Rebate Grant

\$16,521 additional income

\$3,501 less income

Responsible Officer: Director Corporate Services

An increase in general rate income through a reduction in the pensioner rebate estimate of \$5,521 but this is partly offset by a reduction in the pensioner rebate received of \$3,501. There is also an additional \$11,000 in debt recovery legal charges (from \$1,000 to \$12,000) as the initial estimate was inadequate.

Note 2801 (page 9 QBR)

Financial Assistance Grant

\$3,361,254 additional income

Responsible Officer: Director Corporate Services

Council has received a forward payment of a portion of the grant applicable to the 22/23 year. As it relates to next year, this amount is offset by a transfer to reserves on page 10.

Note 2900 (page 10 QBR)

Transfers from Reserves

\$269,228 less income

A full list of the transfers from reserves is as follows (the responsible officer is shown in brackets):

- Cooee Heritage Centre (DCorp): \$5,413 less income offset by other variances that will be further explained by the capital project comments.
- Town Planning Grant (DCorp): \$50,000 less income offset by additional operating income and less operating expense on page 6.

Note 2901 (page 10 QBR)

Transfers to Reserves

\$3,465,543 additional expense

A full list of the transfers to reserves is as follows (the responsible officer is shown in brackets):

- Financial Assistance Grant (DCorp): \$3,361,254 additional expense offset by additional income on page 9.
 - Gilgandra Community Care (DComm): \$29,289 additional expense offset by additional income on page 5.
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- Scrap Steel (DEnv): \$75,000 additional expense partly offset by additional income on page 4 (\$50,000) with the remaining \$25,000 being additional income voted in at the September QBR.

Note 2903 (page 11 QBR)

Capital Income

\$1,594,917 less income

Following is a listing of the capital income variances (the responsible officer is shown in brackets):

- Grants – Graincorp South Industrial Precinct & Intersections (GM): \$2,000,000 less income offset by less capital expense on page 12 of the same amount due to the project going over into the next financial year.
- Grants – Community Building Partnerships (DCorp): \$81,818 additional income as this grant monies was not included in previous estimate calculations.
- Grants – Lions In Kind for CHC (DCorp): \$4,000 additional income which offsets additional capital expense on page 11.
- Grants – Regional Tourism Activation for CHC (DCorp): \$305,450 additional income which offsets additional capital expense on page 11.
- Contribution – Water Bore Project – Inland Rail (GM): \$200,000 less income offset by less capital expense on page 12 of the same amount due to the project going over into the next financial year.

Note 2904 (pages 11 & 12 QBR)

Capital Expenditure

\$1,704,706 less expense

Following is a listing of the capital expenditure variances (the responsible officer is shown in brackets):

Lucas Bridge (DInf)

\$44,321 less expense as per the comments for Roads to Recovery on page 9 and offset by additional expense of the same amount.

Cooee Heritage Centre (DCorp)

\$304,037 additional expense.

As reported to Council, the total cost for this project is \$3,079,484. Of this, \$156,856 has been spent in previous years which leaves a budget of \$2,922,628. This is made up of the main budget of \$2,620,628 plus \$200,000 in LRCI 1 funding and \$102,000 in LRCI 2 funding.

The budget of \$2,922,628 is funded by the following:

- Transfer from CHC reserves on page 10 of \$506,959
 - Transfer from Southern Phone reserves on page 10 of \$300,000
 - Regional Cultural Fund grant on page 11 of \$754,219
 - Contribution from Orana Living on page 11 of \$750,000
 - Lions In Kind on page 11 of \$4,000
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- Regional Tourism Activation grant on page 11 of \$305,450
- LRCI 1 allocation of \$200,000 on page 12
- LRCI 2 allocation of \$102,000 on page 12

The \$304,037 additional expense is offset by additional capital income of \$4,000 for the Lions in kind and \$305,450 for the Regional Tourism grant both on page 11 less the reduced transfer from reserves of \$5,413 on page 10.

Additional Rural Roads Capital Renewals (DInf)

\$199,422 less expense offset by additional Rural Roads – Improving Country Roads expenses on page 8.

Jacks Creek Bridge (DInf)

\$450,000 additional expense to complete the project and it is offset by reduced rural roads flood damage expenses on page 8.

Sporting & Recreation Precinct (DCorp)

\$15,000 less expense for a savings in this project to this stage.

Water Bore Project (GM)

\$200,000 less expense to match the reduced capital income on page 11. This scope of this project remains the same but it is expected that it will carry over into the next financial year.

Graincorp Industrial Precinct (GM)

\$2,000,000 less expense to match the reduced capital income on page 11. This scope of this project remains the same but it is expected that it will carry over into the next financial year.

LRCI 1 Doorroombah Rd & LRCI 1 Cooee Heritage Centre (DInf & DCorp)

A transfer in the allocation of \$69 between the two projects to match the LRCI submission and approval.

Note 3000 (page 14 QBR)

WATER SUPPLY

\$91,912 less income

\$70,076 less expense

Responsible Officer: Director Infrastructure

The reduced income is due to an anticipated reduction in water usage income (\$100,000) due to the wet weather. There are small increases in interest income (\$7,000) and sundry income (\$1,088).

The anticipated reduction in water production has led to operating savings totalling \$197,937. There is a small increase in costs of \$2,000 for other expenses while there is also an increase in capital costs of \$125,861 for the establishment of bore number 9.

Note 4000 (page 15 QBR)

SEWERAGE SERVICES

\$940,653 less income

\$1,056,527 less expense

Responsible Officer: Director Infrastructure

There is an \$8,000 increase in interest income along with a \$648,653 reduction in grant funding. There is also a reduction in loans income of \$300,000.

The combined \$948,653 income reduction is offset by reduced capital expenses for the new Sewer Treatment Plant of \$865,000 and reduced loan repayments of \$191,527 (\$74,271 in interest and \$117,256 in principal). This is due to the project not commencing this year.

There is also a \$60,000 transfer of budget from the pump station upgrade to the mains replacement allocation.

Note 5000 (page 16 QBR)

ORANA LIVING

\$22,000 additional expense

Responsible Officer: Director Community Services

There are a number of movement of budget allocations with the income area that have no effect on the bottom line overall.

There are also a number of movements within the expenses allocations with the net result being a \$22,000 increase.

Note 6000 (page 17 QBR)

CARLGINDA ENTERPRISES

\$20,000 less expense

Responsible Officer: Director Community Services

The reduction is due to the allocation of \$20,000 for the operating costs of the proposed tree nursery not required this year.

Note 7000 (page 18 QBR)

COOEE VILLA UNITS

Responsible Officer: Director Community Services

No changes for this review.

Note 7500 (page 19 QBR)

HOME CARE PACKAGES

Responsible Officer: Director Community Services

No changes for this review.

Note 8000 (page 20 QBR)

COOEE LODGE

\$117,527 additional income

\$92,027 additional expense

Responsible Officer: Director Community Services

The additional income is due to grant income of \$27,527 for the extra aged care workers payment. This is offset by additional wages of the same amount. There is also further funding of \$100,000 for covid related expenses and a reduction of \$10,000 in interest income.

There are ins and outs across the board in operating expenses but the main increase is \$107,527 in wages which includes the \$27,527 for the extra aged care workers payment.

Note 8500 (page 21 QBR)

JACK TOWNEY HOSTEL

Responsible Officer: Director Community Services

No changes for this review.

Finance Manager's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$608,214 deficit (depreciation not included). This review indicates an estimated result of a \$630,479 deficit (depreciation not included) which is a worsening of \$22,265. This result should be viewed as being unsatisfactory compared to the original budget.

Should Council wish to take remedial action, requested expenditure variances totalling \$22,265 should be refused.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$112,378 deficit (depreciation not included). This review indicates an estimated result of a \$134,214 deficit (depreciation not included) which is a worsening of \$21,836. This result should be viewed as being unsatisfactory compared to the original budget.

Should Council wish to take remedial action, requested expenditure variances totalling \$21,836 should be refused.

Sewer Fund

The original budget estimate for Sewer Fund was an end of year result of a \$54,892 deficit (depreciation not included). This review indicates an estimated result of a \$60,982 surplus (depreciation not included) which is an improvement of \$115,874. This result should be viewed as being satisfactory compared to the original budget.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$275,506 surplus (depreciation not included). This review indicates an estimated result of a \$628,297 surplus (depreciation not included) which is an improvement of \$352,791. This result should be viewed as being satisfactory compared to the original budget.

Carlginda Enterprises

The original budget estimate for Carlginda Enterprises was an end of year result of a \$42,843 surplus (depreciation not included). This review indicates an estimated result of a \$61,344 deficit (depreciation not included) which is a worsening of \$104,187. This result should be viewed as being unsatisfactory compared to the original budget.

The estimated result of a deficit of \$61,344 can be alleviated significantly through the removal of the \$73,500 contribution to General Fund. While this will be of benefit to Carlginda Enterprises, it will have a negative impact on the General Fund.

Cooee Villa Units

The original budget estimate for Cooee Villa Units was an end of year result of a \$6,615 surplus (depreciation not included). This review indicates an estimated result of a \$7,377 deficit (depreciation not included) which is a worsening of \$13,992. This result should be viewed as being unsatisfactory compared to the original budget.

Due to the relatively small amount in question, no remedial action is considered necessary.

Home Care Packages

The original budget estimate for Home Care Packages was an end of year result of a \$14,470 surplus (depreciation not included). This review an estimated result of an \$11,470 surplus (depreciation not included) which is a worsening of \$3,000. This result should be viewed as being unsatisfactory compared to the original budget.

Due to the relatively small amount in question, no remedial action is considered necessary.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$187,824 deficit (depreciation not included). This review indicates an estimated result of a \$180,636 deficit (depreciation not included) which is an improvement of \$7,188. This result should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$14,814 surplus (depreciation not included). This review indicates an estimated result of a \$14,765 surplus (depreciation not included) which is a worsening of \$49. This result should be viewed as being unsatisfactory compared to the original budget.

While the budget position is a worsening, the estimated result is still a surplus. No remedial action is considered necessary.

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$609,060 deficit (depreciation not included). This review indicates an estimated result of a \$324,036 deficit (depreciation not included) which is an improvement of \$285,024. This result should be viewed as being satisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2019/20 and 2020/21 are actual ratios for Council's information while those for 2021/22 are an estimate only until the financial statements are completed and are subject to change.

	Benchmark	2021/22	2020/21	2019/20
Operating Performance Ratio	> 0.00%	1.20%	0.96%	7.22%
Own Source Revenue Ratio	> 60.00%	64.00%	63.97%	70.23%
Unrestricted Current Ratio	> 2.00:1	4.22:1	3.86:1	4.04:1
Debt Service Cover Ratio	> 3.00 x	7.51 x	7.00 x	9.90 x
Rates & Charges Outstanding	< 10.00%	7.22%	8.55%	11.73%
Cash Expense Cover Ratio	> 6.00 x	12.75 x	11.42 x	14.54 x
Building & Infrastructure Renewal Ratio	> 100.00%	101.00%	147.73%	151.93%
Renewal Backlog Ratio	< 2.00%	1.70%	1.89%	1.10%
Required Maintenance Ratio	> 1.00	1.00	1.06	0.91

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Review of Annual Budget

Delivery Program Actions

4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 24 MAY 2022

RECOMMENDATION

That, subject to any decisions on the recommendations as reported, the Quarterly Budget Review document and report as at 31 December 2021 be adopted.

N J Alchin
Director Corporate Services

COMMUNITY STRATEGIC PLAN 2032

SUMMARY

To present Council's draft 2032 Community Strategic Plan 2032 to go on public exhibition

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The Community Strategic Plan 2032 guides the future direction of our community over the next 10 years, and shares the vision and aspirations for the future of the Gilgandra Region.



To assist in drafting this plan a significant consultation process was carried out to seek community input.

Community Sessions:

In October 2021 Council conducted a community survey and has recently followed up with a series of community consultation sessions at Armatree, Tooraweenah, Cobboco and Gilgandra to discuss planning for the future of our Region, and proposed major projects with intergenerational benefits.

Summary of findings:



FAQs:

Separately attached is a summary of Frequently Asked Questions and Answers from these sessions.

Submissions received:

Copies of subsequent submissions received are also separately enclosed. A summary of the submissions received is outlined below:

- Lester Thurston
 - Tooraweenah and Armatree villages included in tourism planning
 - Development of a Tooraweenah hub/shop service centre
 - Development of vacant blocks
 - Development of additional building blocks in Tooraweenah
 - Consideration of a potable water supply for Tooraweenah

- Janelle Quilter
 - Reconsider Councils trial of “Freedom Camping” in Gilgandra

- Anne Alison
 - Regional road opportunity Mendooran via Tooraweenah to Coonamble
 - Tooraweenah community store
 - Formation of producer groups to convene field days, workshops and webinars

- Cr Ash Walker (based on feedback within the Armatree community)
 - Regular mowing and maintenance of Armatree village
 - Completing the “Big Armatree” project
 - Cleaning out table drains in Armatree
 - Lighting for the “Big Armatree”
 - Silo Art in Gilgandra and Armatree
 - Tree planting with the Armatree community
 - Including blocks in Armatree in Councils Housing Strategy
 - Sealing short sections of rural roads in front of houses.

Council also invited input through a Have Your Say page on our web site with the following people responding:

- Phillip Yeo
 - Electric car charging station for Gilgandra

 - Roy Duncan
 - Pedestrian access over the railway line in Warren Road is too tight for gophers

 - Bob Rogers
 - Bringing local agriculture and the town together to form value adding businesses
 - Improvements to the Castlereagh River , footbridges, circular walks and clean up of vegetation
 - Additional trees and shade in the Gilgandra CBD
-

Councillor priorities:

- Communications and community engagement
- Corporate and governance process
- Infrastructure delivery
- People and culture
- Beautification and town presentation
- Economic development/activation
- Roads and infrastructure
- Workforce strategy

This feedback has been considered when developing the draft Community Strategic Plan and associated Delivery Program and individual responses will be provided to each of the people that made a submission.

Next steps:

The draft plan is separately included with this business paper and will be placed on public exhibition for a period of twenty eight (28) days to provide a further opportunity for community feedback through social media, newspaper, radio, website, community and business emails and letterbox drop.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	In line with Council's Community Engagement Strategy
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

RECOMMENDATION

1. That the community input received at the recently conducted round of community consultation sessions be noted and individual responses provided.
2. That the draft 2032 Community Strategic Plan be placed on public exhibition for a period of 28 days.

N J Alchin
Director Corporate Services

DELIVERY PROGRAM AND OPERATIONAL PLAN 2022/23-2024/25

SUMMARY

To consider the draft Delivery Program and Operational Plan for 2022/23-2024/25 to go on public exhibition.

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Council is required to adopt a Delivery Program (DP) and Operational Plan (OP) that detail actions to be taken over this term of Council to achieve the Strategies and Outcomes identified in the Community Strategic Plan 2032.

In the past the DP and OP have been presented as separate documents. However in the interest of creating a streamlined, modernised and user friendly strategic planning process these documents have been combined into one.

The draft plan is separately included with this business paper and will be placed on public exhibition for a period of twenty eight (28) days to provide an opportunity for community feedback through social media, newspaper, radio, website, community and business emails and a letterbox drop

The draft includes:

- 2022/23-2024/25 Actions
- 2022/23- 2024/25 Budget Estimates
- 2022/23 Rates and Charges Levy
- 2022/23 Fees and Charges

Principal Activity

Respected Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

3.2.1.1

Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

3.4.1.1

Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 24 MAY 2022

RECOMMENDATION

That the draft 2022/23-2024/25 Delivery Program and Operational Plan be placed on public exhibition for a period of 28 days.

N J Alchin
Director Corporate Services

LONG TERM FINANCIAL PLAN 2022/23 – 2031/32

SUMMARY

To consider the draft Long Term Financial Plan for 2022/23-2031/32 to go on public exhibition.

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Council is required to have a Long Term Financial Plan (LTFP) that covers a minimum of 10 years. The overall objective of the LTFP is to express, in financial terms, the activities Council will undertake to provide a sound basis for strategic decision making. The LTFP will also guide the future strategies and actions of Council to ensure that it continues to operate in a manner that achieves financial sustainability.

The draft 2022/23-2031/32 plan is separately included with this business paper and will be placed on public exhibition for a period of twenty eight (28) days to provide an opportunity for community feedback through social media, newspaper, radio, website, community and business emails and a letterbox drop

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements 3.4.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

RECOMMENDATION

That the draft Long Term Financial Plan 2022/23-2031/32 be placed on public exhibition for a period of 28 days.

N J Alchin
Director Corporate Services

2022/23 to 2025/26 BUDGET REPORT

SUMMARY

To present a report on the draft 2022/23 to 2025/26 budget for all Council funds and detail matters considered in preparation of same.

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Introduction

The draft 2022/23 budget has been prepared following extensive discussion with Council in a series of workshops and reflects a continuation of the existing range of services with minimal increases in costs in most areas.

There has been a significant increase in IT charges cost to the various operations of Council, an additional cost associated with the Organisational Review, an expected increase in wages as a result of the review and an increase in town planning costs to allow for a review of the LEP.

The budget has been prepared on the basis of Council taking the full rate peg increase of 0.7% plus an additional 1.8% (making 2.5% in total) in a special variation application. At the time of writing, the outcome of the application was unknown. The 2.5% increase equates to an additional \$133,138 in income for 2022/23 compared to the 2021/22 year.

Councils are required to adopt and advertise a draft Operational Plan which includes its Revenue Statement (including fees and charges) and Budget for 28 days prior to its adoption by 30 June each year. Council's budget is developed across General Fund, Water & Sewer Funds and the various community services – Orana Living, Carlginda Enterprises and Aged Care (Cooee Lodge Hostel and Villa Units, Jack Towney Hostel and Home Care Packages).

In reports to the April 2022 meeting, Council adopted proposed rating and charging structures for general rating categories along with water, sewer, waste and stormwater and these have been included in the draft document.

Major works planned in 2022/23 include:

- Major IT upgrades
 - Graincorp South Industrial Precinct
 - Aeropark Residential Subdivision
 - River Restoration Project
 - Water Bore Project – Inland Rail
 - Stronger Country Communities Fund Round 4
 - Miller Street Plaza upgrades
 - The Gil Events & Activities
 - All Abilities Access & Disability Inclusion Action Plan projects
 - Rural Roads Capital Renewals
-

- Continued Upgrade to the Cooee Heritage Centre
- Greenery Strategy & Action Plan
- Upgrade of Water Pump Stations
- Upgrade of Sewer Pump Station
- Commencement of the New Sewer Treatment Plant
- Planning of Construction of Disability Housing

A number of other smaller projects have been identified and are also included for Council's consideration.

The Water, Sewer, Orana Living, Cooee Villa Units, Home Care Packages and Jack Towney Hostel budgets indicate surplus results. The planned operations of General Fund, Carlinda and Cooee Lodge project deficit results.

GENERAL FUND (pages 1 to 22)

Governance - Councillors (page 1)

The \$296,813 estimate for 2022/23 (\$280,373 in 21/22) includes the mayoral fee, councillor fees, councillor expenses, IT costs, training costs, superannuation and an internal administration charge. The previous year included an allocation for election costs while this year includes a new allocation for superannuation and significantly increased IT costs.

Corporate Support Income (page 2)

This estimate for 2022/23 is made up of the following:

- \$46,170 for workers compensation claims;
- \$50,000 for insurance rebates;
- \$9,000 for rating certificate income;
- \$20,000 for sundry income items;
- \$13,900 for parental leave funding;
- \$112,301 for training income; and
- \$4,634 for the LIRS interest subsidy on the applicable loans.

For the following three years, these amounts increase in line with the projected CPI except for the LIRS interest subsidy which ends in 22/23.

Wages & Other Employee Costs - Corporate Support (page 2)

The estimate for Wages - Corporate Support (administration area) have been calculated by taking each employee's current weekly wage, multiplying it by 48 weeks and increasing it by an additional 2.0% being the estimated award increase for 2022/23.

All wages attract an additional oncost percentage to cover the cost of employees such as superannuation, workers compensation and leave entitlements and allocate that cost across the areas where the employees work. In this instance, the employees are costed to administration. The oncost percentage for 2022/23 remains at 38.27% although the superannuation percentage has increased from 10% to 10.5%. This increase has been absorbed in the existing oncost percentage.

The Distribution of Administration line is the net transfers of administration wages across all areas of Council. The amounts are calculated by each employee allocating where their time is spent across the organisation. The percentage of their annual wage estimate is then included in the costs of the nominated area.

An additional \$300,000 has been included in 22/23 with the 23/24 and 24/25 years allocated an additional \$100,000 each year (\$500,000 in total) to meet costs associated with an organisational review. There has also been an additional \$245,000 added to the wages estimate to allow for expected additional resources as a result of the review.

Interest on Borrowings (page 2)

The following table outlines all General Fund loans and repayments over the next four years:

Loan No.	Purpose	Amount	P or I	2022/23	2023/24	2024/25	2025/26
304	Terrabile Creek Bridge	1,200,000	Pri. Int.	143,886.01 10,931.70			
309	Gumin Bridge	1,040,000	Pri. Int.	66,816.79 19,363.63	68,788.86 17,391.56	70,819.14 15,361.28	72,909.34 13,271.08
310	Park Toilet, Wallum'wang & Luckies G Bridges	1,312,000	Pri. Int.	132,698.71 20,515.03	136,776.87 16,436.87	140,980.38 12,233.36	145,313.07 7,900.67
311	SES Premises	156,000	Pri. Int.	40,629.42 722.58			
312	Works Depot	2,000,000	Pri. Int.	122,464.80 32,980.92	124,975.83 30,469.89	127,538.54 27,907.38	130,153.39 25,292.33
313	Work Depot	1,467,000	Pri. Int.	88,039.87 29,843.97	90,254.63 27,629.21	92,525.09 25,358.75	94,852.68 23,031.16
314	Library Hub	1,000,000	Pri. Int.	53,766.58 30,000.00	55,379.58 28,387.00	57,040.97 26,725.62	58,752.19 25,014.39
315	Graincorp & Aeropark Subdivision	3,500,000	Pri. Int.	181,387.74 122,500.00	187,736.31 116,151.43	194,307.08 109,580.66	201,107.83 102,779.91
316	Inland Rail Housing	5,000,000	Pri. Int.		249,705.50 200,000.00	259,693.72 190,011.78	270,081.47 179,624.03
317	Relocate Admin Building & Medical Units	2,500,000	Pri. Int.				
318	Combined Sports Centre	1,000,000	Pri. Int.				83,290.94 40,000.00
General Fund Repayments:				829,689.92	913,617.58	942,904.92	1,056,460.91
				266,857.83	436,465.96	407,178.83	416,913.57
				1,096,547.75	1,350,083.54	1,350,083.75	1,473,374.48
General Fund Ratio:				6.84%	8.22%	8.02%	8.53%

The above Debt Service Ratio is calculated using the actual income generated from the 2020/21 year. This level of income will vary in the 2021/22 and 2022/23 years and, as a result, the Debt Service Ratio should be used as a guide only.

Administration Expenses (page 2)

All costs have been increased in line with CPI compared to the previous years except for an additional \$40,000 allocated for Audit Risks and Improvement Committee fees.

IT Income & Expenses (page 2)

The IT income estimate for 22/23 has increased significantly due to an increase in investment for Information Communications Technology (ICT) related infrastructure and support. The estimate of \$1,393,992 is offset by a \$1,000,000 capital allocation and \$610,170 in IT expenses less the internal charge of \$216,178 allocated to Administration.

The \$1,393,992 is collected from all areas of Council operations according to the number of users. The cost to each area is as follows:

Description	21/22	22/23	23/24	24/25	25/26
Internal IT Costs - Councillors	19,521	74,545	101,809	75,611	49,427
Internal IT Costs - Corporate Support	56,609	216,178	295,245	219,271	143,337
Internal IT Costs - Engineering & Works	66,371	253,454	346,155	257,081	168,053
Internal IT Costs - Projects	11,713	44,728	61,088	45,368	29,657
Internal IT Costs - Health Administration	27,328	104,361	142,531	105,854	69,196
Internal IT Costs - Community Services	5,856	22,364	30,544	22,684	14,829
Internal IT Costs - Gilgandra Youth Service	9,760	37,272	50,905	37,806	24,713
Internal IT Costs - Gilgandra Community Care	11,713	44,728	61,088	45,368	29,657
Internal IT Costs - Government Access Centre	15,617	59,637	81,448	60,490	39,542
Internal IT Costs - Public Libraries	3,904	14,908	20,361	15,121	9,885
Internal IT Costs - Swimming Pools	1,952	7,456	10,183	7,563	4,944
Internal IT Costs - Gymnasium	1,952	7,456	10,183	7,563	4,944
Internal IT Costs - Cooee Heritage Centre	5,856	22,364	30,544	22,684	14,829
Internal IT Costs - Economic Development	1,952	7,456	10,183	7,563	4,944
Internal IT Costs - Orana Living	68,322	260,906	356,332	264,639	172,994
Internal IT Costs - Carlginda	7,808	29,816	40,722	30,243	19,770
Internal IT Costs - Cooee Lodge	39,041	149,089	203,618	151,223	98,854
Internal IT Costs - JTH	9,760	37,272	50,905	37,806	24,713
	365,038	1,393,992	1,903,842	1,413,938	924,286
Internal IT Income - Corporate Support	365,038	1,393,992	1,903,842	1,413,938	924,286
General Fund:	240,106	916,908	1,252,265	930,027	607,955
Other Funds:	124,932	477,084	651,577	483,911	316,331

Overall, there 2.81 times increase in the IT spend from 21/22 to 22/23. There is further detail presented in a separate report to Council in this business paper.

Civic Activities (page 2)

The estimate for 2022/23 includes an amount of \$38,949 for community functions and activities as well as \$38,949 contribution to the LGSA and \$30,001 to recognise volunteers within our community. These allocations are in line with previous years and the following years allocations increase in line with CPI.

There is also an additional amount of \$6,316 included to hold an annual all of staff function.

Wages & Other Employee Costs - Engineering & Works (page 2)

This area provides for the major costs of operating the Management section of W&TS. The costs include a 2.0% wage increase and it provides for 48 working week year for each employee engaged in the managerial section of W&TS.

There has also been an additional \$205,000 added to the wages estimate to allow for expected additional resources as a result of the review.

All wages attract an additional oncost percentage to cover the cost of employees such as superannuation, workers compensation and leave entitlements and allocate that cost across the areas where the employees work. In this instance, the employees are costed to administration. The oncost percentage for 2022/23 remains at 38.27% although the superannuation percentage has increased from 10% to 10.5%. This increase has been absorbed in the existing oncost percentage.

The distribution of administration line is the net transfers of engineering administration wages across all areas of Council. The amounts are calculated by each employee allocating where their time is spent across the organisation. The percentage of their annual wage estimate is then included in the costs of the nominated area.

Engineering & Supervision (page 2)

This provides for relevant costs such as IT costs, telephone costs, mobile phone costs, general office expenses, engineering instrument maintenance, software provisions, depot maintenance, small tools/sundry expenses, vehicle costs, asset management, depot costs, travelling costs, depot building maintenance costs and internal vehicle costs.

The software component of this includes provision for annual IT licence renewals and other IT licence requirements.

Project Management (page 2)

Costs associated with the project management team will be costed directly to the projects that they are being worked on. An amount for the distribution of administration is included but this will be transferred across the projects during the course of the year.

Plant Running Expenses (page 2)

The estimate for this area for 2022/23 includes the following amounts:

* Insurances:	\$ 68,745
* Plant Running Costs:	\$1,464,408
* Heavy Vehicle Inspections:	\$ 16,001
* Workshop Tools:	\$ 6,669
* Workshop Expenses:	\$ 23,305
* Trainee Costs:	\$ 38,879
* Workshop Vehicle Running Expenses:	\$ 33,339
* Internal Distribution of Plant:	(\$ 48,814)
* Miscellaneous Plant Costs:	\$ 13,335
* Plant Hire Income	<u>(\$2,784,272)</u>
	(\$1,168,408)

As can be identified from the budget, this provision provides for all costs relevant to plant operations.

When depreciation of the plant assets of \$790,597 is taken into account, the result for this area for 22/23 is an estimated surplus of \$377,811.

Employee Overhead Costs - General Fund (page 2)

Council charges an internal oncost rate of 38.27% on all wages within General Fund. The 38.27% charge has been calculated as follows:

General Fund				
Annual Leave	4 weeks as a percentage of 48 weeks	4	48	8.33%
Long Service Leave	2 weeks as a percentage of 48 weeks	2	48	4.17%
Sick Leave	3 weeks as a percentage of 48 weeks	3	48	6.25%
Superannuation	10.0% for 52 weeks in 48 weeks	10.50%	48	11.38%
Workers Compensation	cost as a percentage of wages	545,819	6,632,066	8.10%
				38.23%

The income from the charge is included here and is offset against the above costs. Ideally, the overall estimate should be nil however, this will always vary due to the taking of leave and changes to the workers compensation premium as a result of claims.

Employee Overhead Costs - Orana Living (page 2)

Council charges an internal oncost rate of 29.64% on all wages within Orana Living. The oncost rate is made up of the following:

Orana Lifestyle Directions				
Annual Leave	4 weeks as a percentage of 48 weeks	4	48	8.33%
Long Service Leave	2 weeks as a percentage of 48 weeks	1	48	2.08%
Sick Leave	3 weeks as a percentage of 48 weeks	2	48	4.17%
Superannuation	9.5% for 52 weeks in 48 weeks	10.50%	48	11.38%
Workers Compensation	cost as a percentage of wages	106,805	2,840,559	3.67%
				29.63%

The income from the charge is included here and is offset against the above costs resulting in a break even estimate. However, variances can occur with sick leave and workers compensation insurance.

All employee oncosts (leave, superannuation, workers compensation, etc) are charged to General Fund and offset by the collection of the charge.

Employee Overhead Costs - Carlginda (page 2)

Council charges an internal oncost rate of 39.83% on all wages within Carlginda. The charge has been calculated as follows:

Carlinda Enterprises				
Annual Leave	4 weeks as a percentage of 48 weeks	4	48	8.33%
Long Service Leave	2 weeks as a percentage of 48 weeks	2	48	4.17%
Sick Leave	3 weeks as a percentage of 48 weeks	3	48	6.25%
Superannuation	9.5% for 52 weeks in 48 weeks	10.50%	48	11.38%
Workers Compensation	cost as a percentage of wages	33,785	345,097	9.70%
				39.83%

The income from the charge is included here and is offset against the above costs resulting in a break even estimate. However, variances can occur with sick leave and workers compensation insurance.

All employee oncosts (leave, superannuation, workers compensation, etc) are charged to General Fund and offset by the collection of the charge.

Employee Overhead Costs - Cooee Lodge (page 2)

Council charges an internal oncost rate of 31.88% on all wages within Cooee Lodge. The charge has been calculated as follows:

Cooee Lodge plus CACP				
Annual Leave	4 weeks as a percentage of 48 weeks	4	48	8.33%
Long Service Leave	2 weeks as a percentage of 48 weeks	1	48	2.08%
Sick Leave	3 weeks as a percentage of 48 weeks	2	48	4.17%
Superannuation	9.5% for 52 weeks in 48 weeks	10.50%	48	11.38%
Workers Compensation	cost as a percentage of wages	123,747	2,062,450	5.91%
				31.87%

The income from the charge is included here and is offset against the above costs resulting in a break even estimate. However, further variances can occur with sick leave and workers compensation insurance.

All employee on costs (leave, superannuation, workers compensation, etc) are charged to General Fund and offset by the collection of the charge.

Employee Overhead Costs – Jack Towney Hostel (page 2)

Council charges an internal oncost rate of 32.20% on all wages within Jack Towney Hostel. The charge has been calculated as follows:

Jack Towney Hostel plus CACP				
Annual Leave	4 weeks as a percentage of 48 weeks	4	48	8.33%
Long Service Leave	2 weeks as a percentage of 48 weeks	1	48	2.08%
Sick Leave	3 weeks as a percentage of 48 weeks	2	48	4.17%
Superannuation	9.5% for 52 weeks in 48 weeks	10.50%	48	11.38%
Workers Compensation	cost as a percentage of wages	23,185	366,851	6.23%
				32.19%

The income from the charge is included here and is offset against the above costs resulting in a break even estimate. However, further variances can occur with sick leave and workers compensation insurance.

All employee on costs (leave, superannuation, workers compensation, etc) are charged to General Fund and offset by the collection of the charge.

Contribution to NSW Fire Brigades (page 4)

Council is required to make a contribution to the NSW Fire Brigades, which is responsible for urban areas, under legislation. Council has no input into the calculation of the contribution. The estimate has been based on previous years with an increase for CPI for 2021/22 and the next three years and generally reflects an 11.7% of budget operations in Gilgandra.

Contribution to NSW Rural Fire Service (page 4)

Council is required to make a contribution to the NSW Rural Fire Service, which is responsible for rural areas, under legislation. Council has no input into the calculation of the contribution.

Council has not yet been advised by the RFS what the required contribution for 22/23 will be so, therefore, a 2% increase has been applied to the 21/22 actual contribution (from \$256,396 to \$261,524).

Fire Services Expenses (page 4)

The total vote of \$103,290 (from \$100,603 in 21/22) includes an internal distribution of administration charge of \$15,256 (\$14,715 in 21/22) and \$88,121 (\$85,888 in 21/22) of running costs. This is offset by a reimbursement of the same amount.

These amounts are estimates only at this stage with the Emergency Management Service yet to advise Council of the allocations for 2022/23. Allocations are usually advised in September / October.

Animal Control Income & Expenses (page 4)

The estimate of \$192,884 (\$191,301 in 21/22) for 2022/23 for animal control has been calculated by forecasting for the continuation of the ranger position plus the operating costs of the pound. The operations remain the same and this is reflected in the estimate which is slightly more than the previous year. The estimated income is in line with previous years budgets which have been exceeded. The next three years increases are in line with CPI.

Emergency Services Expenses (page 4)

The \$31,583 allocation (\$30,787 in 21/22) to this area for 2022/23 is to allow for Council's 11.7% contribution to Emergency Services remaining the same as the previous year and increasing by CPI for the following three years.

This amount is an estimate only at this stage with Emergency Management NSW yet to advise Council of the allocations for 2022/23. Allocations are usually advised in September / October.

Wages & Other Employee Costs - Health (page 5)

The wages allocation allows for the following positions:

- Director Planning and Environment
- Environmental Health Officer
- Building Surveyor
- Maintenance Co-ordinator

The Distribution of Administration line is the net transfers of environmental services administration wages across all areas of Council. The amounts are calculated by each employee allocating where their time is spent across the organisation. The percentage of their annual wage estimate is then included in the costs of the nominated area.

Medical Centres Income & Expenses (page 5)

The expected income from the rental of the medical centres and the MPS dental rooms has increased by \$2,847 compared to the 21/22 year in line with CPI. The expenses have also increased in line with CPI.

Domestic & Other Waste Management (page 6)

The Domestic Waste Management area for 2022/23 includes income of \$515,900 that is collected from domestic ratepayers in Gilgandra, Tooraweenah and Armatree that use or are able to use the service. The Other Waste Management income for 2022/23 of \$187,638 includes an amount of \$147,957 that is collected from commercial, non-rateable and rural ratepayers that use or are able to use the service. The remaining \$39,681 is made up of tipping charges and scrap steel sales.

The combined income of \$663,857 derived from waste collection charges is used to pay for the costs applicable to the service provided.

The expenses of \$696,574 for Domestic Waste Management include the following items:

- \$215,722 for waste and recycling collection;
- \$5,494 for recycling promotion;
- \$189,567 payment to Carlginda for the management of the waste facility;
- \$6,366 for insurances;
- \$10,843 for electricity;
- \$3,883 for cleaning;
- \$46,399 for the distribution of administration charge;
- \$144,613 for the waste facility operating and maintenance costs; and
- \$73,687 in wages for a position at the waste facility.

The operating and maintenance costs of \$144,613 above is made up of \$33,660 to process green waste, \$66,300 for a track loader, \$5,100 to pay for the tyre site Environmental Protection levy, \$10,200 for recycling bags, \$10,200 for the disposal of tyres, \$10,200 to hire plant, \$5,100 for a recycling trailer and \$3,853 for general maintenance.

An amount of \$45,000 has been allocated to be transferred to reserves and, should savings occur by the end of the year, the amount saved will also be transferred.

The expenses of \$57,028 (\$57,644 in 21/22) for Other Waste Management covers a cost of \$5,585 for each of the rural tips located at Tooraweenah, Armatree, Curban and Biddon to maintain the sites. There are also allocations of \$6,901 for scrap steel community projects and \$27,787 for a distribution of administration charge.

Urban Stormwater Drainage (page 6)

The income raised for stormwater drainage is via a \$25 annual charge levied on all ratepayers within the Gilgandra town boundary. This charge is determined by the OLG and Council cannot increase it above the \$25 limit.

The 2022/23 Urban Stormwater Drainage maintenance and repair allocation is in accordance with the ongoing LTFP allocation. The amount allocated is \$76,053 (\$74,594 in 21/22).

Wages & Employee Costs - Community Services Administration (page 7)

The wages estimate for this function for 2022/23 includes the Director's position plus oncosts. The proceeding years increase in line with CPI.

The Distribution of Administration line is the net transfers of administration wages across all areas of Council. The amounts are calculated by each employee allocating where their time is spent across the organisation. The percentage of their annual wage estimate is then included in the costs of the nominated area.

Youth Services (page 7)

The 2022/23 budget includes a provision for GSHS (Going Home Staying Home) services through our contract with Mission Australia. The funding received through this arrangement is the major income source received by GYS. The services provided under this contract are available to a wide demographic, essentially people at risk of homeless over age 16. Previously services were available to young women aged 16-24. There is now also a key focus on case management services.

The GYS budget is predicated on EIPP (Early Intervention Program) funding continuing.

Expense allocations are essentially unchanged with wages being the biggest component.

Gilgandra Community Care & Transport (page 7)

Gilgandra Community Care and Transport income and expenditure for 2022/23 is line with previous years with operations generally remaining the same.

There is an increase in expenses due to the changeover of motor vehicles as well as IT costs.

The service requires no financial input from Council with grant funding and the income generated by the service covering all expenditure. Services include Meals On Wheels, Community Transport and a range of brokered services.

Any estimated surplus or deficit results are offset by transfers to or from reserves on pages 15 and 16.

Government Access Centre (page 7)

The Government Access Centre income and expenses for 2022/23 is along the same lines as the previous year except for the increase in IT costs. The following three years have increased in line with CPI. There are no plans for changes to the existing services performed.

Gilgandra Preschool (page 7)

The arrangement with the Gilgandra Preschool for Council to process their payroll has ended. Therefore, a nominal amount of \$12,000 has been included to cover sundry costs and reimbursements.

Public Cemeteries (page 8)

The allocation of \$115,549 for 2022/22 (\$117,766 in 21/22) is consistent with the expected levels of service. The following three years have been increased in line with CPI.

The costs at the Gilgandra Cemetery includes maintaining the grass and weeds as required, emptying of rubbish bins on a regular basis, install and maintain graves and to run and maintain the extended irrigation system, all of which is in keeping with Council's Cemetery Management Plan.

Public Conveniences (page 8)

There is a nil operating cost in this area because all public conveniences are maintained from within the "host" asset provisions such as Hunter Park, McGrane Oval, Miller St Carpark, Tooraweenah Park, etc. The estimate of \$916 is for a distribution of administration charge only.

Town Planning (page 8)

The town planning allocation for 2022/23 includes an amount of \$80,000 for a review of Council's LEP with a further allocation of \$70,000 the following year (\$150,000 in total) plus \$10,000 for sundry expenses and a distribution of administration charge of \$80,990.

The income allocation includes an amount of \$12,203 for developer contribution fees. These funds are to be used for future infrastructure projects and, as a result, if offset by a transfer to reserves on page 16.

Street Lighting (page 8)

The expected cost of street lighting for the 2022/23 year is expected to see an increase in line with CPI with the estimated cost of \$196,250 (\$191,277 in 21/22) included.

Library (page 9)

The Library operations will be the same as in previous years and the draft budget reflects that. Estimated income of \$79,575 (\$79,178 in 21/22) is similar to the previous year. Expenses of \$524,937 (\$482,066 in 21/22) compare favourably with the budget approved last year except for the increase in IT costs. There is an amount of \$75,743 that is offset by a transfer from reserves.

Public Halls (page 9)

In 2020/21 the estimates were reduced compared previous years due to the expected impact of COVID-19. The estimates have remained at this level for 2022/23 as it is unsure if the usage will return to previous levels.

Swimming Pool (page 9)

The budget income for the pool has been kept at the same level to reflect a similar usage.

The increase in wages is due to the increase in GYS activities & Family Fun Days (which we have received grant funding for during the 2020/21 & 2021/22 financial years). These attracted great numbers, which meant we had to employ additional lifeguard staff. Although the Activities & Fun days attracted a record, number of people- there was not an increase in entry income as the events had free entry for all those attending.

The events may not generate sufficient income but are a great way of reengaging families and young people with the pool. The increase number of patrons also is a great working experience for our junior lifeguards each year.

Sporting Grounds (page 9)

The total amount of income expected is \$7,688 which is low in relation to the level of services provided at the five (3) sporting facilities within Gilgandra and the outlying villages. All users have extensive and variable demands frequently requesting levels of service above the scope of the budget.

The sporting ground expenses cater for the upkeep and maintenance of:

- McGrane Oval – including cleaning and maintenance of the toilet block when schedule usages and/or events occur.

- Ernie Knight Oval– including cleaning and maintenance of the toilet block.
- Tooraweenah Recreation Ground.

The sporting grounds costs are not expected to be any greater than an increase for CPI from the previous year and the budget estimate reflects this.

Parks and Gardens (page 9)

The Parks & Garden staff provides for the routine maintenance and repair at the following locations:

- Council Chambers & Hall Surrounds;
- Hunter Park – including cleaning and maintenance of the toilet block;
- Apex Park;
- Noonan Park;
- Jordana Park;
- Bencubbin Park;
- Clarice Schultz Park;
- Cooee Park;
- Miller Street Plaza;
- Windmill Walk;
- Chelmsford Avenue Walk;
- Town Footpaths & Open Spaces;
- Tooraweenah Park– including cleaning and maintenance of the toilet block;
- Tooraweenah Viewing Platform M&R;
- Tooraweenah Open Spaces – General; and
- Gilgandra, Tooraweenah and Armatree Protection Zones.

The working of the cemeteries includes maintenance of the lawn and regular section as well as plotting, excavation and backfilling of all graves. The maintenance cost relevant to the cemeteries, Council Chambers surrounds and the Community Hall surrounds are all provided for within their own budget areas.

The parks and gardens income budget includes a contribution of \$65,163 from the RFS to provide for fire hazard reduction works.

The parks and gardens costs are not expected to be any greater than an increase for CPI from the previous year and the budget estimate reflects this.

Gilgandra Fitness Centre (page 9)

The estimated income for the Gilgandra Fitness Centre (GFC) has been increased in line with CPI.

The projected cost to operate the GFC includes wages and equipment for the current opening hours, structure and programs. The estimates for the 2022/23 year are only a small increase on the previous year.

Heritage Income & Expenses (page 9)

The funding proposed for the 2022/23 budget is allocated for the continuation of a local heritage fund and heritage advisor fees although funding from the NSW Heritage office has been reduced.

The continuation of the Local Heritage fund project is seen as a positive. Previous years projects have resulted in considerable investment by landowners in improving the structural integrity and appearance of their properties. The net cost of this service is \$24,573 (\$23,950 in 21/22).

Building Control (page 10)

The income estimate for 2022/23 for this area is in line with previous years with the expenditure estimate reducing due to a lesser distribution of administration charge.

Gravel Pits (page 10)

The income and expense from gravel pit operations has been increased by CPI for 2022/23 compared to the previous year.

The expected surplus of \$61,018 will be transferred to the gravel reserve to cater for the cost incurred in investigating new pits and rehabilitating pits in future years.

The balance of this reserve is currently \$229,447 and is expected to be around \$349,936 by the end of 2022/23. The total transferred to and held in reserves will need to be monitored.

Urban Roads (page 11)

The allocation for urban roads for 2022/23 has been increased in line with CPI compared to the previous year. This allows for the maintenance of roads and streets within the Gilgandra town area and the village areas of Tooraweenah and Armatree.

Rural Roads (page 11)

The allocations for rural roads – sealed and rural roads – unsealed have been increased by 2.0% on the previous year which included the full planned increase from the special rate variation.

Regional Roads (page 11)

The income and expenses elements of the Regional Roads budget will be identical. The Regional Road portion of the budget (Block Grant) has not been announced by the State Government therefore an increase of 2.0% has been applied to the four elements of the workings undertaken as part of this RMS contribution. The four elements are:

- Routine maintenance – Road surface and roadside furnishings upkeep,
- Supplementary Allocation – Bitumen reseal, normally one segment,
- Traffic Facilities, line marking and road safety provisions, and
- Bridge maintenance.

State Roads (page 11)

The State Roads area includes the allocation of works by the RMS on state highways to be carried out by Council.

The difference between the total estimated income of \$2,039,445 and the total estimated expense of \$1,413,640 is \$625,805 being the estimated profit from the RMS contract works. It is important to note that this is an estimate only at this stage with the RMS yet to finalise works for the 2022/23 year.

Roads to Recovery (page 11)

The 2022/23 Roads to Recovery monetary allocation totals \$952,458. The compilation of the Roads to Recovery budget is normally made up of a three way split between gravel resheets, bitumen reseals and specific rehabilitation works. The 2022/23 allocation will be determined following a separate detailed report to the May or June Council meeting.

The total expenses of \$952,458 matches the funding.

Bridges (page 11)

The allocation of \$36,594 for 2022/23 is less than previous years due to the replacement of timber bridges with concrete structures over the last few years.

There is still a need to maintain the existing network where required and the allocation reflects this.

Footpaths (page 12)

There is no expected income for footpath work at this point in time, however Council will continue to pursue unemployment and other opportunities for income to improve the footpaths within the township. Routine maintenance footpath allocation complies with the Long Term Financial Plan (LTFP).

Aerodromes (page 12)

The income estimate is \$65,000 for 2022/23 as per prior negotiations with the RAAF. This amount is expected increase to \$70,000 for the following years.

The draft budget provides for the routine maintenance of both the Gilgandra and Tooraweenah airstrips. Based on the routine costs that are incurred, the 2022/23 budget includes an increase for CPI as does future years.

Other Expenses - Other Transport & Communication (page 12)

This allocation allows for kerb and gutter maintenance at the level agreed by Council. The estimate of \$48,473 is for kerb and gutter costs (\$36,610) and a distribution of administration charge (\$11,863).

Coonee Heritage Centre (page 13)

This area includes the operations of the CHC in the renovated premises. The 2022/23 estimates of income and expenditure take into account the operations prior to closing and the envisaged operations once the CHC is opened. There is also a separate allocation for the kiosk being \$155,000 in income and expenses of the same amount. It is unknown how profitable the kiosk will be until it is operational.

Marketing & Communications (page 13)

This area includes Council's economic development, marketing and communications operations. The estimates included are similar to the previous year.

Inland Rail (page 13)

The income from this area is expected to be \$150,000 which is similar to the previous year while expenses are expected to increase by \$64,878 to \$379,669. The reason for this is that additional resources are required to deal with the demands of the project work.

Real Estate Development (page 13)

Estimated income from the sale of lots at the Graincorp South Industrial Precinct and the Aeropark Residential Subdivision are included in the capital income on page 17 for ease of reference.

General Rate Income (page 14)

The total general rate income of \$5,379,512 represents an increase of 2.5% on the previous year being the full amount allowed under rate capping of 0.7% plus an additional 1.8% applied for in a special rate variation.

The result of the application is unknown at the time of writing. The following 3 years include rate increases of the rate peg limit only which is estimated at 2%.

Financial Assistance Grant (page 14)

The Federal Government has yet to advise of the Financial Assistance Grant amount for 2022/23, as a result, the amount has been estimated with a 2.0% increase on the 2021/22 allocation. In the following years, the amount increases by CPI.

The Financial Assistance Grant is untied (not for any specific purpose) funding provided by the Federal Government. It is calculated using a complex formula including demographics, roads, population, etc which increases by varying amounts each year.

Interest Income (page 14)

Interest income for 2022/23 is expected to be at the same level as the previous year's estimate. Interest rates are increasing and this estimate may be considered to be conservative. This will be monitored over the course of the year.

Reserves (pages 15 and 16)

Transfers from reserves are an income item in the budget, however, it is merely a transfer of funds from the bank account. Transfers to reserves are an expense item in the budget, however, it is merely a transfer of funds to the bank account. Council should be aware of this when decisions regarding reserves are made.

Following is a listing of the movement in Reserves for 2022/23:

Transfers from Reserves

- Gilgandra Community Care \$80,000: from accrued surplus results and used to offset the purchase of motor vehicles on page 7.
 - Gilgandra Community Transport \$145,000: from accrued surplus results and used to offset the purchase of motor vehicles on page 7.
 - Electronic Signage \$30,000: unspent grant funds from a previous year and used to fund capital expenses on page 19.
 - Training \$37,118: unspent operating allocations from prior years used to partly offset training costs on page 2.
 - IT Upgrades \$366,980: balance of the Business Systems Review (\$120,000), Computer Purchases (\$196,980) and Digital Tow Ways (\$50,000) reserves to assist with funding the IT capital allocation on page 18.
 - Library Grant \$75,743: unspent grant funds from last year and used to fund project expenditure on page 9.
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- Cemetery Mapping Software \$20,000: unspent funds from previous years and used to assist with funding the IT capital allocation on page 18.
- Economic Development - Signage \$39,375: unspent capital funds from previous years and used to partly fund capital expenditure for Electronic Signage on page 19.
- River Revitalisation \$200,000: unspent capital funds from previous years and used to fund capital expenditure 18.

Transfers to Reserves

- Waste Facility \$45,000: funded from the domestic and other waste charges to be used for future capital works at the Waste Facility.
- Sports Council \$3,844: funded from 50% of the estimated revenue from sporting grounds as per Council Policy to be used for capital improvements as determined by the Sports Council.
- ELE Reserves \$25,000: it has been standard practice to place this amount into reserves each year to fund anticipated future employee leave entitlement payouts. The Department of Local Government views the setting aside of funds for this purpose as a responsible practice. *After this transfer, the balance of the reserve will be \$1,552,387.*
- Gravel Pits \$61,018: the difference between gravel income and gravel expenses on page 11, is transferred to reserves to fund the future rehabilitation of disused pits. *After this transfer, the balance of the reserve will be \$349,936.*
- Developer Contribution Fee \$12,203: the income collected by this charge included in Town Planning income on page 8, is transferred to reserves to fund future infrastructure works.
- Disability Inclusion Plan Initiatives \$150,000: of the \$250,000 contributed by Orana Living, \$100,000 has been allocated in the capital budget with the remainder to be transferred to reserves.

Capital Income (page 17)

Grants – Fire Services

This is a non cash item that is offset by capital expenditure for the same amount.

Grants – Graincorp Industrial Subdivision

Funding to be received to complete the project on page 19.

Contribution from OL – Disability Inclusion Plan Initiatives

Orana Living are providing \$250,000 for projects identified in the Disability Inclusion Plan. This contribution will be ongoing.

Grants – Local Roads & Community Infrastructure

Council has been advised that \$1,756,33 will be forthcoming in this program. This is offset by capital expenditure for the Graincorp Industrial Subdivision.

Contribution from Curban Hall Committee

The Curban Hall Committee carry out work each year that Council pay for and are then reimbursed. This contribution amount of \$10,000 is the reimbursement and is offset by capital expenditure of the same amount.

Contributions – Water Bore Project – Inland Rail

An allocation of \$300,000 offset by capital expense of the same amount on page 19.

Grants – Caravan Park Fire Safety

An allocation of \$50,000 offset by capital expense of the same amount on page 19.

Grants – Basketball Seating

An allocation of \$15,000 offset by capital expense of the same amount on page 20.

Grants – Swimming Pool Touch Pads

An allocation of \$15,000 offset by capital expense of the same amount on page 20.

Grants – SCCF Round 4

Funding of \$476,383 in 22/23 and a further \$300,000 in 23/24, offset by capital expenses on 19 and 20.

Grants – RTAF

Funding of \$305,450 offset by capital expenses on 19.

Land Sales – Aeropark

Sales proceeds from the first parcels of land developed that are not required by ARTC. The amounts included are \$420,000 in 22/23 and \$350,000 in 23/24.

Land Sales - Graincorp Industrial Precinct

Sale proceeds for one parcel of land that will be available after the development of the subdivision towards the end of 22/23.

Grants – SSAS Round 2 Miller Street Plaza Upgrades

Council has been successful in securing \$365,000 in funding to upgrade the plaza and is offset by capital expense on page 20.

CAPITAL WORKS (pages 18, 19, & 20)

Following is a listing of the capital works appearing in the draft budget and their comparison with the Long Term Financial Plan (LTFP):

Sand Quarry

An amount of \$200,000 is allocated for the project and is offset by a transfer from reserves on page 17.

Library

Total library purchases cost of \$24,260 for library purchases including books, toys and other materials. This is funded by the State Library Service.

Plant

The allocations for major plant, light trucks and utilities, cars and station wagons and minor plant were noted by Council at the May meeting. The requested amounts are the same as the amounts included in the LTFP. The allocations are as follows:

Major Plant (2021/22) \$870,000 - \$221,000 = \$649,000
Major Plant (2022/23) \$955,000 - \$240,000 = \$715,000

Trucks & Utes (2021/22) \$250,000 - \$145,000 = \$105,000
Trucks & Utes (2022/23) \$99,000 - \$53,000 = \$46,000

Cars & Wagons (2021/22) \$45,000 - \$22,000 = \$23,000
Cars & Wagons (2022/23) \$63,000 - \$30,000 = \$33,000

Minor Plant (2021/22) \$85,000 - \$15,000 = \$70,000
Minor Plant (2022/23) \$8,000 - \$1,000 = \$7,000

Total (2021/22) \$1,250,000 - \$403,000 = \$847,000
Total (2022/23) \$1,125,000 - \$324,000 = \$801,000

IT Capital

An allocation of \$1,000,000 that is offset by borrowings and transfers from reserves. Refer to the separate report elsewhere in this business paper.

Rural Fire Service Issues

The allocation of \$250,000 is an estimate only of the value of the plant and equipment to be purchased by the Rural Fire Service. This is a non cash item with Council paying 11.7% of the allocation in the contribution cost listed on page 4. It is offset by a non cash grant included in capital income of the same amount.

Chambers & Offices

The Council chambers and offices is an ageing building and regular maintenance and renewals are and will be required into the future. An amount of \$100,000 has been included to replace the air conditioning unit

Council Depot

The allocation of \$30,000 is included to create an entrance to the office building for outside toilet access and to install pallet racking in the store area.

Swimming Pool

The amount of \$52,740 is required to install the shade structure over the wading pool. The previous structure was removed last year after sustaining storm damage.

Curban Hall

An amount of \$10,000 is included as an estimate only and is offset by a capital contribution of the same amount.

Cooee Heritage Centre

The amount of \$305,450 is offset by grant funding of the same amount. It will be used to enhance the Joy Trudgett Gallery and for some landscaping works.

Rural Roads Capital Renewals

The additional rural road allocation vote, in accordance with the Long Term Financial Plan, complies with the resolution of Council when imposing the increase in rates of 10% for three (3) consecutive years. This allocation was an element of reward for the upgrade of rural roads. In accordance with public consultation, it was agreed that rural roads required an amount of "catch up" works and increased maintenance treatment.

It is therefore considered appropriate that this allocation be utilised to increase the gravel resheeting and bitumen reseals of rural roads.

The effects of the increase in gravel resheeting and bitumen reseals will see a large degree of “catch up” works and it is considered that in future years, Council may be able to see the opportunity of actually establishing a bitumen seal on some of the higher classified roads processed with the increased gravel resheets.

The total amount originally available for the additional renewal work was \$4,550,000 over 10 years. The allocation for the first year in 2016/17 was \$396,899 increasing by an estimated 3% for CPI up to 20/21 and then 2% from then on. The result is still that \$4,550,000 was spent over the first 10 years.

This allocation was then reduced by the loan repayments for the three bridges being Wallumburrawang Creek, Luckies Gully and Gumin. The repayments are \$210,199 each year and reducing to \$86,180 in 27/28 when the loan for the first two bridges is repaid. The last loan for the bridges is paid out in 30/31. The table below demonstrates this:

Year	Additional Roads Allocation	Less Loan Repayment	Amended Roads Allocation
22/23	\$481,050	\$210,199	\$270,851
23/24	\$493,076	\$210,199	\$282,877
24/25	\$505,403	\$210,199	\$295,204
25/26	\$518,038	\$210,199	\$307,839
26/27	\$530,989	\$210,199	\$320,790
27/28	\$544,264	\$86,180	\$458,637
28/29	\$557,870	\$86,180	\$471,690
29/30	\$571,817	\$86,180	\$485,637
30/31	\$586,083	\$86,180	\$499,903
31/32	\$600,765	\$0	\$600,765

Water Bore Project – Inland Rail

An amount of \$300,000 that is offset by grant funding.

Graincorp Industrial Precinct

The allocation of \$5,088,333 to complete the development of the subdivision, is offset by grant funding amounts of \$3,332,000 and \$1,756,333 from Local Roads and Community Infrastructure.

Disability Inclusion Action Plan Initiatives

This includes allocations for footpaths (\$50,000), additional seating (\$20,000) and the Windmill Walk (\$30,000). It is offset by the contribution from Orana Living of \$250,000 with the remaining \$150,000 to be transferred to reserves.

Electronic Signage

To provide an electronic, promotional signage unit and is offset by grant funding (\$30,000) and a transfer from reserves (\$39,375).

Ernie Knight Oval

The cricket wicket at Ernie Knight Oval was unable to be used during the season and requires remediation. An allocation of \$25,000 has been included to fund a solution.

Caravan Park Water Supply

Recent upgrades to the internal water supply infrastructure has discovered that the fire safety standard may need improving. An allocation of \$50,000 has been included to achieve this.

Aero Park Design Costs & Subdivision

An amount of \$250,000 is included to conduct the design of the subdivision and a further \$2,500,000 to construct it. The construction element is offset by borrowings of the same amount.

SCCF Round 4

Round 4 of the Stronger Country Communities Fund has been announced for a total of \$776,383 and is made up of the following projects:

- Pool Female Amenities upgrade (\$150,000)
- Youth Club Amenities upgrade (\$96,383)
- Tooraweenah Showground Toilets (\$180,000)
- CBD Activation & Events (\$50,000)

These projects total \$476,383 with the remaining \$300,000 to incorporate female change rooms at McGrane Oval to be completed in 23/24.

Swimming Pool Mats & Timing

A request to provide electronic timing and touch mats for swimming contest. Has been included with offsetting grant income that is yet to be applied for. A decision on the project proceeding will be required if the proposed funding does not eventuate.

Basketball Court Seating

A request to provide seating at the Youth Club basketball court after the existing seating was removed. Has been included with offsetting grant income that is yet to be applied for. A decision on the project proceeding will be required if the proposed funding does not eventuate.

SASS Round 2 – Miller Street Plaza Upgrades

An upgrade to the plaza will be provided after offsetting grant funding has been approved.

Towards 5000 Population

A \$10,000 allocation to progress this project.

Loan Income & Repayments (page 19)

It is proposed that a loan of \$3,500,000 will be raised in 22/23 to fund the Aero Park Subdivision and IT Improvements project.

An amount of \$5,000,000 is proposed to be borrowed in 23/24 to fund the construction of housing for ARTC and a further \$1,000,000 in 25/26 to assist in funding the Sporting Precinct project.

The interest and principle payments included in the draft budget and listed earlier in this report reflect the above proposed borrowings and existing loans.

General Fund Comment (page 22)

The result for General Fund is an estimated deficit of \$182,936 after depreciation is deducted. The ongoing years also reflect deficit results of \$1,047,893 in 23/24, \$982,950 in 24/25 and \$594,458 in 2025/26. The combined total result for the 4 years is a deficit of \$2,808,237.

Directors and the Finance Manager are available to answer any questions or provide information to interested Councillors prior to the meeting.

WATER SUPPLY (pages 23 and 24)

The budgeted income for the Water Supply function includes a 5% increase (5% for Tooraweenah) in both the access and user charges as presented to Council previously. The income is proposed to be raised using Best Practice Pricing procedures as resolved by Council in December 2005 and is based on Council's 30 year plan currently being finalised for adoption by Council.

Water usage has been the average of the last 10 years consumption. The grants and subsidies amount includes the pensioner rebate claim.

The routine operational costs relevant to the Water Fund are consistent with previous years and any increase is accommodated for with the anticipated income to Water Fund.

The Water Fund Budget provides for the maintenance and up-keep, renewal and establishment of new items of infrastructure servicing Gilgandra and Tooraweenah's water supplies.

The assets maintained include the following:

- The water supply is made up of five (5) primary bores and submersible pump stations within the Gilgandra catchment area and one (1) primary well/bore providing for the Tooraweenah water supply;
- Gilgandra Water Treatment Plant;
- 9.9 kilometres of raw water rising mains; and
- 46.7 kilometres of various sized reticulation mains.

Capital Expense

The capital projects are as listed and amount to a total capital spend of \$375,000.

The overall estimated result for Water Supply for 22/23 is a \$34,96 surplus. The results for the ongoing years are surpluses of \$25,023 in 23/24, \$117,452 in 24/25 and a deficit of \$447,871 in 25/26. The combined 4 year result is a deficit of \$271,200.

SEWERAGE SERVICES (pages 25 & 26)

The budgeted income for the Sewerage Services function includes a 7% rise in the access charges and usage charges as presented to Council previously. The income is proposed to be raised using Best Practice Pricing procedures as resolved by Council in December 2005 and is based on Council's 30 year plan currently being finalised for adoption by Council.

The Sewer Fund Budget provides for the maintenance and upkeep, renewal and establishment of new items of infrastructure servicing the Gilgandra township. The assets maintained include the following:

- 33 km of reticulation (collection) mains;
 - 17 Sewer Pump Stations, all varying in condition;
 - 6 kms of rising main;
 - Sewerage Treatment plant located off Chelmsford Avenue; and
 - Sewerage effluent treatment and disposal system.
-

The routine operational costs relevant to the Sewer Fund are consistent with previous years and any increase is accommodated for with the anticipated income to Sewer Fund.

Capital Expenses

The capital projects are as listed and amount to a total capital spend of \$1,216,500 and includes an allocation of \$900,000 plus \$15,836,684 the following year to construct a new Sewer Treatment Plant.

The \$900,000 is partly offset by grant funding of \$810,000 which is 90% of the cost. In the following year, the \$15,836,684 is offset by grant funding of \$14,253,016 with the remaining \$1,583,668 to be funded by cash reserves.

The overall estimated result for Sewerage Services for 22/23 is a \$269,702 surplus. The results for the ongoing years are a deficit of \$1,138,708 in 23/24, a surplus of \$223,514 in 24/25 and a surplus of \$441,399 in 25/26. The combined 4 year result is a deficit of \$204,093.

ORANA LIFESTYLE DIRECTIONS (page 28)

The draft budget for Orana Lifestyle Directions has been presented to the committee and the overall result is a \$247,468 surplus in 22/23. The results for the ongoing years are surpluses of \$425,376 in 23/24, \$430,336 in 24/25 and a deficit \$984,834 in 25/26. The combined 4 year result is a surplus of \$118,346.

CARLGINDA ENTERPRISES (page 29)

The draft budget for Carlginda Enterprises has been presented to the committee and the overall result is a \$16,841 deficit. The results for the ongoing years are deficits of \$26,923 in 23/24, \$5,599 in 24/25 and a surplus of \$5,741 in 25/26. The combined 4 year result is a deficit of \$43,622.

COOEE VILLA UNITS (page 30)

The draft budget for Cooee Villa Units has been presented to the committee and the overall result is a \$5,349 surplus. The results for the ongoing years are a surpluses of \$6,518 in 23/24, \$6,483 in 24/25 and \$55,006 in 25/26. The combined 4 year result is a surplus of \$73,356.

HOME CARE PACKAGES (page 31)

The draft budget for Home Care Packages has been presented to the committee and the overall result is a \$40,496 surplus. The results for the ongoing years are surpluses of \$41,508 in 23/24, \$42,546 in 24/25 and a \$6,390 deficit in 25/26. The combined 4 year result is a surplus of \$118,160.

COOEE LODGE (pages 32 to 33)

The draft budget for Cooee Lodge has been presented to the committee and the overall result is a \$118,418 deficit. The results for the ongoing years are a deficits of \$193,892 in 23/24, \$114,379 in 24/25 and \$59,839 in 25/26. The combined 4 year result is a deficit of \$486,528.

JACK TOWNEY HOSTEL (page 33)

The draft budget for Jack Towney Hostel has been presented to the committee and the overall result is a \$10,087 surplus. The results for the ongoing years are a deficit of \$27,112 in 23/24 and surpluses of \$12,457 in 24/25 and \$27,057 in 25/26. The combined 4 year result is a surplus of \$22,489.

Overall Council Comment (page 35)

The result for Council for 22/23 is an estimated surplus of \$289,103 after depreciation is deducted. The estimated results for the ongoing years are deficits of \$1,936,104 23/24, \$270,142 24/25 and \$1,564,190 in 25/26. The total combined result for the 4 years is a deficit of \$3,481,333.

The following table shows the Fit for the Future indicators based on the draft budget results:

Indicator	Benchmark	2022/23	2022/24	2024/25	2025/26
Operating Performance Ratio	Over 0%	-2.20%	-0.10%	1.78%	1.29%
Own Source Revenue Ratio	Over 60%	60.70%	51.40%	57.98%	36.31%
Asset Renewal Ratio	Over 100%	100.96%	485.94%	322.40%	519.45%
Infrastructure Backlog Ratio	Less 2%	1.79%	1.68%	1.54%	1.40%
Asset Maintenance Ratio	Over 100%	76.83%	77.17%	77.55%	77.93%
Debt Service Ratio	0% to 20%	4.09%	4.63%	4.99%	5.19%
Costs Per Capita Ratio	Reducing	7.40	7.35	7.15	7.10

Should Council decide to remove or include any items in General Fund, the result would be adjusted accordingly. Directors and the Finance Manager are available to answer any questions or provide information to interested Councillors prior to the meeting.

Policy Implications

Budget presented in line with policy

Budget Implications

As presented

Delivery Program Actions

4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 24 MAY 2022

RECOMMENDATION

That Council consider and determine any changes to the relevant estimates to allow inclusion of the Draft Budget and Revenue Policy in the 2022/23 Operational Plan to go on public exhibition.

David Neeves
General Manager

ECONOMIC DEVELOPMENT COMMITTEE REPRESENTATIVES

SUMMARY

To advise of nominations received to serve on Council's Economic Development Committee for this term of Council

.....

Council has called for nominations to serve on Council's Economic Development Committee.

Five business house representatives and three community representatives were sought and nominations have been received from:

- Elizabeth McAllister – CBD retail, Central Stores
- Josh McKenna – Engineering industry, CWME
- Caitlynn King – CBD retail, Gil News & Gifts
- Claire Harvey – Online retail, Restyled by Claire
- Kate Banks – Online retail, By. Banks
- Danielle Bonnington – Online retail, Creative Sparrow Design
- Janelle Quilter – Tooraweenah Caravan Park
- Doug Clouten – CBD retail, Gil Hidden Treasures
- Daniel Robinson – Community and Gilgandra Pharmacy
- Hayden Whiteman – Community and MH Thomas
- Nick White - Community
- Inland Rail representative, currently Anna Howard
- Tracy Mellor – Gilgandra Caravan Park
- Liz White – CBD retail (received late), new business - Old Bank

Given the overwhelming interest in being involved in the Committee from people across a number of local business sectors and areas within the Region, it is suggested that the committee structure be expanded for this term of Council to include all nominees. It is a great opportunity to get regular valuable suggestions and feedback and keep our business community informed and enthused.

Council also needs to consider its representatives on this Committee.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.1.2 Recognise the importance of an encourage community members onto Council Committees

MEETING OF: GILGANDRA SHIRE COUNCIL
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RECOMMENDATION

1. That Council accept all nominations received and expand the committee membership for this term of Council.
2. That Council determine its Councillor representatives on the Economic Development Committee.

N J Alchin
Director Corporate Services

**GILGANDRA DISTRICT CRICKET ASSOCIATION REQUEST TO REDUCE
OVAL HIRE FEES**

SUMMARY

To consider a further request from the Gilgandra District Cricket Association to reduce Oval Hire fees for the 2019/20 and 2020/21 Cricket Seasons.

.....

Council considered a request from the Gilgandra District Cricket Association (GDCA) to reduce Oval Hire fees at its February 2002 meeting and resolved:

RESOLVED 40/22	<i>Cr Mockler/Cr Peart</i>
<i>That Council not accede to the Gilgandra District Cricket Association's request for a reduction in oval fees for the following reasons:</i>	
<i>a) Gilgandra Cricket Association has not substantiated that the reimbursement/waiving of fees is necessary due to financial hardship being experienced by the Association or whether this impacts on the viability of the competition into the future;</i>	
<i>b) The fees form a minor contribution to the overall costs of maintaining turf wickets and the sporting fields throughout the season which are already subsidised by ratepayers and Council;</i>	
<i>c) Ratepayers have an expectation that senior sporting groups pay a reasonable contribution to the maintenance and upkeep of the sporting facilities they use;</i>	
<i>d) That annual user fees are set in recognition of making sporting fields available in general and are not tied specifically to a certain facility or whether one or two wickets are prepared.</i>	

Members of the GDCA have subsequently met with Council staff and provided the following response for consideration:

Gilgandra District Cricket Association (GDCA) Response to Council decision from 18.3.22 re Outstanding Debtor Account- Request to reduce Oval hire fees.

Point A

<i>GDCA current financial position</i>	<i>\$16986</i>
<i>Normalised fee income, based on 7 team comp</i>	<i>\$4890 Per Year.</i>
<i>Current Council fees</i>	<i>\$4890- 21/22</i>
<i>Outstanding fees (half 19/20 and 20/21)</i>	<i>\$6915</i>
<i>Projected balance prior to 22/23 season</i>	<i>\$5181</i>

Doesn't allow for any other income or expenses, just an indication of our general financial position.

GDCA has paid half the 19/20 fees as per the verbal agreement we had with sports council and council at the time. GDCA were to follow up with a letter to formalise, but unfortunately never did.

Turf fees paid by individual clubs account for \$1740 (\$60 per team per match) of our income. The 3 Gilgandra based clubs have their turf fees capped at \$350 each due to one club's inability to pay any more. The club in question advised they could not afford to pay any more than \$350 per year as it would jeopardise their ability to function.

We believe there is no real capacity as an association to generate any more income due to the nature of our competition, ie many teams from outside the township of Gilgandra. As opposed to some other sports we don't draw crowds and cannot charge spectators to watch a game.

None of the teams have a strong balance sheet and would struggle to pay any more than what is currently the case.

If we don't have our fees reduced then in around 2-3 years time, when our cash reserves are exhausted, our ability to operate will be severely tested.

Point B

GDCA believes it is a function of a healthy shire to provide sporting fields for their ratepayers and visiting teams, not as described in the reply as a "subsidy". Amongst other things, our competition brings people to our town, and they obviously spend money in the town while they are here. The season just completed has seen us resurrect our representative team, again bringing more people to our town, who wouldn't otherwise come.

Point C

GDCA respectfully requests clarity where this ratepayer response comes from. In respect of the fees charged, Gilgandra Shire is at odds with surrounding shires who provide turf pitches. Warren Shire sits at a mere 25% of Gilgandra fees, whilst Coonabarabran shire manage to provide turf pitches in Coona' and Baradine at no cost.

Point D

Over time the Association's level of service required from Council has greatly diminished while the fees we pay have gone up at an ever increasing rate. The decline in the level of service provided is highlighted below:

*2001/2- \$2310 for 5 grounds
2006/7- \$2652 for 5 grounds
2011/12- \$3554 for 4 grounds
2014/15- \$3835 for 2 grounds
2021/22- \$4748 for 1 ground*

The Association has done a great job to keep the game alive when all of the competitions in neighbouring towns of the same size have vanished. We are the last competition standing, giving people the chance to play sport and have a valuable social outlet at the same time. Council fees are far and away the biggest expense to the Association and at their current level does leave the competition at risk of folding.

GDCA requests our fees are halved for the period 2019/20 through to the current period.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Reduced income of \$4,610
<u>Delivery Program Actions</u>	1.1.1.1 Provide a range of recreational sporting facilities which enable the residents of the Shire to pursue active recreational pursuits.

RECOMMENDATION

1. That, in acknowledgement of the success of Gilgandra and District Cricket Association and the importance of maintaining sporting competitions in Gilgandra, Council support the Gilgandra District Cricket Association with their request for a reduction in Oval Fees of 50%, being \$4,610 for the 2019/20 and 20/21 seasons due to the non-usage of Ernie Knight Oval.
2. That Council set the user fees for 22/23 at \$2400.
3. That staff progress consultation with the sporting groups regarding the future use of Ernie Knight Oval and whether a synthetic cricket wicket should replace the turf wicket.

N J Alchin
Director Corporate Services

PLANT REPLACEMENT PROGRAM 2022/23

SUMMARY

To present the proposed 2022/23 Plant Replacement Program for consideration and adoption.

.....

The proposed 2022/23 Plant Replacement Program is detailed below. All figures are GST exclusive and based on today's estimates.

It is expected that individual figures will vary plus or minus throughout the replacement process, however the overall objective is to replace all items listed within the allocated funds. The available net changeover budget for 2022/23 is \$797,800.

Plant No.s	Plant Item Description	Estimated Purchase Price	Estimated Trade Value	Estimated Changeover Cost	Comments
MAJOR PLANT					
150	Streetsweeper	\$380,000	\$40,000	\$340,000	
33	Smooth Drum Roller	\$175,000	\$25,000	\$150,000	
52	Multi-tyred Roller	\$175,000	\$25,000	\$150,000	
				\$640,000	
CREW TRUCKS & LIGHT VEHICLES					
125	Crew Truck	\$80,000	\$30,000	\$50,000	Roads
126	Crew Truck	\$80,000	\$30,000	\$50,000	Roads
1066	Toyota 4x4 Trayback	\$50,000	\$35,000	\$15,000	W'shop
1068	Toyota 4x4 Trayback	\$50,000	\$35,000	\$15,000	Water/Sewer
				130,000	
MINOR PLANT					
New	Pallet Lifter	\$27,000		\$27,000	Stores
				\$27,000	

Aside from the above items (funded from General Fund) there are various items that require replacement from other budgets as shown in the table below:

Plant No.s	Plant Item Description	Estimated Purchase Price	Estimated Trade Value	Estimated Changeover Cost	Comments
ITEMS FROM OTHER VARIOUS OTHER BUDGETS					
	Community Care			\$80,000	Items to be confirmed
	Community Transport			\$145,000	Items to be confirmed
				\$225,000	

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<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Budget allocation of \$797,800. In the Plant Replacement Program plus \$225,000 funded from other services.
<u>Delivery Program Actions</u>	6.1.2.08 Plant fleet maintained and updated to reflect needs.

RECOMMENDATION

That the 2022/23 Plant Replacement Program, as presented, be adopted.

Daryl Colwell
Director Infrastructure

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REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of April 2022.
2. Certificate of Bank Reconciliation - Month of April 2022.
3. Details of investments as at 30 April 2022 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	31-Mar-22	\$1,953,503.49
Plus: Receipts		\$5,403,156.48
Less: Payments		<u>\$3,588,369.67</u>
CASH BOOK BALANCE AS AT	30-Apr-22	<u><u>\$3,768,290.30</u></u>

STATEMENT BALANCE AS AT	31-Mar-22	\$1,949,729.84
Plus: Receipts		\$5,346,980.20
Less: Payments		<u>\$3,512,007.29</u>
STATEMENT BALANCE AS AT	30-Apr-22	<u><u>\$3,784,702.75</u></u>

Plus: Unpresented Receipts		\$31,306.78
Less: Unpresented Payments		<u>\$47,719.23</u>
RECONCILED BALANCE AS AT	30-Apr-22	<u><u>\$3,768,290.30</u></u>

Cashbook balance as at 30 April 2022:	\$3,768,290.30
Investments held as at 30 April 2022:	<u>\$24,053,795.02</u>
Total Cash & Investments Held as at 30 April 2022:	<u><u>\$27,822,085.32</u></u>

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The bank balances in each of the funds as at 30 April 2022 are:

General Fund	\$10,753,749.68
Water Fund	\$2,887,287.32
Sewer Fund	\$2,252,864.74
Orana Living	\$4,544,967.51
Carlinda Enterprises	\$567,420.20
Cooee Villa Units	\$2,172,178.14
Cooee Lodge	\$2,928,587.39
Jack Towney Hostel	\$1,277,933.91
Trust Fund	\$437,096.43

Balance as per Total Cash & Investments Held: \$27,822,085.32

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @ 1.00	Due on 10-Mar-23	With AMP Bank
(b)	\$500,000.00	For 212 days @ 0.30%	Due on 04-Jun-22	With Bendigo
(c)	\$1,500,000.00	For 365 days @ 0.97%	Due on 04-Mar-23	With Bendigo
(d)	\$500,000.00	For 365 days @ 0.35%	Due on 03-Oct-22	With Bendigo
(e)	\$1,000,000.00	For 182 days @ 0.35%	Due on 13-Jul-22	With Macquarie
(f)	\$1,000,000.00	For 365 days @ 0.50%	Due on 13-Dec-22	With Macquarie
(g)	\$1,000,000.00	For 364 days @ 0.40%	Due on 26-Aug-22	With Macquarie
(h)	\$1,000,000.00	For 365 days @ 0.50%	Due on 28-Oct-22	With Macquarie
(i)	\$1,000,000.00	For 330 days @ 0.50%	Due on 08-Nov-22	With Macquarie
(j)	\$1,000,000.00	For 365 days @ 1.80%	Due on 14-Feb-23	With ME Bank
(k)	\$2,500,000.00	For 183 days @ 0.48%	Due on 14-Jun-22	With Suncorp
(l)	\$500,000.00	For 242 days @ 0.65%	Due on 17-Oct-22	With NAB
(m)	\$2,000,000.00	For 365 days @ 0.35%	Due on 28-Jun-22	With NAB
(n)	\$2,000,000.00	For 300 days @ 0.75%	Due on 22-Dec-22	With NAB
(o)	\$1,000,000.00	For 300 days @ 0.75%	Due on 19-Dec-22	With NAB
(p)	\$500,000.00	For 330 days @ 0.34%	Due on 01-Sep-22	With NAB
(q)	\$3,000,000.00	For 182 days @ 0.70%	Due on 12-Sep-22	With NAB
(r)	\$2,000,000.00	For 180 days @ 0.30%	Due on 15-Sep-22	With NAB
(s)	\$1,053,795.02	0.05%	At Call	With TCorp
Total Investments:				\$24,053,795.02

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Hon Sam Faraway has referred matter to Minister for Energy and Environment - response still pending
<u>September 2020</u>		
165/20	Gravel Pit Agreements	Liaison commenced
175/20	Graincorp Industrial Precinct	Working through pre-development issues
<u>April 2021</u>		
52/21	Offer to purchase land	Report to this meeting
<u>July 2021</u>		
124/21 obtained	Industrial Land – Purchase Offer	Agreement in principal
<u>February 2022</u>		
38/22	It's GREAT - grant fund program	Work on guidelines and application process has commenced – expected launch May/June 2022
40/22	Gilgandra District Cricket Assn	Meeting held
42/22	Return & Earn Collection Point	Meeting with Tomra Cleanaway put on hold noting new service available in Gilgandra

March 2022

50/22	Expression of Interest – Land Purchase	Prospective purchaser advised of Council's decision. Due diligence process commenced.
55/22	Expression of Interest – Vacant Land	Settlement pending

April 2022

72/22	Gilgandra Lifestyles' Committee	Report to this meeting
75/22	Council Committees	Economic Development Committee report to this meeting; other communications to be arranged
79/22	Application for Special Variation	Application submitted
85/22	Community Garden Network	Meeting to be arranged

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DEVELOPMENT APPLICATIONS

The following development application were approved during April 2022:

DA Number	Received	Applicant's Name	Application	Property Address	Decision	Development Value
2022/445	22/03/2022	Kristy Lee Bartholomew	Shed	10 Christie Drive	Approved	\$18,000
2022/446	22/03/2022	Bryan Border	Dwelling	31 Everton Road	Approved	\$705,000
2022/448	20/04/2022	GSC	Shed and two skillion roofs	Waste facility	Approved	\$224,728
					April	\$947,728
					Total 2022	\$14,138,842

Applications under assessment

- DA2022/434 – Service Station
 - DA2022/441 – Sand Quarry
 - DA2022/447 – Dwelling
 - DA2022/449 – Shed
-

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APRIL 2022

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2022/446	30	0	30	22	0	22
2022/445	30	0	30	22	0	22
2022/448	2	0	2	2	0	2

Summary Statistics	
No of Applications	3
Total Actual Days	62.00
Mean Actual Days	20.67
Mean Stopped Days	0.00
Mean Total Days	20.67
Mean Work Days	15.33
Mean Work Stop Days	0.00
Mean Total Work Days	15.33
Median Actual Days	30.00

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

**PRECIS OF CATEGORY A CORRESPONDENCE –
ST JOSEPH’S SCHOOL**

SUMMARY

To advise of a request from the St Joseph’s School, Gilgandra to use the Gilgandra Shire Hall in the event of an emergency or critical incident.

.....

The following correspondence has been received from Tony Musgrave, Principal of St Joseph’s School, Gilgandra:

I am currently reviewing our school procedures in the event of a major critical incident occurring within our school. Hopefully, this will never occur, however, we do need to have a plan in place if required.

When talking about a critical incident I refer to our staff and students not being able to use our school facilities to continue their teaching and learning. An example of this would be a fire that damages or destroys some or all of our buildings.

It is for this reason I write to you to ask and set in place a ‘Memorandum of Understanding’ to use the Gilgandra Shire Hall for an emergency venue for our school to occupy for a period of time to assist us in providing an ongoing education for our students.

If you are agreeable to the above, could you please sign the attached Memorandum of Understanding.

I would be happy to meet with you to discuss this issue further.

A pre-prepared Memorandum was also received.

In considering this request, Council should be aware that the Gilgandra Shire Hall is the nominated Emergency Operations Centre and an emergency evacuation centre in the event of a large scale emergency in the Gilgandra Shire. This information is documented in the Gilgandra Local Emergency Plan. I have spoken to St Joseph’s School and advised that in the event that a community emergency coincides with an incident at the school the Emergency Operations Centre / Evacuation Centre will take priority. St Joseph’s are essentially planning for an event like a fire which could impact the school and not the broader community.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	Not in current Delivery Program

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RECOMMENDATION

That Council support the request and delegate authority to the General Manager to finalise the memorandum of understanding with St Joseph's School.

David Neeves
General Manager

**PRECIS OF CATEGORY A CORRESPONDENCE –
MOBILE BLACK SPOTS ALONG THE NEWELL HIGHWAY**

SUMMARY

To consider correspondence from the Hon Bridget McKenzie regarding mobile black spots along the Newell Highway.

.....

Cr Ken Keith, on behalf of the Newell Highway Task Force, wrote to the Hon Bridget McKenzie, Minister for Regionalisation, Regional Communications and Regional Education in relation to black spots along the Newell Highway.

The following response, which included contact details for the mobile network operators, has been received:

Thank you for your letter of 1 February 2022 regarding mobile black spots along the Newell Highway. The Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, the Hon Barnaby Joyce MP has referred me your correspondence for reply as I have portfolio responsibilities for the issues you have raised. I am sorry it has taken me so long to respond.

The Liberal and Nationals Government understands the critical importance of having access to reliable communications networks for the wellbeing of Australians, especially those in regional areas.

As previously noted, the Government's \$380 million Mobile Black Spot Program (MBSP), has already funded more than 1,270 mobile base stations across Australia, of which 1007 are now on air. Many of these base stations are delivering coverage to transport routes. Additionally, the most recent round of MBSP, Round 5A, included a specific focus on improving coverage along major transport routes such as the Newell Highway. Unfortunately, the Newell Highway was not successful through this process.

As I mentioned in my previous letter on 23 August 2021, the Newell Highway area has been added to the Department's register of locations which have been subject to a complaint concerning poor or non-existent mobile coverage. I hope this will increase the likelihood that an application in this area is put forward for funding in the future.

As you are aware, the Government is also improving digital connectivity in regional Australia through the Regional Connectivity Program (RCP). Under Round 1 of the Regional Connectivity Program (RCP), a fixed wireless broadband project has been funded to deliver connectivity to the Narromine-Warren region near and along the Newell Highway. This is expected to be completed in quarter one of 2023.

Local councils are encouraged to contact the MNOs to make their coverage issues known. It is worthwhile noting that State or territory funding contributions can also support an application for funding under these programs.

While the MBSP and the RCP are making a real difference, the Government recognises there are regional communities that continue to experience limited or no mobile coverage or that would like to upgrade their Internet service. Applications for funding under Round 2 of the RCP have closed and are being competitively assessed, with the outcomes expected to be announced soon. For more information, visit the Department's web page at www.infrastructure.gov.au/rcp.

Ultimately, any decision to put forward new mobile network infrastructure proposals under these programs remains a commercial decision for the MNOs. However, the Government is ready to help subsidise investment in areas where the commercial incentives are insufficient to drive the carriers to deliver new and improved services.

Further opportunities for funding will also be available through Round 6 of the MBSP and information about this program is available at www.infrastructure.gov.au/mbsp.

The Government is seeking to maximise the benefits of Inland Rail projects for local communities and the nation. In October 2021, the Hon Mark Coulton MP announced the outcomes of the detailed feasibility study commenced by ARTC and Telstra exploring opportunities to deliver improved mobile telecommunications along the Inland Rail corridor from Narrabri to North Star (N2NS). Four sites in NSW were announced for enhancement to improve mobile connectivity, including North Star, Croppa Creek, Gurley and Crooble. Partnering with Telstra, ARTC will undertake the telecommunications enhancements during construction of the rail line. Enhancements will result in improved mobile service along the corridor 10-15km either side of the alignment.

Recognising telecommunications are an economic and social enabler, the Australian Government is continuing to explore options to enhance regional telecommunications services for communities along the alignment while delivering the system requirements and coverage for Inland Rail trains.

On 13 December 2021 the Regional Telecommunications Review Committee delivered me the report for the 2021 Regional Telecommunications Review: A step change in demand. The Review is an important part of the Government's ongoing commitment to providing high-quality, reliable telecommunications for people in these areas. The report of the Review was tabled in Parliament on 14 February 2022 and is now publicly available.

The Review has placed a strong emphasis on the benefits of more mobile coverage, including on transport routes, and greater resilience in telecommunications which would better support communities in disasters. The centrepiece of the Government's response is the \$811.8 million Connecting Regional Australia initiative, a large scale, flexible, multi-purpose, multi-year fund that enables strategic investment in digital infrastructure and skills. It will expand mobile coverage, fund targeted and place-based solutions for communities with identified needs, build network resilience, improve Indigenous connectivity, address issues of affordability and trial emerging technologies. A key objective of Connecting Regional Australia is to provide an estimated 8,000 kilometres of new open access mobile coverage.

The second key part of the response is the major upgrade of the entire NBN fixed wireless network, with flow-on benefits for Sky Muster upgrade announced on 22 March 2022. The NBN fixed wireless network will be extended to an additional 120,000 premises. The total 750,000 premises in the extended fixed wireless footprint will have access to higher speeds of up to 100 Mbps, with 85% of them having access to speeds of up to 250 Mbps. NBN Sky Muster users will benefit from higher download caps and extended off-peak hours. Additional funding of \$5 million over five years will expand and continue the Regional Tech Hub to improve consumer support.

A range of policy and regulatory work will take place, including standards, rules and benchmarks for statutory infrastructure providers, developing wholesale and retail standards for other fixed and mobile services in regional Australia, and looking for better ways to deliver the Universal Service Guarantee. To tie all this together, there will be a more coordinated and strategic approach to regional communications investment. This will incorporate wider government and regional priorities and better coordination within and across governments and with industry. The response will lock-in the gains of recent years while ensuring regions can reach their potential, including producing more jobs, a better quality of life, and stronger regional Australia. For more information on the Government's response and to read the Committee's report, *A Step Change in Demand*, visit the Review's website at www.rtirc.gov.au.

Thank you for bringing your concerns to my attention and I trust this is of assistance.

Cr Keith has requested any responses be forwarded to Parkes Shire Council to allow a combined response from the Newell Highway Taskforce.

<u>Principal Activity</u>	Representation and Collaboration
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	8.1.2.1 Monitor issues such as law and order, education and health that impact on the Gilgandra community

RECOMMENDATION

That a letter of response detailing black spots along the Newell Highway in Gilgandra Shire be compiled to Senator McKenzie and forwarded to Parkes Shire Council to allow a combined response from the Newell Highway Taskforce.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 24 MAY 2022

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **NORTH WEST LIBRARY CO-OPERATIVE**
Minutes of the AGM held on 2 March 2022
2. **NSW PUBLIC LIBRARIES ASSOCIATION CENTRAL WEST ZONE**
Minutes of ordinary meeting held 1 April 2022.
3. **CASTLEREAGH MACQUARIE COUNTY COUNCIL**
Minutes of meeting held on 3 May 2022
4. **LOCAL GOVERNMENT NSW**
Position paper on Domestic Waste Management Charge Reforms

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager