

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 19 November 2019 at 4.00pm** and will include a presentation from Council's auditors.

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

(5) Apologies

(6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

(7) Confirmation of Minutes:

- Ordinary meeting held on 22 October 2019 (circulated previously)

(8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

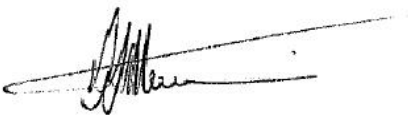
- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

2.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Organisational Structure Review (a)
 - Tender 27/19 – Council Works Depot (d)
 - Request for refund of Section J fees (b)
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants

(10) Correspondence

A handwritten signature in black ink, appearing to read 'David Neeves', with a long horizontal flourish extending to the right.

David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 15/19
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities during the preceding month.

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24/10/19	Sponsors' draw for Gilgandra Trotting meeting
24/10/19	OranaSafe Conference dinner with Layne Beachley
28/10/19	Sports Council
30/10/19	Miles Morgan Consultants interview re Meals on Wheels service
31/10-/11/19	Permanent Way Institute conference, Bathurst
1/11/19	Country Mayors meeting, Sydney (Cr Walker)
5/11/19	Meeting with Royal Far West representative re bike ride fundraiser, May 2020
5/11/19	Disability Services meeting – lack of quorum
6/11/19	Meeting with Pastor Jackson re community event at Armatree on 23 November 2019
7/11/19	Meeting with Cooee Heritage Centre volunteers
7/11/19	Aged Care meeting
8/11/19	Inspection of Coo-ee Lodge Kitchen and Pre School projects
9/11/19	Funeral of former Disability Services Client
11/11/19	Remembrance Day ceremony
11/11/19	CBD Activation workshop
12/11/19	Newell Highway Taskforce Forbes
12/11//19	CBD Activation Council Workshop
19/11/19	ARTC Address to Council
19/11/19	Citizenship Ceremony
19/11/19	Council Meeting

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

JANUARY 2020 COUNCIL MEETING

SUMMARY

To determine whether to hold a Council meeting in January 2020.

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The January 2020 Council meeting is scheduled for Tuesday, 14 January 2020.

Given the general shutdown of Council's Administration Office for two weeks until 6 January 2020, school holidays and general close downs both within Local Government and associated industries, it is suggested that the January meeting not be held as scheduled.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.2

Ensure Council and Committee meetings are conducted regularly

RECOMMENDATION

That Council not hold an ordinary meeting on 14 January 2020 meeting.

David Neeves
General Manager

CLASSIFICATION OF LAND

SUMMARY

To determine classification of land acquired by Council.

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Section 25-34 of the Local Government Act prescribes the reasons and the processes involved in the classifying land. Essentially, Council must classify land owned by the Council as either Operational or Community. The process to classify or reclassify land is either via the Local Environmental Plan Review or by a resolution of the Council.

Council has now finalised the purchase of the following parcel of land and must now determine a classification for this land:

- Former Target Country store (Lot 2, DP262139)

Council has the opportunity to classify the land as either Operational or Community Land. Due to the operational nature of all the abovementioned land, the land should be classified as Operational Land.

Section 34 of the Local Government Act requires Council to give notice of the classification or any reclassification for a minimum period of 28 days.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.2.5 Meet all statutory requirements in a timely manner

RECOMMENDATION

That in accordance with section 34 of the Local Government Act, Council commence public notification and invite submissions for a period of 28 days to classify Lot 2, DP262139 as Operational Land.

David Neeves
General Manager

WATER SAVING INITIATIVES

SUMMARY

To provide an update on the request for water saving initiatives.

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At the October Meeting, Council resolved:

RESOLVED 218/19	Cr Baker/Cr Johnson
1. That Council implement Level 1 water restrictions from 1 November 2019 until further notice.	
2. That Council write to the Minister for Water, Property and Housing seeking funding for water saving initiatives for NSW communities.	

In preparing the letter to Minister Pavey, it became evident that the Orana Water Utilities Alliance (OWUA), of which Council is a member, is charged with the responsibility of education programs and they report back to the State Government (each council) on what initiatives are undertaken. The OWUA has the charter and provides educational information and the link is available on Council's website.

The OWUA is a regional collaborative group of Councils and has been very successful in standardising the definitions for water restriction levels across our region, unlike other areas across the State.

I am of the view that a letter to Minister Pavey would be contradictory and counter productive to the good work the OWUA are doing in this area and may negatively impact the positive relationship built between OWUA Councils and the State Government Departments.

OWUA are already actively pursuing ways to attract funding for initiatives like water saving initiatives and therefore representation to the Minister is not recommended

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.1.1 Support Councillors in their role by providing information regularly and training as required.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 NOVEMBER 2019

RECOMMENDATION

That the report be noted.

David Neeves
General Manager

2019/20 QUARTERLY OPERATIONAL PLAN REVIEW TO 30 SEPTEMBER 2019

SUMMARY

To consider progress for the June quarter with Council's 2019/20 Operational Plan.

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Separately enclosed with this business paper is the 2019/20 Operational Plan Review document for the quarter 1 July to 30 September 2019.

An abridged version highlighting progress and challenges of particular significance has been included along with the complete planning document.

<u>Principal Activity</u>	Strategic Leadership Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2019/20 budget.
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements 2.1.1.2 Report Council's issues actions and achievements to the Community

RECOMMENDATION

That the 2019/20 Operational Plan Review for the quarter ended 30 September 2019 be adopted.

N J Alchin
Director Corporate Services

QUARTERLY BUDGET REVIEW - 30 SEPTEMBER 2019

SUMMARY

To present a report to Council detailing the major variances to the original estimates for the 2019/20 financial year as presented in the Quarterly Budget Review as at 30 September 2019. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

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List of Budget Changes Previously Adopted by Council

The following is a list of the changes that have been adopted by Council at previous quarterly budget reviews:

Note	Description	When Done	Income Change	Expense Change	Resp.
	No changes to date				

Result

The overall result for General Fund for this review as at 30 September 2019 is a \$331,200 increase to the estimated deficit at year-end to an actual result of a \$451,648 deficit (depreciation not included).

Water Fund had a \$170,000 increase to the estimated deficit at year-end to an actual result of a \$374,068 deficit (depreciation not included).

Sewer Fund had no change to the estimated result at year-end of a \$122,583 surplus (depreciation not included).

Orana Living had a \$900,000 increase to the estimated deficit at year-end to an actual result of a \$1,011,799 deficit (depreciation not included).

Carlinda Enterprises had no change to the estimated result at year-end of a \$27,290 surplus (depreciation not included).

Cooee Villa Units had no change to the estimated result at year-end of a \$1,404 surplus (depreciation not included).

Home Care Packages had no change to the estimated result at year-end of a \$31,817 surplus (depreciation not included).

Cooee Lodge Hostel had no change to the estimated result at year-end of a \$52,733 surplus (depreciation not included).

Jack Towney Hostel had no change to the estimated result at year-end of a \$15,803 surplus (depreciation not included).

The overall result for this review as at 30 September 2019 is a \$1,401,200 increase to the estimated deficit at year-end for Council as a whole to an actual result of a \$1,585,885 deficit (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1100 (page 2 QBR)

Corporate Support Income

\$35,000 additional income

Responsible Officer: Director Corporate Services

The additional income of \$35,000 is due to an increase in parental leave payments not included in the original budget.

Note 1101 (page 2 QBR)

Wages & Other Employee Costs

\$10,000 additional expense

Responsible Officer: Director Corporate Services

There is an additional expense of \$35,000 for the indoor staff uniform allowance that is offset by a transfer of \$25,000 from the wages budget and a transfer from reserves of \$10,000.

Note 1105 (page 2 QBR)

IT Expenses

\$28,000 additional expense

Responsible Officer: Director Corporate Services

The additional expense is for ongoing maintenance of Councils website that was overlooked in the original budget. This arrangement is to be reviewed at the end of 19/20.

Note 1108 (page 2 QBR)

Civic Activities

\$2,000 additional expense

Responsible Officer: Director Corporate Services

The additional expense is for the purchase and installation of the Stockings' history storyboard at the White Gum lookout in the Warrumbungle National Park as resolved at the August meeting (16/19).

Note 1311 (page 3 QBR)

Medical Centre Expenses

\$10,000 additional expense

Responsible Officer: Director Corporate Services

The additional expense is for the replacement of the air conditioner at the Miller Street Medical Centre and is offset by a transfer from reserves of \$10,000 on page 10.

Notes 1700 & 1701 (page 7 QBR)

Gilgandra Library Income & Expenses

\$47,304 additional income

\$110,724 additional expense

Responsible Officer: Director Community Services

The additional income is due to increased grant funding from the State Government to what was estimated. This amount is offset by additional capital expenses of \$10,716 on page 11 to fund a much-needed update of collections and e-books, as well as additional operating expenses of \$34,960 for additional wages required to train casual staff in cataloguing and acquisition of new resources.

Grant funding of \$75,764 that was received in previous years has now been carried forward to be an expense in the 19/20 year. A transfer from reserves on page 10 offsets it.

Note 1930 (page 8 QBR)

State Roads - Contract Income

\$60,000 less income

Responsible Officer: Director Infrastructure

This is due to there being no ordered contract work from the RMS this quarter.

Note 2801 (page 9 QBR)

Financial Assistance Grant

\$2,004,720 less income

Responsible Officer: Director Corporate Services

Council's estimate of \$3,940,096 has been reduced by \$2,004,720 due to half of Council's allocation for 19/20 being prepaid in the 18/19 financial year. The prepaid amount of \$2,045,788 is now transferred from reserves on page 10. The difference between the reduction of \$2,004,720 and \$2,045,788 of \$41,068 is additional income.

Note 2900 (page 10 QBR)

Transfers from Reserves

\$2,488,069 additional income

Following is a listing of the changes in transfers from reserves (the responsible officer is listed in brackets):

- Promotional Signage (DCorp): \$33,198 less income is offset by less capital expense for SCCF - Round 2 on page 11.

- IT Upgrades (DCorp): \$11,730 additional income that is offset by additional capital expenses on page 11.
- Aerodrome Lighting (DInf): \$30,000 additional income that is offset by additional capital expenses on page 12.
- Library Technology Grants (DComm): \$75,764 additional income that is offset by additional operating expenses on page 7.
- Indoor Staff Uniform (DCorp): \$10,000 additional income that is offset by additional operating expenses on page 2.
- Miller Street Medical Centre (DCorp): \$10,000 additional income that is offset by additional operating expenses on page 3.
- Financial Assistance Grant (DCorp): \$2,045,788 additional income that is offset by reduced operating income on page 9.
- Preschool Administration Extension (DCorp): \$5,372 additional income that is offset by additional capital expenses on page 11.
- Drought Communities programme (DCorp): \$47,926 additional income that is offset by additional capital expenses on page 11.
- New SES Premises (DEnv): \$167,641 additional income that is offset by reduced capital income of \$156,000 on page 11 and additional capital expenses of \$11,641 on page 11.
- Swimming Pool (DComm): \$21,000 additional income to offset capital expenses for the Sporting & Recreational Precinct Planning on page 11.
- Sports Council (DComm): \$27,104 additional income to offset capital expenses for the Sporting & Recreational Precinct Planning on page 11.
- SCCF - Round 1 - CBD Stage 2 (DCorp): \$68,942 additional income to offset additional capital expense for SCCF Round 2 at McGrane Oval.

Note 2901 (page 10 QBR)

Transfers to Reserves

\$584,150 additional expense

Following is a listing of the changes in transfers to reserves (the responsible officer is listed in brackets):

- Stronger Country Communities Fund - Round 2 (DCorp): \$234,150 additional expense. This transfer to reserves is to replenish additional spending in the previous year from grant funding to be received in 19/20.
- Council Depot (DInf): \$350,000 additional expense. This transfer to reserves from loan income is to fund spending in the previous year of \$156,776 with the balance of \$193,224 available in 20/21.

Note 2903 (page 11 QBR)

Capital Income

\$2,096,801 additional income

Following is a listing of the capital income variances (the responsible officer is shown in brackets):

- Contribution - Rural Fire Service (GM): \$4,440 additional income for the purchase of land for the purpose of constructing a brigade premises. It is offset by additional capital expense.
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- Contribution - Specialist Disability Accommodation - Orana Living (DComm): \$1,300,000 additional income offset by additional capital expense. The costs to construct the Specialist Disability Accommodation will be considerably higher than estimated and, as a result, a further contribution from Orana Living is required.
- Contributions - Curban Hall (DComm): \$1,000 additional income that is offset by additional costs.
- Grants - Litter Fence (EPA) (DEnv): \$14,064 additional income due to Council being successful with a funding application to erect a litter fence at the waste facility. This is offset by additional capital expense of the same amount.
- Grants - Community Building Partnerships (DCorp): \$7,093 additional income includes grant funding of \$4,593 and a contribution by Tooraweenah Tennis Club for \$2,500. This is offset by additional capital expenditure.
- Grants - Stronger Country Communities Fund - Round 2 (DCorp): \$1,149,120 additional income is the balance of funding to be received in 19/20. It is offset by additional capital expense, a reduced transfer from reserves for promotional signage and a transfer to reserves to replenish additional spending in the previous year.
- Grants – Graincorp South Industrial Precinct & Intersections (DCorp): \$384,000 additional income in line with milestone 1 being achieved.
- Grants - Industrial Estate Intersection (DCorp): \$330,000 less income - transferred to above allocation.
- Grants - Berakee Quarry Intersection (DCorp): \$400,000 less income - transferred to above allocation.
- Grants - SES Building Upgrade (DCorp): \$156,000 less income is offset by a transfer from reserves.
- Grants - Drought Communities Program (DCorp): \$104,052 additional income is the balance of the funding to be received in 19/20 that is offset by additional capital expenditure.
- Grants - Stronger Country Communities Fund - Round 3 (DCorp): \$19,032 additional income to reflect the actual amount of funding to be received. This is offset by additional capital expenses.

Note 2904 (pages 11 & 12 QBR)

Capital Expenditure

\$2,538,780 additional expense

Following is a listing of the capital expenditure variances (the responsible officer is shown in brackets):

- Waste Facility (DEnv): \$14,064 additional expense to erect a litter fence that is offset by additional grant funding.
 - Library - Local Priority Grant (DComm): \$10,716 additional expense that is offset by additional grant funding on page 7.
 - Drought Communities Program (DCorp): \$151,978 additional expense for projects carried over to 19/20. It is offset by additional capital income of \$104,052 with the remainder being a transfer from reserves on page 10.
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- RFS Purchase of Land (DCorp): \$4,440 additional expense that is offset by additional contribution from RFS.
- IT - Capital Expenses (DCorp): \$11,730 additional expense for the installation of the radio network that is offset by a transfer from reserves of the same amount on page 10.
- Curban Hall (DComm): \$1,000 additional expenses during the year offset by additional contributions.
- Construct New SES Premises (DCorp): \$11,641 additional expense is offset by a transfer from reserves.
- Stronger Country Communities Fund - Round 2 (DCorp): \$1,010,714 additional expense. This is offset by additional grant funding to be received in 19/20 and unspent funds from SCCF Round 1 of \$68,942 transferred from reserves. An additional \$60,000 is sought by way of Council contribution for additional works completed at McGrane Oval outside the scope of the SCCF program.
- Stronger Country Communities Fund - Round 3 (DCorp): \$19,032 additional expense to reflect the increase in grant funding to be received.
- Preschool Administration Extension (DCorp): \$35,372 additional expense partly offset by a transfer from reserves of \$5,372 with an additional amount of \$30,000 sought. The costs of project management have exceeded the initial budget, and due to the complexity of the design of the building, it is anticipated an additional \$30,000 will be required to ensure the delivery of a functional, modern building fit for purpose.
- Community Building Partnerships (DCorp): \$7,093 additional expense for the Tooraweenah Tennis hit-up wall offset by additional capital income.
- Specialist Disability Accommodation (DCorp): \$1,300,000 additional expense that is offset by an additional contribution from Orana Living.
- Purchase 30-32 Miller Street (DCorp): \$277,000 additional expense for the purchase of the former Target building.
- Graincorp South Industrial Precinct (DCorp): \$98,000 less expenditure anticipated in 19/20. Any balance will be transferred to reserves at the end of the year.
- Industrial Estate Intersection (DCorp): \$16,000 less expense due to a contribution of materials by Berakee Quarry proponent.
- Berakee Quarry Intersection (DCorp): \$232,000 less expense is \$22,000 for the proponents' contribution of materials and estimated savings in line with detailed plans and costings.
- Renewal of Aerodrome Lighting (DInf): \$30,000 additional expense for the renewal of the aerodrome lighting. A transfer from reserves on page 10 offsets this.

Note 2906 (page 12 QBR)

Loan Income & Repayments

\$350,000 additional income

Responsible Officer: Director Corporate Services

The additional loan income of \$350,000 is for the depot upgrade and is offset by a transfer to reserves for the same amount. This is to offset expenditure in the previous year of \$156,776 with the balance of \$193,224 being available for 20/21.

Note 3000 (page 14 QBR)

WATER SUPPLY

\$728,630 additional income

\$898,630 additional expense

Responsible Officer: Director Infrastructure

The \$728,630 additional income consists of transfers from reserves for projects that have been carried over from the previous year including Reservoir 1 Stairway (\$158,660) and the No 9 Bore (\$34,965). The remainder being grant funding of \$270,000 for a new bore at Tooraweenah and \$265,005 for the No 9 Bore.

Additional capital expenses offset this additional income.

The changes to the expenses are as follows:

- Reservoir 1 Stairway: \$298,660 additional capital expense that is partly offset by a transfer from reserves of \$158,660. The remaining balance of \$140,000 is Council's contribution as resolved at the May meeting (66/19) when tender submissions to design and construct the reservoir 1 stairway were considered.
- Bore No 9 Establishment: \$299,970 additional capital expense to restart the bore 9 project. This is offset by grant funding of \$265,005 and a transfer from reserves of \$34,965.
- Tooraweenah Bore: \$300,000 additional capital expense for a new bore at Tooraweenah that is offset by grant funding of \$270,000. The difference between the additional expense and grant income of \$30,000 is Council's contribution.

Note 4000 (page 15 QBR)

SEWERAGE SERVICES

\$187,090 additional income

\$187,090 additional expense

Responsible Officer: Director Infrastructure

There is no change to the original estimated result of a \$122,583 surplus.

The additional expense of \$187,090 is made up of an additional \$85,000 for the DPI Safe & Secure Water Program that is offset by a transfer from reserves for \$21,250 and grant funding of \$63,750 not claimed in the previous year. The remaining amount of \$102,090 is carried over from 18/19 for the Wamboin Street Gravity Main and is offset by a transfer from reserves for the same amount.

Note 5000 (page 16 QBR)

ORANA LIVING

\$350,000 additional income

\$1,250,000 additional expense

Responsible Officer: Director Community Services

At the October meeting of Council, the tender prices were considered for the Specialist Disability Accommodation build. The costs to construct will be considerably higher than estimated and, as a result, a further contribution from Orana Living is required.

The original estimate was \$1,000,000 which was increased to \$1,500,000 last year. After reviewing the pricing received, it is estimated that a budget in the vicinity of \$2,800,000 will be required.

As a result, Orana Living will be required to make an additional contribution of \$1,250,000 which is partly offset by a transfer from reserves of \$350,000. The net result being an additional cost to the budget of \$900,000.

Note 6000 (page 17 QBR)

CARLGINDA ENTERPRISES

Responsible Officer: Director Community Services

No changes.

Note 7000 (page 18 QBR)

COOEE VILLA UNITS

Responsible Officer: Director Community Services

No changes.

Note 7500 (page 19 QBR)

HOME CARE PACKAGES

Responsible Officer: Director Community Services

No changes.

Note 8000 (page 20 QBR)

COOEE LODGE

Responsible Officer: Director Community Services

No changes.

Note 8500 (page 21 QBR)

JACK TOWNEY HOSTEL

Responsible Officer: Director Community Services

No changes.

Finance Manager's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$120,448 deficit (depreciation not included). This review indicates an actual result of a \$451,648 deficit (depreciation not included) which is a worsening of \$331,200. This result should be viewed as being unsatisfactory compared to the original budget.

The main points of difference is the inclusion of an additional \$277,000 capital expenditure for the purchase of 30-32 Miller Street, a reduction in State Roads contract income of \$60,000 and \$60,000 in additional works at McGrane Oval.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$204,068 deficit (depreciation not included). This review indicates an actual result of a \$374,068 deficit (depreciation not included) which is a worsening of \$170,000. This result should be viewed as being unsatisfactory compared to the original budget.

The worsening is due to Councils' contribution of \$140,000 for the reservoir 1 stairway and \$30,000 shortfall for the new bore at Tooraweenah.

Sewer Fund

The original budget estimate for the Sewer Fund was an end of year result of a \$122,583 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$111,799 deficit (depreciation not included). This review indicates an actual result of a \$1,011,799 deficit (depreciation not included) which is a worsening of \$900,000. This result should be viewed as being unsatisfactory compared to the original budget.

This result is due to the additional contribution of \$1,250,000 required for the Specialist Disability Accommodation build.

Carlinda Enterprises

The original budget estimate for Carlinda Enterprises was an end of year result of a \$27,290 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Cooee Villa Units

The original budget estimate for Cooee Villa Units was an end of year result of a \$1,404 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Home Care Packages

The original budget estimate for Home Care Packages was an end of year result of a \$31,817 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$52,733 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$15,803 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$184,685 deficit (depreciation not included). This review indicates an actual result of a \$1,585,885 deficit (depreciation not included) which is a worsening of \$1,401,200. This result should be viewed as being unsatisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2017/18 and 2018/19 are actual ratios for Council's information while those for 2019/20 are an estimate only until the financial statements are completed and may be subject to change.

	Benchmark	2019/20	2018/19	2017/18
Operating Performance Ratio	> 0.00%	2.00%	1.21%	4.66%
Own Source Revenue Ratio	> 60.00%	65.00%	66.48%	62.39%
Unrestricted Current Ratio	> 2.00:1	4.50:1	4.35:1	3.57:1
Debt Service Cover Ratio	> 3.00 x	9.00 x	8.96 x	8.49 x
Rates & Charges Outstanding	< 10.00%	8.50%	9.24%	6.54%
Cash Expense Cover Ratio	> 6.00 x	10.50 x	10.80 x	10.35 x
Building & Infrastructure Renewal Ratio	> 100.00%	105.00%	119.77%	138.64%
Renewal Backlog Ratio	< 2.00%	2.00%	1.30%	2.14%
Required Maintenance Ratio	> 1.00	1.00	0.94	1.20

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Review of Annual Budget
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making 4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

RECOMMENDATION

That, subject to any decisions on the variances as reported, the Quarterly Budget Review document and report as at 30 September 2019 be adopted.

N J Alchin
Director Corporate Services

SOUTHERN PHONE OFFER

SUMMARY

To advise Council of an offer to purchase its share in Southern Phone.

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In 2002, as part the Federal Government's Networking the Nation scheme, Southern Phone was established with the goal of delivering affordable and reliable telecommunications to regional Australia.

Shares in the newly formed entity were offered to local government authorities in NSW at \$2 each. There were 35 councils that took up the offer including Gilgandra Shire Council.

As part of the condition of the Federal Government funding, dividends were required to be returned to the community and these were paid to the shareholders. Over this time, Council has received a total of \$121,076 in dividend ranging from \$340 in 2007 to a high of \$26,221 in 2014 and down to \$8,476 in 2018.

The financial performance of Southern Phone has declined in recent years. This is due to introduction of the NBN which has brought about market condition changes and pressure on pricing and margins. Southern Phone is struggling under these conditions.

Last month, Council was advised by Southern Phone of an offer to purchase shares by AGL Energy Limited (AGL). The board of Southern Phone have unanimously recommended that Council accept the offer from AGL.

The offer to purchase Council's \$2 share is \$785,714.

To accept the offer, Council is required to pass a resolution to do so and to sign a power of attorney and return it to Southern Phone no later than 5.00pm on 29 November 2019. The power of attorney is to allow a special resolution to pass to update Southern Phone's constitution to allow the sale of shares.

Staff have reviewed the offer and the performances of Southern Phone and see no reason not to accept the offer.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

An additional \$785,714 in income plus an unknown distribution of cash reserves from the company.

Delivery Program Actions

4.2.2.1

Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

1. That Council agree to the sale of Council's Southern Phone share to AGL Energy in line with the share sale agreement provided
2. That the General Manager be authorised to execute any relevant documentation necessary.

N J Alchin
Director Corporate Services

**TOORAWEEAH CWA REQUEST FOR SUPPORT - TELSTRA TOWER
PROPOSAL FOR TOORAWEEAH**

SUMMARY

To provide further information on a proposal for a Telstra tower to be constructed at Tooraweenah.

.....

At its September meeting, Council considered a request from the Tooraweenah CWA to support their submission for funding under Round 5 of the Black Spot program for a Telstra tower in Tooraweenah at a total project cost of \$114,000.

Council resolved:

RESOLVED 189/19	Cr Mockler/Cr Johnson
1. That Council acknowledge the poor telecommunications in Tooraweenah and surrounding districts and commend the CWA Tooraweenah branch on their initiative to lodge an application to the Telstra tower Mobile Black Spot submission under Round 5 and provide in principle support for the application, without committing funding at this stage.	
2. That Council develop a telecommunications strategy, with the aim at prioritising areas with the Gilgandra Local Government Area for inclusion in the NSW State Government's Digital Connectivity Program.	

Jill Blackman, Vice President of the CWA has provided the following update:

“Following discussions with our solicitor the decision was taken to complete the MOU yesterday and forwarded it to Michael Marom at Telstra and Mark Coulton’s Office.

I received advice earlier this week that the MOU was required by Telstra before the closing date of 26 September 2019 so our project could go forward to the Black Spot program.

It is pleasing to note, the Tooraweenah Lions Club will join with Tooraweenah CWA in supporting this project and that several community members have guaranteed the funding for between \$30k to \$40K.

It would be greatly appreciated if Council could now consider if they are able to financially commit to this project.

I can also advise that the decision regarding which projects are successful for the Black Spot program will be made either by December this year or January 2020.

I am very hopeful our project will be one of the lucky ones.

This will be an exciting time for Tooraweenah village and surrounding district to finally achieve long overdue connectivity.”

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$30 to \$40k contribution not budgeted.
<u>Delivery Program Actions</u>	1.2.1.1 Assist village community committees to maintain their public facilities.

RECOMMENDATION

That Council fully explore what opportunities exist in the NSW State Government’s Digital Connectivity Program before formally committing funds and that a report be submitted to the December meeting

N J Alchin
Director Corporate Services

REQUEST FOR FINANCIAL SUPPORT – TOORAWEEAH SHOW P A & H ASSOCIATION

SUMMARY

To consider a request from the Tooraweenah P A & H Association for financial assistance in relation to an application to the Regional Agricultural Show Development Grants Program.

.....

Mrs Kylie Moppett has written to Council on behalf of the Tooraweenah P A & H Association as follows:

"I am writing on behalf of Tooraweenah Show PA&H Assoc to request the following in relation to the Regional Agricultural Show Development Grants Program. We are under the guidelines considered a small show applying for a large grant 125k to 500k. (Gate takings under 20k)

Our vision is as follows:

- *45,0000 litre tank to provide water*
- *One long hand basin in men's and ladies toilet in stainless steel or equivalent with a mirror above and area to sit toiletry bag*
- *6 toilets, 3 urinals and 6 showers in men's*
- *Large toilet roll holder in each toilet*
- *Needle dispensary (if we need one by law) in both ladies and men's*
- *Change table in ladies and disabled toilet*
- *10 toilets, 8 showers in ladies*
- *Long bench seat in middle with plenty of space between toilets and showers*
- *Hand dryer or paper towels in both men's and ladies (or what is kosher these days)*
- *Each shower to have an area when you enter with a bench seat and hooks to place towel and bag/clothes before entering shower and a door for privacy*
- *Adequate ventilation/fans etc*
- *Anything to do with compliance laws/building codes which I am not familiar with*
- *Drains so we can hose out floor when required*
- *Colourbond tin on outside (same as kitchen)*
- *A separate unisex disabled toilet with baby change table*
- *A room for storage of toilet paper/cleaning etc and cleaners sink to fill mop and bucket etc.*
- *First Aid Room to include reverse cycle air-conditioning/stainless steel bench to work off, bed with curtain, fridge to store cold packs etc, storage cupboard, chairs for nurse and friend of patient etc*
- *Office to include storage cupboards built in, 2 desks, air con, landline, open window at front to attend to enquiries*
- *Levelling, grading and gravel road at front of this building*

Our current facilities are outdated, old, unsanitary and do not meet current building codes. We have a multitude of events happening at Tooraweenah Showground including Show Day, Team Penning, Team Roping, Golf, Private events, Festivals, Show group events, Pony Club and Pony Camp.

In July 2021 Tooraweenah Showground will host Australia's most prestigious endurance horse riding event, the Tom Quilty Gold Cup. The annual Australian Endurance Riders Association (AERA) event is one of the biggest national championship endurance rides in the southern hemisphere, spanning 160 kilometres and attracting over 400 endurance riders from across Australia and beyond. There is an expected attendance of 2000 to 3000 people and we are keen to upgrade these facilities not only for this event but for all of the events held at this busy Showground.

The grant stipulates that a 1:4 co contribution will need to be sourced to apply for the full amount. At this stage I have not sourced a quote from a builder so will present the highest cost.

We ask Councils consideration in co-contributing 125k (This would be maximum) in the form of an interest free loan or a combination of staff resources such as GSC Project Team to oversee the project, Works and services to assist with Planning approvals, parks and gardens to remove trees etc. This cash amount would be the worst case scenario as the Show Group could also hold fundraiser to assist or ask each user group to contribute cash. We however will need a response from Council to determine if we proceed with this application. The response could be a set cash amount that is capped along with resources.

In the event of Federal or State Government providing more drought relief funding to Council to distribute - that this loan be funded as part of this income if it meets criteria...

We also have the opportunity to apply for an exemption to the co-contribution by way of exceptional circumstances which will also do.

If you require further information please do not hesitate to contact me. The application is due 13th December 2019.

I have included excerpts from the grant guidelines to further explain the rules.

I look forward to your response."

Key points to note from Mrs Moppett's letter are:

- The grant requires a 25% co-contribution commitment
 - There is a potential exemption from a co-contribution as a show committee in a declared Council area under the Drought Communities Program commitment
 - The commitment sought from Council is up to \$125,000 as an interest-free loan and/or "in kind" support in the form of project management, planning approvals, labour and plant for tree removal etc.
-

The Federal Government has recently announced an additional \$1m under the Drought Community Program – Extension for Gilgandra and, subject to confirmation of these guidelines, Council may wish to consider this project as part of its application.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Contribution of up to \$125,000
<u>Delivery Program Actions</u>	1.2.1.1 Assist village community committees to maintain their public facilities.

RECOMMENDATION

1. That Council offer support to the Tooraweenah Show P A & H Association for funding support an interest free loan of up to \$125,000 repayable over a ten year period for the construction of a new amenities block.
2. That, subject to further detailed costings, Council consider a contribution to the project, in terms of project management expertise, waiving of development application fees and plant and labour for clearing of the site.
3. That, subject to clarification of the terms and conditions, Council consider including a contribution to this project in its Drought Communities Extension grant application.

N J Alchin
Director Corporate Services

REQUEST FOR FINANCIAL ASSISTANCE – GILGANDRA SPEEDWAY CLUB

SUMMARY

To consider a request from the Gilgandra Speedway Club for financial assistance to complete an infrastructure project at the Speedway.

.....

The Gilgandra Speedway Club has written to Council requesting financial assistance by way of an interest-free loan to allow the Club to complete the construction of a new amenities block.

The Speedway was successful in being awarded a grant by Council under the previous round of the Drought Communities Program for \$64,536 for a new toilet and shower block. The project has progressed to the point where the building structure has been completed however no funding is available to complete the associated fit out, plumbing and surrounding concrete paths.

The Club has obtained a quotation from the contractor of \$31,200 (gst exclusive) to complete the project. This does not include plumbing labour which is being donated to the Club by a registered plumber who is also a committee member.

To all the works to be completed in a timely manner, the Club is seeking an interest-free loan from Council for \$30,000 over a 15 year period.

As Council is aware, the Speedway is one of Gilgandra's largest events operating over a 7 month season and attracts many locals and visitors to our town. It is a very important economic driver as well as an event for locals to socialize and come together.

In the 2019/20 season the Speedway will host National and State Titles along with local events. On average there are over 300 patrons, 80 drivers and up to 40 volunteers involved at a meet.

The current amenities at the Speedway are antiquated and it is very important to future meets that the new facilities be commissioned as soon as possible.

The Speedway is located on a Crown Reserve under Council's management and control and the fixed assets ultimately belong to our community.

The Speedway Club has previously had similar arrangements with Council when getting the Speedway track and facilities established.

That, subject to clarification of the terms and conditions, Council also consider including a contribution to this project in its Drought Communities Extension grant application.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Interest free loan of \$30k to be repaid
<u>Delivery Program Actions</u>	1.1.1.1 Provide a range of recreational sporting facilities which enable the residents of the Shire to pursue active recreational pursuits 1.2.1.3 Support community organised events, festivals and celebrations

RECOMMENDATION

1. That Council offer the Gilgandra Speedway Club an interest free loan of up to \$30,000 repayable over a 15 year period to allow the new amenities block at the Speedway to be completed.
2. That the loan be made available by way of progress payments to the contractor as the works on the amenities block are completed.

N J Alchin
Director Corporate Services

SHOP LOCAL 2019

SUMMARY

To present an option for running a Shop Local promotion in 2019

.....

Council has coordinated very successful shop local promotions since 2009. It has become a project that creates community excitement in the lead up to Christmas.

Over the life of the program it has become 100% Council funded. In 2018 the situation with drought and the impact on the community and local businesses saw Council commit \$55,000.

The discussion at the workshop on 12 November and the community engagement process for the Activation Blueprint, indicated businesses development and training was seen as a significant concern. Rather than tie participation for local businesses in a shop local promotion to a formal commitment to undertaking training as was discussed at the Council Workshop, it is suggested that communication make it clear that Council is supporting the promotion this year due to the dire economic conditions due to drought. Future support, however, would be conditional on local business support and participation in training programs in 2020.

As discussed in the workshop, the shop local promotion is an economic stimulus program that is desperately needed at the moment. The financial support of both the State and Federal Government enables budget flexibility to undertake an actively like this in 2019.

If Council were supportive, the program would run identically to 2018 with draws of \$1000 prizes in Cooee Cash Cards. It would have to be condensed slightly but could commence on 25 November and be finalised between the 20-23 December depending on logistics. An amount of \$5000 would be need to fund the activities such as envelopes, printing and marketing.

The entry amount would remain the same at \$50 minimum purchase.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$55,000
<u>Delivery Program Actions</u>	5.1.1.2 Continue to foster and promote the importance of the purchase of goods and services locally

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 NOVEMBER 2019

RECOMMENDATION

1. That Council contribute \$55,000 to run a Shop Local Promotion in recognition of the extreme financial impact the drought has had on local businesses.
2. That Council communicate with all local businesses the rationale for the Shop Local investment and the expectations of increased support and participation in 2020 for business training and events.
3. That a report be presented to the next meeting of the Economic Development Committee detailing the business training program for 2020.

N J Alchin
Director Corporate Services

GILGANDRA ACTIVATION BLUEPRINT COMMUNITY CONSULTATION

SUMMARY

To detail the community feedback on the Gilgandra Activation Blueprint and suggested action plan for implementation.

.....

The Draft Gilgandra Activation Blueprint (the Blueprint) has been on public display for the past two weeks and the community has had the opportunity to provide feedback via the Council website and social media.

To complement the digital engagement there were three face-to-face workshops held with Jo Kelly from People Place and Partnership (PP and P). In total close to 40 people attended and were very keen to contribute.

The following is a brief summary of the key topics raised during the online engagement and face to face workshops:

- There is confusion about the long term vision for the library versus the short term activation. This can be addressed through some further communication and messaging.
- The feedback is supportive of activating the Target space, particularly with pop up shops and activities that will add value to the existing businesses.
- There was discussion about introducing competition which created significant debate. This led to a discussion in all sessions about ways to support our local businesses with coaching and support to improve their service offering and diversify their promotions.

The Blueprint has been generally accepted within the community and the feeling is people are happy for it to proceed, noting that this is a working document.

The outcomes of the consultation and online engagement include:

- The name, for temporary activation of the building, “The Gil” was received well and it was suggested that Council branding be incorporated in the design. Further work on a permanent name would be done at the appropriate time and suggestions from the community would be included
 - A program called “The 12 Days of Christmas” be run in the building from 3 to 15 December 2019. This would be a pop-up type event to encourage local businesses, artists and makers to set up and sell their products. It would support the visitation of Di Jones real estate group tour on Tuesday, 10 and includes the Central Stores Fresh Market on Thursday, 12. A community celebration could be held to conclude the event. The 12 Days of Christmas would run concurrently with the Gilgandra Gift Guide promotion as part of the Shop Local program.
-

- In January, the space would be used by the Library, Youth Services and Coo-ee Heritage Centre to run planned programs and exhibitions that may require additional space.
- In February, the focus would be on the physical development of the space, as a 'Makers Month', for the longer term activation expected to be in place for 12 months whilst the Library is planned.

Principal Activity

Economic Development

Policy Implications

Nil

Budget Implications

Suggested \$50,000 commitment with grant funding to be sought

Delivery Program Actions

5.1.1.2

Continue to foster and promote the importance of the purchase of goods and services locally.

5.1.2.1

Provide support for existing business and facilitate opportunities for business development and growth

5.2.2.2

Reinvigorate Gilgandra with a fresh promotional campaign.

RECOMMENDATION

1. That Council adopt the Gilgandra Activation Blueprint
2. That Council endorse the outcomes as detailed above, including naming the interim space, 'the Gil', the 12 Days of Christmas Program, January's internal programs and February's 'Makers Month'.
3. That Council staff continue to work with interested parties with the aim of developing the space for activation and opening by March 2020
4. That a budget of \$50,000 be allocated to the project with the aim of this being recouped through grant funding associated with the Gilgandra Activation Blueprint
5. That Council note the continuing community engagement with the Gilgandra Activation Blueprint as implementation of the stages occur.

N J Alchin
Director Corporate Services

REQUEST FOR GILGANDRA AERODROME FENCING AND TAXIWAY UPGRADES

SUMMARY

To provide an overview of maintenance priorities for Gilgandra Aerodrome following a request for kangaroo proof fencing and taxiway upgrades.

.....

Councillors requested that a report be presented following a request for kangaroo proof fencing and taxiway upgrades from the Gilgandra Aero Club. As there are conflicting priorities and limited funds for works at the aerodrome it is prudent that these requests be considered within the broader context of maintenance issues, particularly lighting. Staff have obtained quotations and compiled estimates for fencing options, taxiway upgrades and lighting renewals and these are provided below (all prices are excl. GST).

Install 1.5m high electric “Weston” fence	\$73,000
Install 1.7m high exclusion fence	\$101,000
Seal taxiway and apron	\$84,000
Complete renewal of runway/taxiway lighting	\$327,000

The taxiway was inspected 16 October 2019 and found to be well gravelled and in good condition. Any upgrade to improve the taxiway could only involve sealing, possibly to mitigate dust. However, the relatively light use of the taxiway combined with a relatively large cost of a seal becomes difficult to justify at this time. It is recommended that further discussions be held with the Aero Club regarding their expectations and this item be considered as part of future budget deliberations.

In relation to fencing, quotes were obtained for two styles of kangaroo proof fence for the perimeter of the entire aerodrome (6km). The first style is an electric “Weston” fence that is 1.5m high and in use at some remote airstrips. The other type of fence considered was a “High Exclusion” fence, which is 1.7m in height with closer post spacing to provide a physical barrier to prevent kangaroo movement.

From an operational standpoint and for some time now the runway lighting has been prioritised for maintenance/upgrade as operational funds became available. Council has been carrying out running repairs using workshop staff to keep the lights working but each year this is becoming increasingly difficult as wiring and connections deteriorate with age. Anecdotal evidence suggests that the original lighting was installed around the 1980s.

The quotation for lighting provided above was for a complete renewal of the lighting including the runway, aprons, taxiway and windsock area but replacement of sections at a time could be a feasible approach.

At the beginning of this financial year \$68,159 for the aerodrome is held in reserves. There may be an opportunity to maximise these funds by utilising the recently released Commonwealth Government's Regional Airports Program which provides funding on a 50:50 basis to support critical air infrastructure in regional areas. Grants range from \$20,000 – \$5 million and are provided to

- improve the safety of aircraft, operators and passengers using regional airports or aerodromes
- facilitate improved delivery of essential goods and services such as food supplies, health care and passenger air services
- improve the connectivity of Australia's regions to domestic and global market opportunities
- meet the operational requirements of aeromedical and other emergency services in the region.

Applications for submissions close 12 December 2019 and Gilgandra Aerodrome satisfies the outer regional area criterion for eligibility. It is recommended that Council utilise \$30,000 transferred from reserves and the remaining \$38,159 as its 50% contribution for a \$136,318 grant application to replace some of the lighting components. If making application Commonwealth Government's Regional Airports Program, it would make sense that we optimise the grant opportunity as best as possible.

It is further recommended that Council seek additional funding from other sources for the construction of a kangaroo proof fence. The recently announced Round 2 of Drought Communities Program may be an eligible source of funding for the exclusion Council could also consider an additional contribution to the grant application to enable a full upgrade to the lighting.

<u>Principal Activity</u>	Asset management and service delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Transfer of \$68,159 from reserves for operational purposes.
<u>Delivery Program Actions</u>	6.1.2.06 Maintain Gilgandra and Tooraweenah aerodromes to legislative standards.

RECOMMENDATION

1. That Council allocate \$68159 as part of the September Quarterly Budget Review towards an application for grant funds for aerodrome lighting upgrades.
2. That additional grant funding opportunities to construct a kangaroo proof fence at Gilgandra Aerodrome be explored.

Daryl Colwell
Director Infrastructure

Figure1: Aerial Image of the Aerodrome



(A1538, DA 2019-283)

**REQUEST FOR DEPARTURE FROM COUNCIL'S DEVELOPMENT
CONTROL PLAN 2011**

SUMMARY

To consider a request from the Gilgandra Preschool to vary Council's Development Control Plan in relation to fencing.

.....

The Gilgandra Preschool has written to Council seeking a variance from the Gilgandra Shire Development Control Plan 2011 (DCP) with respect to Clause 7.2.12 "Fencing" for the proposed preschool development.

Clause 7.2.12 reads:

- a. Front side and rear fencing are to be compatible with the existing streetscape and locality.
- b. Do not obscure views of the building and garden, from the street, with high front fences.
- c. Do not build non masonry front fences higher than 1.2 m.
- d. Maximum height of fences to the front building line is 1.8m and then reduced to 1.2m by way of a sloping fence forward of the building line to the property boundary.
- e. Do not build front fences higher than 1.2 m and shall be of an open style fence consistent with the surrounding streetscape.

The Preschool advised that the current NSW Government Child Care Planning Guideline, August 2017, states in section 4.12 that:

"An outside space used by children must be enclosed by a fence having a minimum height of 1.8m having no rails or elements for climbing higher than 150mm from the ground."

Based on this guideline it is requested that the fence height be increased from 1200mm as required by the DCP to 1800mm to comply with the NSW Government Child care guideline.

The Preschool letter further states:

"This increase in height will provide a safety barrier for the children within the Preschool and is proposed to be constructed in a black powder coated palisade fence style as of the condition of the DA 2019/283 item 28.

In addition to this palisade fence, it is proposed that a timber curved feature be placed at the corner of Court Street and Eiraben Street similar in height with the Preschool's logo and signage affixed as marked on the attached site plan."

The current fencing at Gilgandra Preschool is 1500mm high of open constructions which no longer complies with the NSW Government Child Care Planning Guideline. The proposed fencing is shown below:



1.8m high black powder coated palisade metal fence to boundary to meet DA conditions and comply with AS 1926.1 and NSW Government Child Care Planning Guideline - 2017.



90 x 90 (or similar) hardwood timber or composite posts to form curved feature fence in corner at staggered heights. Paint finish in uniform colour. Fence to comply with AS 1926.1

Principal Activity

Legislation and Bylaws

Policy Implications

Departure from Council's planning instrument

Budget Implications

Nil

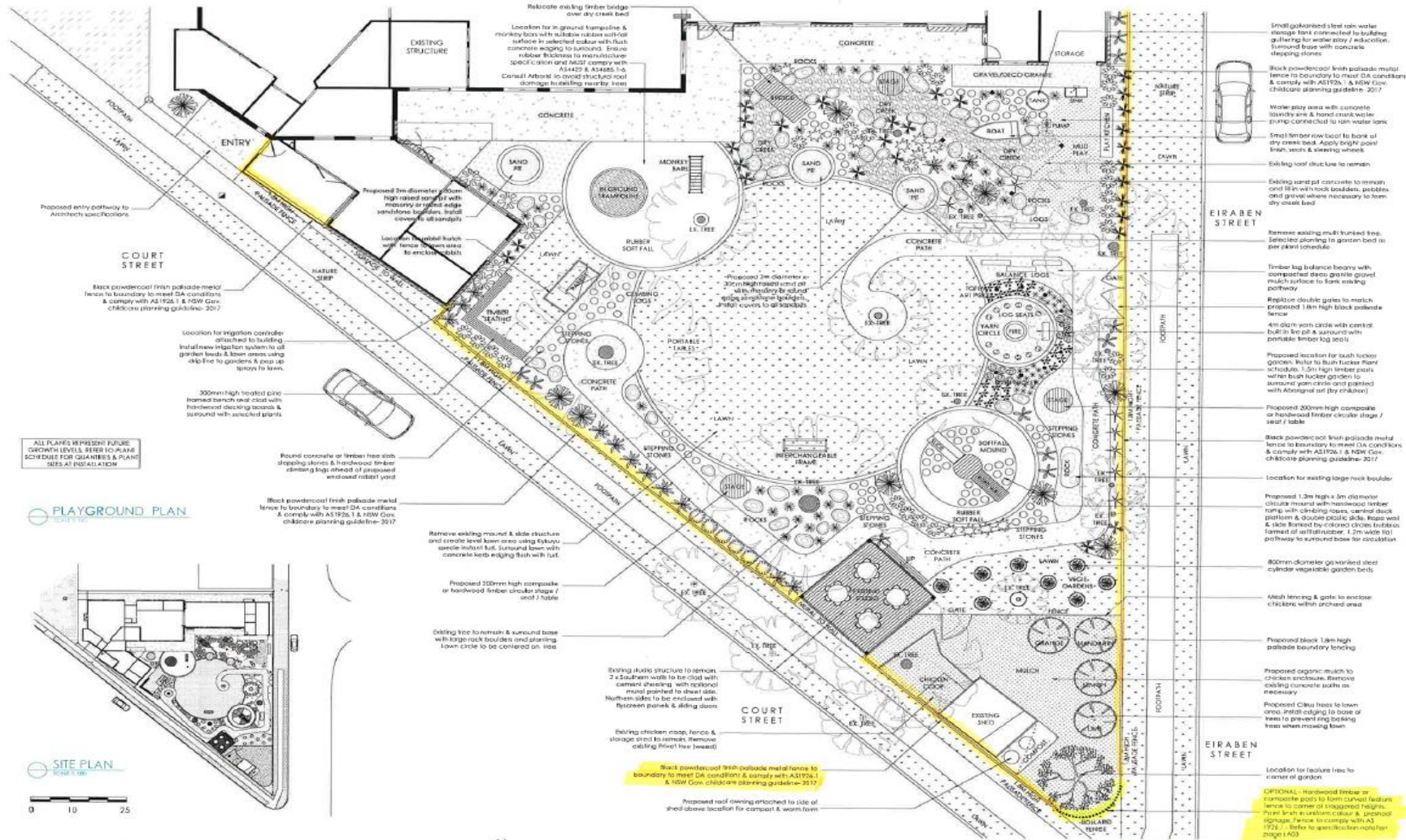
Management Plan Implications

7.1.1.1 Provide assessments of development and subdivision approvals in a timely manner

RECOMMENDATION

1. That a variation to Council's Development Control Plan 2011 be granted to allow for an increased external fence height from 1.2m to 1.8m
2. That, in accordance with section 375A of the Local Government and Planning Legislation Amendment (Political Donations Act) 2008, the names of councillors who support and oppose the decision be recorded.

Lindsay Mathieson
Director Planning & Environment



LANDSCAPE PLAN

© Octopus Garden Design

 ALL playground equipment and surfacing to constructed to comply with Standards Guidelines and Australian Standards including AS4682:2014, AS 1428 & AS/NZS ISO 31000:2008

 NOVEMBER 2019

 1 OF 4

 LANDSCAPE PLAN

 Gilgandra Preschool
 6 Court Street,
 GILGANDRA NSW

 octopusgardendesign.com
 info @ octopusgardendesign.com
 (02) 48 48 2340 — 0418 110 090
 498 The Esplanade, WARNERS BAY NSW
 PO Box 3012, WATERSIDE NSW 2200

LOCAL GOVERNMENT ABORIGINAL NETWORK CONFERENCE ATTENDANCE

SUMMARY

To present a report from Cr Naden on the Local Government Aboriginal Network Conference.

.....

The 2019 conference, held from 9-11 October in Sydney, focused on the strategic direction of the Aboriginal Network within local government. The conference was attended by Cr Greg Peart (day 1 only) and myself.

The 3 days comprised guest speakers from the NSW Electoral Commission, Aboriginal youth leaders IWork work NSW, NSW Aboriginal Lands Council CEO Anne Dennis and discussion around the strategic direction for the next 5 years. The following 3 pillars were identified:

- Increase aboriginal employment in local government

Delegates discussed the importance of having an increase in Aboriginal employment and identified roles within local council such as having an Aboriginal Cultural Officer or an Aboriginal person at the front counter of local shires councils. Engaging Aboriginal people into these roles assist with breaking down barriers that may exists in local Shires.

- Increase Cultural Awareness

The need for an increase in Cultural Awareness at a local level was identified and the need to follow local Cultural Protocols. Delegates identified this as a priority within Councils and that all staff should do Cultural Awareness and not just a select few and this should be mandatory for any new staff member in Local Government. Increased Cultural Awareness can be achieved is by engaging an Aboriginal Cultural Officer.

- Increase representation to government

An increase in representation to government is the last pillar and this comes from a movement from Aboriginal people not having a voice in all layers of Government. The 'Voice' is a Voice that counts. The representation needs to be value and respected and not tokenistic. The Delegates were very firm on Increasing Representation to Government at a Local Level and having power and strength in representation and an equal voice to Government.

The conference also had a strong push towards youth advisory to local government and an Elder's council to help support Aboriginal affairs and issues at a local level. There are several Local Shire Councils who have already established Elders advisory councils, and Aboriginal Youth Advisory councils to assist and support new initiatives at a local level.

The Local Aboriginal Network Conference has given some new direction and suggestions for Local Shires to move forward.

- Recommendation that Gilgandra Shire look at establishing an Aboriginal Youth and/or Elders Council to help support Council
- That Gilgandra Shire Council look at all 3 pillars to move forward and break down barriers within the Gilgandra community

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.1.1 Support Councillors in their role by providing information regularly and training as required

RECOMMENDATION

That the report be noted.

Deidrie Naden
Councillor

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Aged Care Committee</u>	7 November 2019
<u>Disability Services Committee (no quorum)</u>	5 November 2019
<u>Sports Council</u>	28 October 2019

Please note that there was not a quorum in attendance at the Disability Services meeting. A general discussion took place on the proposed Specialist Disability Accommodation (SDA) project and issues with fire rating.

<u>Principal Activity</u>	Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.1.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered 2.1.1.4 Recognise the importance of and encourage community members on to Council committees

AGED CARE

7 November 2019

PRESENT

Cr G Peart (Chairman)
Cr D Batten
Cr N Wrigley
Cr N Mudford
Mrs R Frost
Mr P Mann

IN ATTENDANCE

Mr D Neeves (General Manager)
Ms N Rodway (Assistant Manager Cooee Lodge)
Ms M Smith (Acting Manager Community Care)
Mrs S Temple (Administration)

Proceedings of the meeting commenced at 5.00pm

APOLOGIES

Mrs A Bunter
Mr M Cain
Mr G McAnally Elwin (Acting Director Community Services)
Mrs A Thompson (Aged Care Manager)
Ms D Gordon (Jack Towney Hostel Supervisor/HCP/CHSP Manager)

COMMITTEE'S RECOMMENDATION 30/19	Mrs R Frost/ Cr Batten
That the apologies be accepted.	

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 31/19	Cr Batten/ Mrs R Frost
That the minutes of the meeting held on 7 August 2019 be confirmed.	

BUSINESS ARISING

Payroll Tax

Discussion took place on the payroll tax that we are working on recouping. A letter has been sent to the Minister and Member for Barwon Roy Butler asking for intervention on this issue. There is currently \$130K still outstanding on payroll tax that has not been repaid. This has been an ongoing issue for approximately two years.

It was suggested that perhaps other Councils such as Coolah that are faced with the same issue also write a letter to the Minister to perhaps make more of an impact.

General Manager, Mr David Neeves to follow up.

Kitchen Grant Funding

It was noted this funding has not been paid as yet.

QUARTERLY OPERATIONAL PLAN REVIEW 1 JULY TO 30 SEPTEMBER 2019

SUMMARY

To consider progress for the quarter with Aged Care Operational Plan actions.

COMMITTEE'S RECOMMENDATION 32/19	Cr Wrigley/ Cr Mudford
That progress with the Operational Plan be noted.	

SEPTEMBER 2019 QUARTERLY BUDGET REVIEW

SUMMARY

To present the Quarterly Budget Review report for the Aged Care facilities for the September 2019 quarter.

COMMITTEE'S RECOMMENDATION 33/19	Mrs R Frost/ Mr P Mann
That the September Quarterly Budget Review be noted.	

FIRE SAFETY UPGRADE REPORT

SUMMARY

To provide the Aged Care Committee an update on the fire safety upgrades process.

Proceedings in Brief

Projects Manager, Brian Irvin addressed the meeting on the reasons the current active fire system is not compliant and also outlined an issue with the new tank. Brian gave a detailed explanation on the need for two tanks at an alternative location, being north of the administration car park and close to the existing booster assembly and fire hydrant line.

COMMITTEE'S RECOMMENDATION 34/19	Cr Batten/ Mrs R Frost
That the report be noted and staff be supported in the installation of two tanks that connect into existing infrastructure in the most suitable location.	

Proceedings in Brief

It was agreed that Village residents would have input into suitable screening for the area around the new tanks to improve aesthetics.

AGED CARE MANAGER'S REPORT

SUMMARY

To provide an update on hostel activity.

Proceedings in Brief

- It was noted interviews had been held prior to the meeting for additional care staff.
- The Kitchen refurbishment has commenced.
- Re-quotation for the Villa unit refurbishment to close on Friday, 8 November 2019
- Cr Peart suggested all members attend the Quality Assurance meetings and it was noted that an agenda will be sent to all Committee members for the next meeting on 28 November 2019.

COMMITTEE'S RECOMMENDATION 35/19	Cr Batten/ Cr Mudford
That the report be noted.	

COOEE LODGE ELECTRICITY VS SOLAR COMPARISON FOR JULY – SEPT QUARTER 2019/ 2020

SUMMARY

To provide an update to the Aged Care Committee on the electricity vs solar comparison for the quarter.

Proceedings in Brief

It was noted that the solar panels need to be regularly cleaned, especially in the current environment.

COMMITTEE'S RECOMMENDATION 36/19	Cr Batten/ Cr Mudford
That the report be noted.	

ACSA AGED CARE CONFERENCE HIGHLIGHTS

SUMMARY

To advise the latest information from the ACSA National Summit, Melbourne 8 -10 October 2019.

COMMITTEE'S RECOMMENDATION 37/19	Mr P Mann/ Cr Wrigley
That the report be noted.	

RETIREMENT VILLAGE MANAGEMENT REFORM

SUMMARY

To advise the new NSW Retirement Villages Reforms legislated from 1 July 2019 and identify requirements to be met.

COMMITTEE'S RECOMMENDATION 38/19	Mr R Frost/ Cr Mudford
That the report be noted.	

COMMUNITY CARE CENTRE

SUMMARY

To provide an update to the activities in Community Care.

Proceedings in Brief

- It was noted the service is experiencing a lack of volunteers, although recent advertising has resulted in two new volunteers starting soon.
- Community Care is waiting on an account from the MPS for approx. \$30,000 before payment can be made

COMMITTEE'S RECOMMENDATION 39/19	Cr Batten/ Cr Mudford
That the report be noted.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 NOVEMBER 2019

JACK TOWNEY HOSTEL/ HOME CARE PACKAGES/ COMMONWEALTH HOME SUPPORT PROGRAM

SUMMARY

To provide an update and overview of Jack Towney Hostel, Home Care Packages and Commonwealth Home Support Programs.

COMMITTEE'S RECOMMENDATION 40/19	Mr P Mann/ Cr Wrigley
That the report be noted.	

GENERAL BUSINESS

Cleaning of Gutters – Villa Units

Villa Unit Representative, Mrs Robin Frost brought to our attention that the cleaning of gutters in the village is well overdue and it was noted that the Manager Aged Care would follow up on this issue.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.23 PM.

Cr G Peart
Chairperson

SPORTS COUNCIL

28 October 2019

PRESENT

B Luff (President) – Gilgandra Rugby League
K Reynolds (Vice President) - Park Tennis Club
Cr D Batten – Mayor
C Riley – Little Athletics
Margie Stewart – Senior Basketball
Murray Stewart – Senior League
M Colwell – Little Athletics
S Schier – Touch Football
D Neeves – Junior Cricket
N Alchin (Secretary) - Gilgandra Shire Council

Proceedings of the Meeting commenced at 5.35 pm

IN ATTENDANCE

B Irvin – Project Manager, Gilgandra Shire Council
M Linton-Harland – Manager Works, Gilgandra Shire Council

APOLOGY

A Newstead – Little Athletics

COMMITTEE'S RECOMMENDATION – 13/19	K Reynolds/Murray Stewart
That the apology submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 14/19	Marg Stewart/K Reynolds
That the Minutes of the Sports Council Meeting held on 20 October 2019 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Indoor Sporting Facility Working Party

The secretary advised that another meeting of the Working Party would be convened to determine whether a staged approach was possible and determine the priorities.

Triple Jump Pit - McGrane Oval

It was noted a grant application was being submitted by Little A's for \$15,000 funding.

REPORT

McGRANE OVAL LIGHTING HIRE CHARGES

SUMMARY

To determine charges for use of the new lights at McGrane Oval.

COMMITTEE'S RECOMMENDATION – 15/19	S Schier/K Reynolds
That the McGrane Oval lighting charges, as outlines in this report, be adopted for inclusion in Council's 2019/20 fees and charges.	

GENERAL BUSINESS

Sowing of Rye Grass – McGrane Oval

David Neeves advised that the oval would be out of action for 4-6 weeks in between the cricket and football seasons for the sowing of rye grass. It was noted that cricket games are scheduled until 21 March 2020 and that Senior League would be contacted to determine dates for trial games in an effort to cater for both sports and oval improvements.

Bubbler – McGrane Oval

It was noted an application under the Stronger Country Communities Program includes the installation of a bubbler at McGrane Oval which would be located near the Junior League Kiosk.

Senior Basketball

Marg Stewart advised that Senior Basketball would be using the lights at McGrane Oval during the Windmill Basketball Competition from 15-17 November.

Toilet Amenities – McGrane Oval

Projects Manager Brian Irvin gave an update on the work programmed for the McGrane Oval amenities.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.21PM.

B Luff
President

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 NOVEMBER 2019

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 NOVEMBER 2019

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of October 2019.
2. Certificate of Bank Reconciliation - Month of October 2019.
3. Details of investments as at 31 October 2019 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	30-Sep-19	\$2,818,802.53
Plus: Receipts		\$5,189,111.23
Less: Payments		\$5,009,422.21
CASH BOOK BALANCE AS AT	31-Oct-19	\$2,998,491.55

STATEMENT BALANCE AS AT	30-Sep-19	\$2,684,348.11
Plus: Receipts		\$5,288,932.13
Less: Payments		\$4,593,751.16
STATEMENT BALANCE AS AT	31-Oct-19	\$3,379,529.08

Plus: Unpresented Receipts		\$5,273.53
Less: Unpresented Payments		\$386,311.06
RECONCILED BALANCE AS AT	31-Oct-19	\$2,998,491.55

Cashbook balance as at 31 October 2019:	\$2,998,491.55
Investments held as at 31 October 2019:	\$24,542,352.26
Total Cash & Investments Held as at 31 October 2019:	\$27,540,843.81

The bank balances in each of the funds as at 31 October 2019 are:

General Fund	\$10,691,960.67
Water Fund	\$2,676,641.45
Sewer Fund	\$1,452,837.05
Orana Living	\$4,109,566.79
Carlinda Enterprises	\$367,012.08
Cootee Villa Units	\$1,426,278.00
Cootee Lodge	\$5,534,939.04
Jack Towney Hostel	\$875,071.82
Trust Fund	\$406,536.91

Balance as per Total Cash & Investments Held: \$27,540,843.81

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 275 days @	2.80%	Due on 12-Dec-19	With AMP Bank
(b)	\$1,000,000.00	For 189 days @	2.00%	Due on 10-Mar-20	With AMP Bank
(c)	\$500,000.00	For 217 days @	2.75%	Due on 08-Nov-19	With AMP Bank
(d)	\$1,500,000.00	For 189 days @	2.55%	Due on 29-Nov-19	With AMP Bank
(e)	\$1,000,000.00	For 188 days @	2.20%	Due on 28-Jan-20	With AMP Bank
(f)	\$500,000.00	For 181 days @	1.90%	Due on 06-Jan-20	With Bankwest
(g)	\$1,000,000.00	For 153 days @	1.90%	Due on 26-Nov-19	With Bankwest
(h)	\$1,000,000.00	For 170 days @	1.90%	Due on 20-Dec-19	With Bankwest
(i)	\$500,000.00	For 182 days @	1.70%	Due on 03-Mar-20	With Bendigo
(j)	\$1,000,000.00	For 214 days @	2.40%	Due on 06-Dec-19	With Bendigo
(k)	\$1,000,000.00	For 275 days @	2.50%	Due on 04-Jan-20	With Bendigo
(l)	\$500,000.00	For 183 days @	1.55%	Due on 04-Apr-20	With Bendigo
(m)	\$500,000.00	For 183 days @	1.45%	Due on 11-Apr-20	With Bendigo
(n)	\$1,000,000.00	For 182 days @	1.75%	Due on 17-Mar-20	With Macquarie
(o)	\$2,000,000.00	For 91 Days @	1.60%	Due on 15-Jan-20	With Macquarie
(p)	\$1,000,000.00	For 217 days @	1.90%	Due on 13-Feb-20	With BoQ
(q)	\$500,000.00	For 184 days @	2.35%	Due on 06-Nov-19	With IMB
(r)	\$1,000,000.00	For 182 days @	1.45%	Due on 25-Mar-20	With IMB
(s)	\$1,000,000.00	For 184 days @	2.35%	Due on 20-Nov-19	With ME Bank
(t)	\$1,500,000.00	For 172 days @	2.00%	Due on 16-Dec-19	With ME Bank
(u)	\$500,000.00	For 182 days @	1.86%	Due on 27-Jan-20	With NAB
(v)	\$1,000,000.00	For 182 days @	1.65%	Due on 02-Mar-20	With NAB
(w)	\$1,000,000.00	For 210 days @	2.00%	Due on 28-Jan-20	With NAB
(x)	\$1,000,000.00	For 210 days @	1.83%	Due on 02-Mar-20	With NAB
(y)	\$1,000,000.00	For 272 days @	2.45%	Due on 20-Jan-20	With NAB
(z)	\$1,042,352.26		1.11%	At Call	With TCorp
				Total Investments:	\$24,542,352.26

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	All owners have now signed. With solicitors to finalise.
<u>September 2017</u>		
264/17	Mudfords Road	Still awaiting response from the Minister.
<u>March 2018</u>		
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance following creation of a plan of management for the site.
<u>June 2018</u>		
126/18 248/18	Rising Sun Structure	Report to future meeting
<u>February 2019</u>		
7/19	Possible land exchange	Offer made – awaiting response from interested party
9/19	Fire damaged dwelling	Awaiting legal advice
16/19	Ecotourism/Geotourism Accommodation project	To be further considered as time permits

May 2019

117/18 73/19	Rural Fire Service Zoning Agreement	Preliminary discussions with RFS
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August 2019

161/19	Request for Recognition/Storyboard - Mr Len Stockings	Family advised of Council's support for this project
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169/19	NSW Outdoor Dining Policy	To be considered in conjunction with review of Street Trading policy March 2020
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September 2019

178/19	Gilgandra Industrial Estate	Report to future meeting
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189/19	Tooraweenah CWA request	Council "in principle" support confirmed
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190/19	Gilgandra Garden Club – seat	Construction and installation of seat programmed
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October 2019

218/19	Water saving initiatives	Report to this meeting
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222/19	Community Participation Plan	Available on Council's website
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227/19	Gilgandra Activation Plan	Report to this meeting
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MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 NOVEMBER 2019

PROGRESS ON QUESTIONS WITHOUT NOTICE

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councillors' Questions Without Notice outstanding from previous meetings.

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September 2019

- | | |
|--|------------------------|
| 1. Query from Aero Club re kangaroo-proof fencing and possible upgrade to taxi-way | Report to this meeting |
|--|------------------------|

DEVELOPMENT APPLICATIONS

The following development application were approved during October 2019:

DA Number	Received	Applicant's Name	Application Description of Work	Property Address	Decision	Development Value
2019/309	02/09/2019	Robert Merriman	Transportable dwelling	28 Brennan St, Tooraweenah	Approved	\$85,000
2019/311	17/09/2019	Daniel Robertson	Patio Cover	13 Morris St, Gilgandra	Approved	\$17,613
					October 2019	\$102,613
					Total 2019	\$6,514,288

Planning Developments - Mean & Median Report Processing Times
for the Month of OCTOBER

OCTOBER 2019

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2019/311	24	0	24	18	0	18
2019/312	3	0	3	3	0	3
2019/309	43	10	33	31	8	23

Summary Statistics	
No of Applications	3
Total Actual Days	70.00
Mean Actual Days	23.33
Mean Stopped Days	3.33
Mean Total Days	20.00
Mean Work Days	17.33
Mean Work Stop Days	2.67
Mean Total Work Days	14.67
Median Actual Days	24.00

APPLICATIONS UNDER ASSESSMENT

- DA2019/306 Fuel depot – Hargraves lane
- DA2019/313 Transportable dwelling – Lower Miller St
- DA2019/314 Dwelling - Flora Reserve Rd
- DA2019/315 Carport – Walker Dr
- DA2019/316 Dwelling – Christie Dr

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager
