

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 19 March at 4.00pm.**

### Agenda

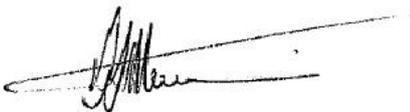
- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:

*"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."*

- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
  - Ordinary meeting held on 19 February 2019 (circulated previously)
- (8) Reports from Servants
- (9) Correspondence



David Neeves  
General Manager

## **March 2019 INDEX**

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**MAYORAL MINUTE - 2/19**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities during the preceding month.

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20/2/19	Senior Citizens' selection panel meeting
20/2/19	Meeting with principal of Western Farm Machinery
21/2/19	Aged Care meeting
24/2/19	Farewell function for former Mayor of Warren Shire, Rex Wilson
25/2/19	Senior Citizens Luncheon and Award Presentation – Cr Peart
25/2/19	Sports Council meeting
26/2/19	LEMC meeting
26/2/19	Forum landholders affected by Inland Rail re compensation
27/2/19	PAC meeting (Police and community), Lands Council
27/2/19	Traffic Committee meeting
27/2/19	Economic Development Committee meeting
28/2/19	Meeting with Linda Scott, President of LGNSW
28/2/19	Meeting with Grants Commission re FAGS grants
4/3/19	Joint Organisation meeting, Coonabarabran
5/3/19	Council Workshop
7/3/19	Joint Organisation Chairs meeting
8/3/19	Country Mayors meeting followed by LGNSW political leaders forum, Sydney
11/3/19	Newell Highway Corridor Strategy, Narrabri
14/3/19	Meeting with Mark Coulton, Dubbo
19/3/19	Bush Fire Management Committee Meeting
19/3/19	Council Workshop
19/3/19	Castlereagh Zone Bush Fire Management Committee – Cr Walker
19/3/19	Council meeting – Cr Walker

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

**4.1.2.1**

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten  
Mayor

**REVIEW OF POLICIES**

**SUMMARY**

To advise of an annual review of Council's policies.

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Council's policy register has been reviewed by staff in line with Council's Delivery Program.

All policies have been updated to reflect the change of position titles for Council's Directors and also the following updated legislation:

- Work Health & Safety Regulation 2017
- Local Government (State) Award 2017
- Environmental Planning & Assessment Act 2011 (changes to section references)

In addition, there are proposed changes to the following policies:

<b>Policy/Policies</b>	<b>Amendment</b>	<b>Reason</b>
<ul style="list-style-type: none"><li>• Enforcement Policy</li></ul>	<ul style="list-style-type: none"><li>• Change Department of Environment, Climate Change and Water to Office of Environment and Heritage</li></ul>	<ul style="list-style-type: none"><li>• Reflect name change of department</li></ul>
<ul style="list-style-type: none"><li>• Manual Handling</li></ul>	<ul style="list-style-type: none"><li>• Removal of procedure</li></ul>	<ul style="list-style-type: none"><li>• Out of date procedure</li></ul>
<ul style="list-style-type: none"><li>• UV Exposure and Sun Protection</li></ul>	<ul style="list-style-type: none"><li>• Change reference to Orana Living</li><li>• Remove reference to Royal Life Saving Society</li></ul>	<ul style="list-style-type: none"><li>• New branding</li><li>• Not relevant</li></ul>
<ul style="list-style-type: none"><li>• Burials on Private Land</li></ul>	<ul style="list-style-type: none"><li>• Update Section 149 certificate reference to Section 10.7 certificate</li><li>• Addition of burial depth requirements in point 10</li><li>• Add point 13 in relation to archeological remnants</li><li>• Update legislative reference</li></ul>	<ul style="list-style-type: none"><li>• Updated legislation</li><li>• Provides clarity</li><li>• Outlines legal reporting requirements for any archeological remnants</li><li>• Updated guidelines</li><li>• Reference to EP&amp;A Act included</li></ul>

<ul style="list-style-type: none"> <li>Street Trading</li> </ul>	<ul style="list-style-type: none"> <li>Change public liability insurance requirement from \$10m to \$20m</li> <li>Update reference to Environmental Services Division</li> </ul>	<ul style="list-style-type: none"> <li>Updated requirement in line with industry standard</li> <li>Now titled Planning &amp; Environment Department</li> </ul>
<ul style="list-style-type: none"> <li>Contaminated Land</li> </ul>	<ul style="list-style-type: none"> <li>Update Section 149 certificate reference to Section 10.7 certificate</li> </ul>	<ul style="list-style-type: none"> <li>Updated legislation</li> </ul>
<ul style="list-style-type: none"> <li>Vehicles – Cars, Utilities and Light Vehicle Replacement</li> </ul>	<ul style="list-style-type: none"> <li>Change policy name to Vehicles – Light Vehicle Replacement</li> </ul>	<ul style="list-style-type: none"> <li>Simplified title</li> </ul>
	<ul style="list-style-type: none"> <li>Extend preferred supplier arrangement until March 2021</li> </ul>	<ul style="list-style-type: none"> <li>Current arrangement expires March 2019.</li> </ul>
	<ul style="list-style-type: none"> <li>Change reference to diesel utilities in section (d) to diesel vehicles</li> </ul>	<ul style="list-style-type: none"> <li>To include all diesel light vehicle vehicles</li> </ul>
<ul style="list-style-type: none"> <li>Orana Water Utilities Alliance</li> </ul>	<ul style="list-style-type: none"> <li>Amend all references to Lower Macquarie Water Utilities Alliance to Orana Water Utilities Alliance (OWUA).</li> </ul>	<ul style="list-style-type: none"> <li>Name change for Alliance and other minor changes</li> </ul>
<ul style="list-style-type: none"> <li>Aged Care Quality Standards</li> </ul>	<ul style="list-style-type: none"> <li>Major overhaul – combination of three policies (Aged Care Hostel Standards, Community Aged Care Packages and Community Care) into one policy</li> </ul>	<ul style="list-style-type: none"> <li>To meet new Aged Care Quality Standards</li> </ul>
<ul style="list-style-type: none"> <li>Awnings, Verandahs and Balconies encroaching public land</li> </ul>	<ul style="list-style-type: none"> <li>Review and changes to policy document</li> </ul>	<ul style="list-style-type: none"> <li>To align with State policy</li> </ul>

A copy of the draft Aged Care Quality Standards and the Awnings, Verandahs and Balconies Encroaching Public Land policy is provided as an attachment. A full listing of all Council's current policies is available on our website: [www.gilgandra.nsw.gov.au/council/your-council/council-policies](http://www.gilgandra.nsw.gov.au/council/your-council/council-policies)

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 19 MARCH 2019

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<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Amendments, as outlined above, to Council's policy register
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

#### RECOMMENDATION

That the various changes to the Council's policy register, as outlined, be adopted.

David Neeves  
General Manager

## **MY COMMUNITY PROJECT FUNDING**

### **SUMMARY**

To advise of the 'My Community Project', a new State Government Funding Program.

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The purpose of this report is to advise of the 'My Community Project', a new NSW Government funding program opening in April.

My Community Project will enable individuals to put forward ideas for projects in their area, and a public vote will show which projects have the most community support to receive funding. Successful projects will receive funding between \$20,000 and \$200,000.

People can nominate projects together with the support of a local organisation as the project sponsor. Local councils can sponsor projects. Council may also be approached by people within our community to support their ideas. Some examples of projects that could be funded include playgrounds, community transport services, public gardens, upgrades to local sporting or community facilities, public art, cultural festivals, programs for youth and health initiatives.

Project applications open on 2 April 2019 for six weeks, closing on 15 May.

The public vote will be open for four weeks from 15 July to 15 August. The projects with the most support in the community vote will be funded.

The My Community Project funding is a NSW State Government Initiative and will be distributed equally across all 93 NSW electorates.

To be eligible for funding, a project must:

- ✓ align with at least one of the six
- ✓ program categories
- ✓ request funding between \$20,000 and
- ✓ \$200,000 (including GST, where applicable)
- ✓ be open, accessible and available to the wider community
- ✓ have any other required funding sources confirmed, if additional funding is required to complete the project
- ✓ be within a NSW state electorate
- ✓ be a legal activity
- ✓ be deemed viable

My Community Project funding will not be granted for projects:

- × submitted without the support of an eligible sponsor outside of NSW
- × located on private land, unless there is a clear public benefit
- × that are existing, already commenced or funded
- × that duplicate existing NSW Government services or responsibilities with existing or future funding
- × that are not aligned with NSW Government policies and guidelines
- × that represent a significant risk to the community.

The project sponsor will be responsible for providing financial and project management expertise and will help the applicant develop a feasible plan to successfully deliver the proposed project.

Sponsors must hold an Australian Business Number (ABN), Australian Company Number (ACN), or be registered under the Associations Incorporation Act 2009.

Sponsors may include (but are not limited to):

- Charitable organisations
- Cooperatives
- Incorporated associations
- Local councils
- Aboriginal Land Councils
- Educational institutions such as schools, TAFEs and universities.

There will be an online application process managed by the NSW State Government via the Department of Premier and Cabinet.

Voting will be via an online portal and all voters must have My Services NSW Account. Voting opens from 15 July to 15 August 2019.

To vote people must be over the age of 16, possess a Medicare card and be a NSW Resident.

Eligible voters will be able to select three to five projects as part of their vote and be required to rank these projects in order of preference.

Voting will be on projects across the electorate not Local Government Areas.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>1.1.1.1</b> Support councillors in their role by providing information regularly and training as required

RECOMMENDATION

That the report be noted

David Neeves  
General Manager

## **INFRASTRUCTURE UPDATE**

### **SUMMARY**

To provide an update on the numerous projects currently being progressed within the Infrastructure Department.

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An overview of the status of current and future works is outlined below:

#### **1. Sewerage**

A Deed has been signed under the *Safe and Secure Water Program* and returned to *Restart NSW* to commence work on the business case for a new Sewer Treatment Plant. Once the Deed is executed, Public Works Advisory will be engaged to perform the work.

Construction of the new sewer main in Wamboin Street and repairs to the existing main in Len Kelly Drive have been deferred to the cooler months. These are planned for the fourth quarter.

#### **2. Water**

The works to construct Bore 9 and repair Bore 5 are now complete with some savings. Bore 6 is in need of an upgrade and a request was submitted to *Restart NSW* in November 2018 to utilise the surplus funds for this purpose. To date, approval for the change of scope is pending. This work will proceed if approval is forthcoming.

\$200,000 has been allocated this financial year to replace the aerator at the Water Treatment Plant. The old timber aerator collapsed internally in January 2019 requiring urgent repairs. A makeshift bypass system was constructed with a bubbler to aerate the water and this has proved satisfactory with no noticeable decline in water quality. As there is a strong possibility of external funding to progress a new water treatment facility, it may be prudent to withhold spending this money on a unit when it could be used as Council's contribution towards a future business case.

Investigations and design options are underway for the stairway works at Reservoir 1. Initially it was believed that the existing stairway could be retro-fitted to comply with Australian Standards. However, after further examination this appears unlikely and a new stairwell will need to be constructed. Tender documents are currently being prepared for this item as a "design and construct" contract for consideration at the May meeting.

### 3. Roads

#### Roads to Recovery and Rural Roads Additional Allocation

The combined budget for these works is \$1,330,957 and is currently 64% spent. Works completed so far include:

Road	Segment(s)	Treatment
Collie Rd	00, 10	Reseal
Yarrandale Rd	14	Reseal
Armatree Rd	04	Reseal
Bridge St	Hwy – Bridge St	Reseal
Dudley St	Wrigley - Noreen	Reseal
Eiraben St	Court St – Byrne Av	Reseal
Myrtle St	Station St – Raymond St	Reseal
Rawson St	Noreen St – Chelmsford Av	Reseal
Strickland St	Wrigley St – Noreen St	Reseal
National Park Rd	42, 44	Reseal
National Park Rd	28, 30	Gravel Resheet
Armatree Rd	12	Gravel Resheet
Balladoran Rail	04	Gravel Resheet
East Coonamble Rd	24	Gravel Resheet
Gilmours Rd	08	Gravel Resheet
Bedford Park Rd	08	Gravel Resheet
Doorroombah Rd	08	Gravel Resheet
Eura Forest Rd	00	Gravel Resheet
Everton Rd	04	Gravel Resheet
Hillside Hall Rd	04	Gravel Resheet
McClures Rd	06	Gravel Resheet
Old Mill Rd	02	Gravel Resheet
Tonderburine Tooraweenah Rd	00	Gravel Resheet
Milpulling Rd	02	Gravel Resheet

It has been necessary to defer stabilising works that were planned for the Collie Bourbah Road due to the lack of available water. In lieu of this work, further gravel resheeting will take place on Hilliers Road (Segments 8, 10, 12); East Coonamble Road (Segment 30) and Seven Mile Road (Segment 00).

Culvert works also form part of this program on the Curban Biddon Road and Everton Road. Environmental assessments and design are presently underway.

#### Federation Street

These works are now physically complete with some invoices outstanding. Total budget for this work was \$1.4M with total expenditure being slightly under the allocation.

### Industrial Estate Intersection

Roadbase material for this intersection has been delivered to site. There is a power pole at the site that will need to be relocated and Essential Energy staff have indicated that a full design will be necessary.

The design and relocation of the pole is anticipated to take up to four months and this project will likely roll into the next financial year.

### Drought Relief Heavy Vehicle Access Program

Funding to the amount of \$298,737 has been received for the upgrade of sections of the Berida Bullagreen Road. Works are currently underway with 2.5km of road now sealed and completed with another 1km proposed.

### Regional Roads

Total budget for the Regional Roads is \$377,000 with current expenditure at 36% spent. Works will accelerate in this area with heavy patching due to commence shortly on the Eumungerie - Narromine Rd (RR 572).

## **4. Plant Replacement**

Plant replacement, including major items, light vehicles and minor plant, is now complete for this financial year. Total expenditure (less trades) amounted to 90% of allocated funds.

Major items of equipment purchased this year include:

- Multi-tyred Roller
- Grader
- Front End Loader
- 2 x ride on lawn mowers

## **5. Parks and Gardens**

Jordana Park had a small capital allocation this year of \$35,000. This was spent on a new shade structure, concrete walkways, some turf and irrigation and painting. All works are now complete with the budget fully exhausted.

## **6. Footpaths, Kerb and Gutter and Stormwater**

Capital kerb and gutter works are complete for this financial year with approximately 75m of new kerb and gutter replaced in Wamboin Street.

Footpaths have been delayed due to staff shortages. New footpaths are to be constructed in Chelmsford Avenue and around Cooee Lodge. If staff shortages cannot be resolved then this work will be contracted out in the fourth quarter.

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Noting there is \$50,000 of footpath works required to be completed by the 30 June under the Drought Communities Program.

Stormwater capital works have been delayed for the same reason. New pits, pipe and a discharge point are to be constructed adjacent to Windmill Walk where old infrastructure has failed. Discussions have been initiated with DPI – Water regarding their requirements. This is also planned for the fourth quarter and is likely to be put out to contract.

## **7. Aero Park Subdivision**

Installation of electrical works to Stage 2 of the subdivision are complete. Certification and acceptance by Essential Energy has been supplied.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>6.1.2.3</b> Provide an effective sewer connection to all land parcels in the Gilgandra village area. <b>6.1.2.4</b> Provide a potable town water supply to Gilgandra that meets Australian Drinking Water standards. <b>6.1.2.8</b> Plant fleet maintained and updated to reflect needs. <b>6.2.1.6</b> Undertake annual Roads to Recover program.

## RECOMMENDATION

That the report be noted.

Daryl Colwell  
Director Infrastructure

**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

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<u>Aged Care Committee</u>	21 February 2019
<u>Economic Development Committee</u>	27 February 2019
<u>Sports Council</u>	25 February 2019
<u>Tooraweenah Management Committee</u>	27 February 2019

Councillors' attention is drawn to Recommendation 4/19 of the Economic Development Committee meeting in relation to funding the Shop Local Promotion in 2019.

<u>Principal Activity</u>	Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>2.1.1.1</b> Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered <b>2.1.1.4</b> Recognise the importance of and encourage community members on to Council committees

**AGED CARE**

21 February 2019

**PRESENT**

Cr G Peart (Chairman)  
Cr D Batten (Mayor)  
Cr N Wrigley  
Cr N Mudford  
Mrs A Bunter  
Mr P Mann  
Mrs R Frost  
Mr M Cain

**IN ATTENDANCE**

Mr D Neeves (General Manager)  
Mr G McAnally Elwin (Director of Community Services)  
Mrs A Thompson (Manager Aged Care Services)  
Ms N Rodway (Manager Community Services)  
Mrs S Temple (Administration)  
Mrs J Weir (Administration)

Proceedings of the meeting commenced at 5.00pm

**APOLOGY**

Mr P Morris

<b>COMMITTEE'S RECOMMENDATION 1/19</b>	Mr P Mann/Cr N Mudford
That the apology submitted be noted.	

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATIO 2/19</b>	Mrs R Frost/ Cr N Mudford
That the minutes of the meeting held on 1 November 2018 be confirmed.	

**QUARTERLY OPERATIONAL PLAN REVIEW 1 OCTOBER - 31 DECEMBER 2018**

**SUMMARY**

To consider progress for the quarter with Aged Care Operational Plan actions.

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Proceedings in Brief

The Acting Director Community Services advised that the payroll tax refund progress has stalled and that he would make further enquires with the solicitor to see what the next course of action should be.

<b>COMMITTEE'S RECOMMENDATION 3/19</b>	Cr D Batten/ Mrs A Bunter
1. That the standing payroll tax refund be pursued in the next quarter.	
2. That Progress with the Operational Plan be noted.	

**QUARTERLY BUDGET REVIEW DECEMBER 2018**

SUMMARY

To present the Quarterly Budget Review for Aged Care facilities for the December 2018 quarter.

<b>COMMITTEE'S RECOMMENDATION 4/19</b>	Mrs R Frost/ Cr N Mudford
That the December 2018 quarterly budget review be noted.	

**IMPACT OF FINANCIAL REFORMS FOR COOEE LODGE HOSTEL**

SUMMARY

To provide an update of the financial figures which allow for ongoing monitoring of the aged care Living Longer Living Better (LLLBB) reforms.

<b>COMMITTEE'S RECOMMENDATION 5/19</b>	Cr D Batten/ Mrs A Bunter
That the report be noted.	

**DIRECTOR'S UPDATE**

SUMMARY

To provide the Aged Care Committee with an update on activities and projects within the Aged Care area.

Proceedings in Brief

It was noted that Legacy Units would be considered later in the meeting.

<b>COMMITTEE'S RECOMMENDATION 6/19</b>	Mr P Mann/ Mrs R Frost
That the report be noted.	

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## **AGED CARE MANAGER'S REPORT**

### **SUMMARY**

To provide an update on hostel activity.

#### **Proceedings in Brief**

Consideration of a bus for outings for Cooee Lodge was discussed noting the Community Transport Transit Van due for renewal. This vehicle has low kilometres (60,000km), has wheelchair access and is ideally suited to the needs of the Cooee Lodge residents. The cost of the Transit Van is expected to be between \$10-15K and the option to purchase will be pursued through the Council's plant purchase/ replacement process.

<b>COMMITTEE'S RECOMMENDATION 7/19</b>	Cr N Wrigley/ Mr A Bunter
That the report be noted.	

## **ROYAL COMMISSION REPORT RE: AGED CARE QUALITY & SAFETY**

### **SUMMARY**

To advise the response given to the Royal Commission on behalf of the Cooee Lodge Hostel.

<b>COMMITTEE'S RECOMMENDATION 8/19</b>	Mrs R Frost/ Mrs A Bunter
That the report be noted.	

## **APPLYING THE NEW QUALITY STANDARDS – 1 JULY 2019**

### **SUMMARY**

To advise of the new Aged Care Quality Standards which take effect on 1 July 2019.

<b>COMMITTEE'S RECOMMENDATION 9/19</b>	Cr N Wrigley/ Cr N Mudford
That the report be noted.	

## **COMMUNITY CARE CENTRE**

### **SUMMARY**

To provide an update to the activities in Community Care.

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<b>COMMITTEE'S RECOMMENDATION 10/19</b>	Cr D Batten/ Mrs R Frost
That the report be noted.	

### GENERAL BUSINESS

#### Director Community Services

It was noted the Director of Community Services, Mr Matthew Wilson is still currently on approved leave.

#### Jack Towney Hostel Quilting Room

During the Christmas/ New Year break, the ceiling in the quilting room fell down. The Insurance Assessors have only just been this week to look at the damage.

Funding is available to commence on an extension to this building and the scope of works will be referred to the Projects team to prepare the tender.

#### NBN access for hostel

This topic is up for discussion again. Do we need to provide this service for hostel residents and what options do we have? This issue may need to be revisited again in the coming months.

#### Legacy Units

Discussion took place on the terms of entry to the Legacy units. In the past occupants were required be a Legatee of a Returned Serviceman to be eligible to pay the 35% of the single aged pension. As it is getting harder to fill the Legacy units with Legatees it seems the process and entry conditions should be reviewed for non-Legatees. Charging a similar rate to the Self Care Units could be considered.

<b>COMMITTEE'S RECOMMENDATION 11/19</b>	Cr D Batten/ Mrs R Frost
That the Legacy Committee be invited to a workshop with the Aged Care Committee prior to the next budget meeting on 11 April 2019 to discuss ideas and concerns for the future.	

#### Budget Meeting

The extra ordinary budget meeting will be changed to 11 April 2019 instead of the proposed 18 April 2019.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.15PM.

Cr G Peart  
Chairperson

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**ECONOMIC DEVELOPMENT COMMITTEE**

27 February 2019

**PRESENT**

Cr G Johnson – (Chairperson)  
Cr D Batten (Mayor)  
Mr D Clouten  
Cr N Wrigley  
Mr W Morris  
Mr J Jones  
Mrs K Reynolds  
Mrs M King  
Ms G Babbage

**IN ATTENDANCE**

Mr N Alchin (Director Corporate Services)  
Mr R Medd (Economic Development Manager)

Proceedings of the meeting commenced at 5.35pm.

**APOLOGIES**

Mr C Riley

<b>COMMITTEE'S RECOMMENDATION 1/19</b>	K Reynolds/N Wrigley
That the apology submitted be accepted.	

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 2/19</b>	K Reynolds/D Clouten
That the minutes of the meeting held on 20 December 2018 be confirmed as a true and correct record of the meeting.	

**BUSINESS ARISING**

**Local Advertising/Digital Display at Cooe Heritage Centre**

Cr Wrigley tabled a brochure providing an example of a digital information/advertising kiosk. It was noted that Council is waiting on the outcome of a grant application.

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ECONOMIC DEVELOPMENT MANAGER'S REPORT

**COOEE CASH CARD**

SUMMARY

To provide the Committee with a progress report on the Coo-ee Cash Card Project.

Proceedings in Brief

The Economic Development Manager advised that the value of redemptions has now reached \$81,000.00.

<b>COMMITTEE'S RECOMMENDATION 3/19</b>	M King/G Babbage
That the report be noted.	

Proceedings in Brief

The Committee discussed the success of the 2018 promotion and in particular, the very positive response of the community to the Cooee Cash Card draws. The Committee noted that Council had previously resolved not to provide financial support for future Shop Local Promotions.

<b>COMMITTEE'S RECOMMENDATION 4/19</b>	D Clouten/W Morris
That Council be requested to consider financially supporting the 2019 Shop Local Promotion in light of the success of the 2018 promotion.	

**CBD ACTIVATION PROJECT**

SUMMARY

To seek the Committee's feedback on progressing a project to encourage development at the rear of the businesses on the eastern side of Miller Street.

Proceedings in Brief

The Committee discussed the potential for Council to use some of its local Heritage Fund grant funds with this program.

<b>COMMITTEE'S RECOMMENDATION 5/19</b>	D Clouten/G Babbage
That \$15,000 be included in Council's 2019/20 budget for development of a CBD Activation Grant and Council consider the use of its local heritage fund grants to provide additional funds to the program.	

**ITEMS FOR NOTATION**

**SUMMARY**

The following items are for the information of the Committee.

<b>COMMITTEE'S RECOMMENDATION 6/19</b>	N Wrigley/G Babbage
That the report be noted.	

**GENERAL BUSINESS**

**Freedom Camping**

Mr D Clouten requested an update on Council's current position in relation to freedom camping and in particular the information that Volunteers at the Cooe Heritage Centre should be providing to visitors.

It was noted that Council does not currently provide any freedom camping areas in the Shire.

**Gilgandra Services Club Restaurant**

Ms G Babbage complimented the Gilgandra Services Club on the quality of the food currently being served at the Club's restaurant.

**Virginia Paton – Gilgandra CBD Replica**

Mr W Morris suggested that Council should look at purchasing this model of Gilgandra CBD off Mrs Paton to be placed on public display and to ensure it is retained in the Gilgandra Community.

It was noted that a report would be presented to the Committee's next meeting for consideration of a recommendation to Council on this purchase.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.35PM.

Cr G Johnson  
Chairperson

**SPORTS COUNCIL**

25 February 2019

**PRESENT**

K Reynolds – (Vice President) Park Tennis Club  
J Quayle – (Vice President) Gilgandra Junior Basketball Association  
Marg Stewart – Gilgandra Senior Basketball Association  
M Ferguson – Gilgandra Swimming Club  
Cr D Batten – Mayor Gilgandra Shire Council  
S Schier – Gilgandra Senior Basketball Association  
A Newstead – Gilgandra Little Athletics  
N Alchin – (Secretary) Gilgandra Shire Council

Proceedings of the meeting commenced at 5.40 pm

**IN ATTENDANCE**

S Border  
B Irvin – Gilgandra Shire Council

**APOLOGIES**

D Ferguson – Gilgandra Junior Cricket  
J Kilby – Gulargambone Rugby League  
C Riley – Gilgandra Little Athletics  
J Zell – Gilgandra Senior Cricket

<b>COMMITTEE'S RECOMMENDATION – 1/19</b>	K Reynolds/Marg Stewart
That the apologies submitted be accepted.	

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 2/19</b>	K Reynolds/Marg Stewart
That the Minutes of the Sports Council Meeting held on 29 October 2018 be confirmed as a true and correct record of the meeting.	

**BUSINESS ARISING**

**Ernie Knight Oval Perimeter Fence**

It was noted that consideration of alterations would be included in Council's 2019/20 budget deliberations.

**Twilight Netball Affiliation Status**

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It was noted that the Secretary would confirm the affiliation status of the Twilight Netball Competition.

Update on McGrane Oval Masterplan

Council's Project Manager, Brian Irvin, provided the meeting with an update on the progress of the McGrane Oval works being carried out as part of the Stronger Country Communities Grant. Mr Irvin advised that works completed to-date included:

- Boundary Fence
- Cricket Nets
- Trees removed from Carpark area
- Water Tank installed
- Cricket Wicket upgrade

Works currently being carried out include:

- Netball/Basketball Courts
- Lighting

Tenders have been called for the lighting element of the project and Council has determined to go with a LED lighting solution with the successful tenderer Laser Electrical, expected to commence the construction of the lighting towers in coming weeks.

It was noted that the upgrade of the fence between the High School and McGrane Oval is not part of the project.

Briefing on Indoor Sports Facility Planning Process

The Secretary provided the meeting with an outline of the planning process to be undertaken in relation to the future construction of an indoor sporting facility/ development of a sporting and recreational precinct.

Council has allocated \$50,000 for this planning process with the first step to establish a working party consisting of Council and Sporting stakeholder representatives to guide the planning process.

It was noted that an invitation to local sporting groups and the Economic Development Committee to nominate a representative to participate in this working party would be sent out in the next week.

GENERAL BUSINESS

**Gilgandra Swimming Club**

Melanie Ferguson advised that the starting blocks at the pool require an upgrade and also requested that consideration be given to purchasing new competition lane ropes.

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It was also noted that the lawns at the pool had suffered significantly during this Summer.

**Little Athletics Zone Carnival**

Andrew Newstead passed on Little Athletics' appreciation to Council's Parks and Gardens foreman Cec Marchant and his team for their efforts in preparing McGrane Oval for the Zone Carnival in December 2018. Over 400 participants competed in this event.

**Windmill Carnival**

Marg Stewart advised that 37 teams participated in the 2018 Windmill Carnival which had a significant positive impact on the Gilgandra economy.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.40PM.

K Reynolds  
Vice President

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 19 MARCH 2019

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**TOORAWEEAH MANAGEMENT COMMITTEE**

27 February 2019

**PRESENT**

Mr G Pike (Chairman)  
Mrs P Webb  
Mr B Gale  
Mrs B Pike (alternate delegate)

**IN ATTENDANCE**

Cr B Mockler  
Mr D Colwell (Director Infrastructure)  
Mrs J Prout (Executive Assistant)

Proceedings of the meeting commenced at 6.00pm.

**APOLOGIES**

Ms A Jenkin  
Mrs R Dowsett  
Mr J Finn (alternate delegate)

<b>COMMITTEE'S RECOMMENDATION – 1/19</b>	B Pike/B Gale
That the apologies submitted be accepted.	

**ABSENT**

Nil

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 2/19</b>	B Pike/B Gale
That the Minutes of the meeting held on 28 November 2018 be confirmed.	

**BUSINESS ARISING**

Nil

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REPORTS

**REVIEW OF BUDGET**

SUMMARY

To review the budget at 31 December 2018.

Proceedings in Brief

Clarification was sought of the amount of \$29,714.44 listed against Park expenses, noting that the budget is \$10,000.

<b>COMMITTEE'S RECOMMENDATION – 3/19</b>	P Webb/B Gale
That the budget review as at 31 December 2018 be noted.	

**OUTSTANDING ITEMS FROM PREVIOUS MEETINGS**

SUMMARY

To advise the status of outstanding matters from previous meetings.

Proceedings in Brief

- Being his first meeting, the Director Infrastructure, Daryl Colwell, advised that he would seek information from Infrastructure staff regarding the drainage issues in Tooraweenah
- It was determined that the items of Strategic Plan for Tooraweenah and Lions Club BBQ project could be deleted, noting that neither will go ahead at this stage
- Mr Colwell provided an update on the water issue and advised that Council is actively seeking funding for an additional bore
- Mr Colwell spoke on the request for an RV dump point and the process that will need to occur.
- Mrs Patty Webb provided an update on the playground equipment, noting the two funding streams plus the refurbished equipment from Hunter Park in Gilgandra. The equipment being purchased through the Drought Communities Funding needs to be completed by 30 June 2019. Mrs Webb also relayed a request from the parents for some of the \$21,200 under the Stronger Country Communities Funding to be re-directed to fitness equipment for the park. It was also noted that the see-saw would be removed as part of the project and that the oleanders would also be removed.
- Mr Colwell recommended any of the equipment that doesn't comply with Australian Standards should be removed

<b>COMMITTEE'S RECOMMENDATION – 4/19</b>	P Webb/B Gale
1. That the older play equipment, with the exception of the see-saw, be retained.	
2. That a portion of the \$21,200 Stronger Country Communities program funding be re-directed to purchase fitness equipment.	

<b>COMMITTEE'S RECOMMENDATION – 5/19</b>	B Gale/P Webb
That progress with outstanding matters be noted.	

### GENERAL BUSINESS

#### Signage

Chairman Geoff Pike raised the issue of town advertising signage and it was noted that funding has been secured for new town signage under the Stronger Country Communities program.

Economic Development Manager, Randall Medd, will co-ordinate the project and will liaise with the Committee in the near future.

### NEXT MEETING

Wednesday, 29 May - 6pm start

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.48PM.

Geoff Pike  
Chairman

### RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves  
General Manager

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

**SUMMARY**

To present the following minutes of Committee meetings for notation.

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<u>Country Mayors Association</u>	8 March 2019
<u>Interagency</u>	28 February 2019
<u>Joint Organisation</u>	4 March 2019
<u>Local Emergency Management Committee</u>	26 February 2019
<u>Local Licensees</u>	19 February 2019
<u>Traffic Committee</u>	27 February 2019

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.1.2.1</b> Conduct the business of Council in an open and transparent manner <b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

**COUNTRY MAYORS ASSOCIATION**

8 March 2019

The meeting, held in the Theatrette, Parliament House, Sydney, opened at 8.30 am.

**1. Attendance:**

Armidale Regional Council, Cr Simon Murray, Mayor  
Bathurst Regional Council, Cr Graeme Hanger, Mayor  
Bega Valley Shire Council, Cr Kristy McBain, Mayor  
Bellingen Shire Council, Cr Dominic King, Mayor  
Bland Shire Council, Mr Ray Smith, General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Ms Tiffany Irlam, Chief Financial Officer  
Broken Hill City Council, Cr Marion Prowne, Deputy Mayor  
Broken Hill City Council, Mr Jay Nankivell, Acting General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Ms Heather Nicholls, Acting General Manager  
Carrathool Shire Council, Cr Peter Laird, Mayor  
Carrathool Shire Council, Mr, Rick Warren General Manager  
Cessnock City Council, Cr Bob Pynsent, Mayor  
Coffs Harbour City Council, Cr Denise Knight, Mayor  
Coffs Harbour City Council, Mr Stephen McGrath, General Manager  
Coolamon Shire Council, Cr John Seymour, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Allan Karanouh, Mayor  
Cootamundra-Gundagai Regional Council, Cr Abb McAlister, Mayor  
Cootamundra-Gundagai Regional Council, Mr Phillip McMurray, Acting  
General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Cowra Shire Council, Cr Ruth Fagan  
Cowra Shire Council, Mr Paul Devery, General Manager  
Dubbo Regional Council, Cr Ben Shields, Mayor  
Dubbo Regional Council, Cr Greg Mohr  
Dubbo Regional Council, Mr Michael McMahon, CEO  
Dungog Shire Council, Cr Tracy Norman, Mayor  
Federation Council, Cr Patrick Bourke, Mayor  
Federation Council, Cr Shaun Whitechurch, Deputy Mayor  
Federation Council, Mr Adrian Butler, General Manager  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Carol Sparkes, Mayor  
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor

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Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr John Coulton, Mayor  
Gwydir Shire Council, Mr Max Eastcott, General Manager  
Hilltops Council, Cr Brian Ingram, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Kempsey Shire Council, Cr Liz Campbell, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Kyogle Council, Cr Danielle Mulholland, Mayor  
Kyogle Council, Mr Graham Kennett, General Manager  
Leeton Shire Council, Cr Paul Maytom, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lithgow City Council, Mr Graeme Faulkner, General Manager  
Liverpool Plains Shire Council, Cr Andrew Hope, Mayor  
Liverpool Plains Shire Council, Mr Ron Van Katwick, General Manager  
Lockhart Shire Council, Cr Roger Schirmer, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Moree Plains Shire Council, Cr Katrina Humphries, Mayor  
Moree Plains Shire Council, Mr Lester Rogers, General Manager  
Murrumbidgee Council, Cr Ruth McRae, Mayor  
Murrumbidgee Council, Mr John Scarce, General Manager  
Narrabri Shire Council, Cr Catherine Redding, Mayor  
Narrabri Shire Council, Mr Stewart Todd, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Shire Council, Cr Kathy Sajowitz, Mayor  
Oberon Shire Council, Mr Garry Wallace, General Manager  
Orange City Council, Cr Reg Kidd, Mayor  
Parkes Shire Council, Cr Barbara Newton, Deputy Mayor  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Port Stephens Council, Cr Sarah Smith, Deputy Mayor  
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Snowy Valleys Council, Cr James Hayes, Mayor  
Temora Shire Council, Cr Rick Firman, Mayor  
Upper Lachlan Shire Council, Cr John Stafford, Mayor  
Upper Lachlan Shire Council, Mr John Bell, General Manager  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Walcha Council, Cr Eric Noakes, Mayor  
Warrumbungle Shire Council, Cr Denis Todd, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Wentworth Shire Council, Cr Melissa Hendrics, Mayor  
Yass Valley Council, Cr Rowena Abbey, Mayor  
Yass Valley Council, Ms Sharon Hutch, General Manager  
LGNSW, Cr Linda Scott, President

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**Apologies:**

As submitted

**Special Guests:**

Mr Richard Colbran, Chief Executive Officer, NSW Rural Doctors Network

**2. Adoption of Minutes of Previous Meeting:**

RESOLVED that the minutes of the General Meeting held on 2 November 2018 be accepted as a true and accurate record (Singleton Council Council / Blayney Shire Council).

**3. Matters Arising from the Minutes**

NIL

**4. Richard Colbran, Chief Executive Officer, NSW Rural Doctors Network**

The issues around the health workforce are serious and important. The State is struggling with sustaining a workforce in rural NSW. We cannot run away from the fact that communities need to be engaged and in this councils have a role to play. Eighty percent of funds are allocated to crisis issues and we ask councils to engage the network in their local issues. Drought has increased the workload of rural doctors and these doctors need support. "Rural Health Together" has been launched to assist health workers. There are scholarships and grant opportunities of \$3.5 million available but doctors don't have the time to participate. There is a need to encourage young doctors to go to the bush and any work experience in country towns needs to be a great experience.

**5. Membership**

RESOLVED that Port Stephens Council and Wentworth Shire Council be admitted as members of the Association (Shoalhaven City Council / Singleton Council)

**6. Correspondence**

Outward

- (a) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government and Minister for Heritage requesting that Country Mayors be part of the review of the EPA's Waste to Energy Policy
  - (b) Mr Ken Gillespie, Regional Infrastructure Coordinator thanking him for his service and friendship and wishing him well in his future endeavours
  - (c) Mr David Smith, Chief Executive Officer, Local Government Super, advising that the Boards decision to continue with additional contributions for the Defined Benefit Plan is unacceptable to our member councils
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- (d) The Hon Gladys Berejiklian, Premier, advising that the Country Mayors Association supports the “Southern Lights” project and supporting funding for the project
- (e) Mr Michael Daley MP, NSW Leader of the Opposition advising that the Country Mayors Association supports the “Southern Lights” project and supports funding for the project
- (e) Mr David Salisbury, Executive Manager Engineering, Essential Energy, thanking for his presentation to the 2 November meeting
- (f) Mr Alex Young, Director, Community and Behavioural Change, MSW Environment Protection Authority thanking him for his presentation to the 2 November meeting
- (g) Mr Simon Draper, Secretary Department of Industry, thanking him for his presentation to the 2 November meeting
- (h) To all Regional and Rural Councils, requesting councils to give consideration to financially supporting the Waste to Energy feasibility study

Inward

- (a) Hon Gladys Berejiklian MP, Premier, advising avenues available for the Southern Lights proposal
- (b) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government, and Minister for Heritage regarding the Waste to Energy policy review
- (c) Cr Linda Scott, President, LGNSW, regarding the Defined Benefits Scheme contributions and the appointment of a skills based board
- (d) Dr Liz Develin, Deputy secretary, Energy, water and Portfolio Strategy, NSW Department of Planning and Environment, regarding funding contributions from solar farms
- (e) Simon Draper, Secretary, Department of Industry, responding to questions asked at the 2 November meeting
- (f) Councils advising that they are unable to contribute to the Waste to Energy feasibility study
- (g) Bathurst Regional council advising that they are prepared to contribute \$5,000 to the Waste to Energy feasibility study
- (h) Glen Innes Severn Council advising that they are prepared to contribute \$15,000 to the Waste to Energy feasibility study
- (i) Cr Susai Benjamin, Blacktown city Council wanting a dialogue of interested rural Mayors to discuss the employment opportunities in rural areas of NSW as a few Country Mayors have expressed frustration by local businesses in being able to get workers
- (j) Murray River Council advising that they are prepared to contribute \$15,000 to the Waste to Energy feasibility study

NOTED

**7. Financial Report**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Forbes Shire Council / Lockhart Shire Council)

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**8. Closing of Target Stores in Country Towns**

Target are closing stores in a number of towns in country NSW. Those councils affected are to meet at the conclusion of today's meetings to organize a united opposition.

**9. Sustainable Renewable Energy Projects**

RESOLVED that a motion urging both the Federal and State Governments to support sustainable renewable energy projects and asking the State Government to amend legislation to allow Local Government the opportunity to develop renewable energy projects be referred to the next meeting for discussion. (Lockhart Shire Council / Cowra Shire Council)

**10. Defined Benefits Scheme**

RESOLVED That the Country Mayors Association have further consultation with Local Government Super regarding the Defined Benefits Scheme contributions and the matter be referred to the next meeting together with reports from Goulburn Mulwaree Council and LGNSW (Goulburn Mulwaree Council / Hilltops Council)

There being no further business the meeting closed at 9.25am.

Cr Katrina Humphries  
Chair – Country Mayor's Association of NSW

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 19 MARCH 2019

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**INTERAGENCY**

28 February 2019

**PRESENT**

Barnardos – Gina Johnson (Chair)  
Anglican Church – Grahame Yager  
Barnardos – Leanne McEwen  
Centacare – Krystel Sutherland  
Department of Human Services – Tracey Burns  
Gilgandra Public School – Patricia Howard, Catherine Dunn  
Gilgandra Shire Council – Cr Doug Batten  
Gilgandra Shire Council Aged Care – Angelena Thompson  
Gilgandra Shire Library – Liz McCutcheon  
Gilgandra Youth Services – Kiaya Leonard  
NSW Health – Sarah Cruickshank, Sarah Webb  
St Vincent de Paul – Neil Rabbett  
TAFE – Robbie Olsen  
Western NSW Community Legal Centre – Tayla Gillespie, Julia Adamski

**IN ATTENDANCE**

Julie Prout (Executive Assistant)

Proceedings of the meeting commenced at 12.05pm

**APOLOGIES**

Family & Community Services – Elicia Irvin  
Gilgandra Community Care – Narelle Rodway  
Gilgandra Housing & Homelessness Support – Greg Winter  
Gilgandra Preschool – Kristy Hyndes  
Gilgandra Shire Council – Guy McAnally-Elwin  
Gilgandra Youth Services - Helen Naef  
Mission Australia – Karen Weatherall  
NSW Police – Nick Campbell  
Western NSW LHD (Coonabarabran) - Vickie Bowman

<b>COMMITTEE'S RECOMMENDATION 1/19</b>	P Howard/L McEwen
That the apologies be accepted.	

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 2/19</b>	K Leonard/ L McCutcheon
That the proceedings of the previous Interagency meeting held on 29 November 2018 be confirmed.	

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BUSINESS ARISING

Nil

SERVICE UPDATES

Gilgandra Shire Council – Request for Interagency Group Details

Julie Prout explained the reasoning for the forms being a point of reference for all interagency personnel and also to focus the meetings on current activities and collaboration rather than services provided. It was noted that not all agencies have returned their forms as yet.

On behalf of Acting Director Community Services, Guy McAnally-Elwin, Julie also suggested the group consider co-ordinating an event for National Families Week and passed around details for consideration and discussion later in the meeting.

Centrelink

Tracey Burns is Centrelink's Community Engagement Officer and can work with community agencies to support and ensure their clients receive appropriate benefits. Tracey can provide advice to community agencies to access Centrelink information on the website and she promoted a new E-kit new section on the clients myGov account which contains fact sheets and flyers to help agencies help their customers. Tracey advised she has been working closely with Barnardos workers. Her contact number is 0457522354.

Centacare

Krystel advised she has been working with Kiaya Leonard at the Youth Club on an after school club (yet to be named) and also with Leanne McEwen of Barnardos.

In her role as family guide and mentor, Krystel is involved in case management with families, looking to address goals their goals. Last year they organised family photos as one of their services.

Centacare is looking to work with other services to add value to activities, not in competition and the Yarning Hub is a proving to be a good way to collaborate on projects

Western NSW Community Legal Centre

Tayla Gillespie and Julie Adamski providing bi monthly service to Gilgandra working with disadvantaged clients on civil matters, not criminal matters.  
Next Free legal advice day in Gilgandra on 27 June from 10am – 12 noon  
Flyers distributed

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### TAFE

Robbie Olsen advised:

- Offerings for Gilgandra campus include Certificate III in fitness and Certificate III in hospitality, online courses available for RSA and first aid.
- Looking to provide a suite of short courses around managing stress, conflict resolution etc
- 2 unit and 6 unit courses in civil construction offered again this year after success last year
- Goal to improve enrolments
- Looking at hosting a NAIDOC event for whole of community
- Information about courses to be forwarded to schools

### Anglican Church/Combined Churches of Gilgandra

- Graham Yager advised the Church is ramping up drought relief and noted lots of people are in trouble – please be aware of this through your contacts with families. No amount of money will solve the drought but stay connected and support each other.
- Prayer for rain planned for 8am on Saturday, 9 March 2019 (½ hr community get together)
- Trying to organise Playback theatre - the theatre group listens to an audience and then do an improvisation. Aiming to have theatre group do a workshop at the high school for theatre skills, a workshop with older group improve theatrical skills etc, and also do a community performance. Some funding available but would like more for this to happen

### Hospital

Sarah Cruickshank introduced new Nurse Manager at the MPS, Sarah Webb. Sarah is continuing in her role with Child and Family Health.

### Library

Liz McCutcheon advised tech savvy seniors classes are continuing weekly for 6 weeks and noted there are currently 14 people on the waiting list. Lego club is held on Tuesday afternoons after school with Coding on Thursday afternoons.

### Youth Club

Kiaya Leonard advise she is undertaking soft entry engagement with schools. Youth week is coming up and activities proposed include a disco in partnership with Barnardos, skateboard workshop (successful previously) and a basketball competition involving kids and Police (Gil vs Coona) in a joint initiative with Centacare. Krystal from Centacare is currently working with the youth club staff on Tuesday afternoons with 10-15 kids attending last week.

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### Barnardos

Leanne McEwen, Child and Family worker, advised there are 3 in her team who co-ordinate 7 playgroups per fortnight Gular Curban and Gilgandra, with Kiaya Leonard also attending the Gilgandra groups. Ages are predominantly 0-7 but looking to step up to 12 years. Lisa Fairey is running the Reconnect program for ages 12-18.

### St Vincent de Paul

- “We Care” centre almost complete. This will involve a more intense interview process to try to get people off Centrelink and will be available for access by appointment only.
- 6 trained financial literacy educators available to assist – this may be helpful for other agencies
- St Vincent de Paul has been extremely busy with drought relief. The 300 placements have been exceeded and they are now using their own funds until additional funding from the Federal Government is forthcoming
- Seven roadshows undertaken to provide assistance – 2 in Gilgandra, 2 in Coonamble, one each in Coonabarabran, Mendooran and Baradine. It was noted the Federal Government is doing similar roadshows now.
- A further grant has been submitted to access funding for breakfast club

### Gilgandra Public School

- Tricia Howard advised the school is working collaboratively with several interagency groups.
- Catherine Dunn, Home School Liaison Officer based at GPS, spoke on her role which has a focus on primary and early high school students. The aim is set these students up with good study habits and, in turn, good work habits. Currently working with approx 30 referrals, willing to work with agencies. Transport to school is sometimes difficult and it was suggested that Breakfast club may be an option to assist.
- It was also noted that it may be appropriate to refer to the Western NSW Community Legal Centre in some instances

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 19 MARCH 2019

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National Families Week (15-21 May 2019)

There was positive support for a combined function to celebrate National Families Week and it was determined to form a sub-committee to progress. The following groups expressed interest in being involved:

• Centacare (Krystal Sutherland)	• Youth Services
• Barnardos	• Health (Sarah Cruickshank)
• Anglican Church (Grahame Yager)	• Mission Australia (Ellen Mahne)

It was noted that Council would co-ordinate the meetings and that the Gilgandra Public School would offer support.

NEXT MEETING

Thursday, 28 March 2019 – 12 noon

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.46PM.

G Johnson  
Chair

## **JOINT ORGANISATION**

4 March 2019

### **ATTENDEES:**

Cr D Batten ( <b>Chair</b> )	Mayor, Gilgandra Shire Council
Cr D Todd	Mayor, Warrumbungle Shire Council
Cr C Davies	Mayor, Narromine Shire Council
Cr M Quigley	Mayor, Warren Shire Council
Cr D Kennedy	Mayor, Mid-Western Regional Council
David Neeves	General Manager, Gilgandra Shire Council
Roger Bailey	General Manager, Warrumbungle Shire Council
Glenn Wilcox Council	General Manager, Warren Shire
Derek Francis	General Manager, Bogan Shire Council
Simon Jones Council	Acting General Manager, Mid-Western Regional
Belinda Barlow	Interim Executive Officer Orana Joint Organisation
Carolyne Marchant	(Minute Taker)

### **APOLOGIES:**

Cr R Donald OAM	Mayor, Bogan Shire Council
Jane Redden	General Manager, Narromine Shire Council
Brad Cam	General Manager, Mid-Western Regional Council
Mr A Albury	NSW Premier and Cabinet, Director Western NSW

### **WELCOME:**

The Chair declared the meeting open at 9.28am and requested Cr Todd welcome those present to the Warrumbungle Shire.

### **GUESTS**

1. Damien Pfeiffer – Director, Regions Western NSW - NSW Planning and Environment
2. Nick Berry – Director Strategy and Engagement Transport for NSW via telephone  
Luke Homann – Director, Connecting Central West and Orana Program Transport for NSW via telephone

The Chair thanked the presenters for their presentations and their time.

## **BOARD MEETING ITEMS**

### **1. APOLOGIES:**

**2019/001 RESOLVED** Crs Todd/Davies that the apologies of Cr R Donald, Mrs J Redden, Mr B Cam and Mr A Albury be accepted.

CARRIED

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**3. DECLARATION OF INTEREST**

Nil

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING 17 DECEMBER 2018**

**2019/002 RESOLVED** Crs Todd/Davies that the Minutes of the Meeting held 17 December 2018 be adopted as a true and correct record of the meeting.

CARRIED

**5. MATTERS ARISING FROM MINUTES**

**a. RECRUITMENT PROCESS – EXECUTIVE OFFICER**

The Chair advised that this item would be discussed in conjunction with the Urgent Business without Notice item after Agenda Item No. 9.

**6. EXECUTIVE OFFICER'S REPORTS**

**a. MODEL CODE OF MEETING PRACTICE**

**2019/003 RESOLVED** Crs Kennedy/Quigley that Orana JO adopt the draft Model Code of Meeting practice which is to be placed on public exhibition for a period of 28 days, allowing 42 days for public submissions to be made.

CARRIED

**b. MODEL CODE OF CONDUCT and PROCEDURES FOR ADMINISTRATION OF THE MODEL CODE OF CONDUCT**

**2019/004 RESOLVED** Crs Davies/Kennedy that Orana JO adopt the 2018 Model Code of Conduct and procedures for Administration of the Model Code of Conduct.

CARRIED

**c. SIX MONTHLY PROGRESS AND EXPENDITURE REPORT TO OFFICE OF LOCAL GOVERNMENT**

**2019/005 RESOLVED** Crs Davies/Todd that the progress and expenditure report for the Orana JO Establishment Funding is accepted.

CARRIED

**d. NSW JOINT ORGANISATION NETWORK ADVOCACY**

**2019/006 RESOLVED** Crs Kennedy/Davies that the Board note the correspondence submitted to the NSW Government by the NSW Joint Organisation network and Orana JO for ongoing operational funding to Joint Organisations.

CARRIED

**e. OUTCOMES FROM GENERAL MANAGERS ADVISORY COMMITTEE MEETING**

**2019/007 RESOLVED** Crs Davies/Todd that the Orana JO Board note the General Managers Advisory Committee Meeting outcomes.

CARRIED

**Federal Government DROUGHT COMMUNITIES PROGRAMME:**

**2019/008 RESOLVED** Crs Quigley/Todd resolved:

1. that each Member Council is to consider if a 'rate rebate' is the highest priority for drought assistance if the Federal Government is to offer a second round of Drought Communities Programme funding; and
2. that if a 'rate rebate' is considered the highest priority in the region, then the Orana JO is to make representation to the Federal Member for Parkes to pursue such assistance.

CARRIED

**State Government drought assistance**

**2019/009 RESOLVED** Crs Davies/Quigley that:

1. the Orana JO member councils consider ways in which State Government can best provide drought assistance / relief; and
2. that any such proposal or initiative be reported to the Orana JO for further consideration at its next meeting; and
3. that this does not preclude each council pursuing their own representation for action to the Federal and State Governments in respect of drought assistance.

CARRIED

**7. REPORTS TO THE JOINT ORGANISATION**

**a. TRANSITION TO A JOINT ORGANISATION SUMMARY AND TIMELINE**

**2019/010 RESOLVED** Crs Kennedy/Davies that the Orana Joint Organisation Board note the Orana JO Transition Plan.

CARRIED

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**b. INTERIM EXECUTIVE OFFICER ACTIVITIES REPORT**

**2019/011 RESOLVED** Crs Todd/Quigley that the Orana Joint Organisation Board note the Interim Executive Officer activities report.

CARRIED

11.20am break for morning tea, meeting recommenced at 11.30 am.

**7. REPORTS TO THE JOINT ORGANISATION (cont'd)**

**c. ORANA JO ALTERNATE FREIGHT TRANSPORT ROUTE**

**Strategic Priority 1 – A Connected Region**

**2019/012 RESOLVED** Crs Todd/Kennedy that:

1. The Orana JO Board establishes the Orana JO Infrastructure Subcommittee.
2. The Orana JO Board determines the appropriate representatives to the Orana JO Infrastructure Subcommittee being General Managers, operational staff and relevant government agency representatives as identified in the Orana JO Statement of Regional Strategic Priorities.

CARRIED

**8. CORRESPONDENCE**

**2019/013 RESOLVED** Crs Davies/Todd that the correspondence received is noted.

CARRIED

**9. SUBMISSION OF QUESTIONS FOR NEXT MEETING**

Nil

**10. URGENT BUSINESS WITHOUT NOTICE REPORT – Correspondence received from NSW Minister for Primary Industries and Regional Water the Hon Niall Blair MLC**

**2019/014 RESOLVED** Crs Davies/Kennedy that:

1. the advice provided to the Orana JO by the NSW Minister for Primary Industries and Regional Water is noted; and
2. it be noted Gilgandra Shire Council is to pursue the matter further with LGNSW and NSW Planning and Environment.

CARRIED

**11. SUPPLEMENTARY REPORT TO THE ORANA JO BOARD MEETING – correspondence received from NSW Deputy Premier The Hon John Barilaro recurrent JO funding**

**2019/015 RESOLVED** Crs Davies/Kennedy that the correspondence received from NSW Deputy Premier is noted.

CARRIED

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**5. MATTERS ARISING FROM MINUTES**

**a. Recruitment Process**

**2019/016 RESOLVED** Crs Kennedy/Davies:

Noting a lack of support and response from staff of NSW Department of Premier and Cabinet and NSW Office of Local Government as well as the inability, to date, for the Orana Joint Organisation to provide evidence of any tangible benefit of membership accrued to the member councils;

1. that at this time the Orana Joint Organisation Board not proceed with the recruitment of a full-time Executive officer; and
2. that an extraordinary meeting of the Orana JO Board be convened in Gilgandra on Monday 29 April 2019 at 10.00am for the purpose of considering the future of the Orana Joint Organisation and its structure.

CARRIED

There being no further business the meeting closed 12.27 pm.

D Batten  
Chair

**LOCAL EMERGENCY MANAGEMENT COMMITTEE**

26 February 2019

**PRESENT**

Mr L Mathieson (Fire & Rescue NSW) – Acting Chair  
Cr D Batten (Mayor, Gilgandra Shire Council)  
Mr D Colwell (Gilgandra Shire Council)  
Mr S Beaton (NSW Ambulance)  
Mr G Bunyan (NSW Rural Fire Service)  
Mr S Basham (Rural Fire Service)  
Mr K Wise (NSW Police – REMO)  
Mr G Kiehne (Gilgandra SES)  
Mr C Riley (Gilgandra SES)  
Mr M Harris (Gilgandra MPS)  
Ms B Bignell (Gilgandra MPS)  
Mr M Colwell (Essential Energy)  
Mr A Willetts (John Holland Rail)  
Mr C Philip (NSW Rural Fire Service)  
Mr A Hojel (Fire and Rescue NSW)  
Mr L Milsom (Local Land Services)

**IN ATTENDANCE**

Mrs J Prout (Gilgandra Shire Council)

Proceedings of the meeting commenced at 4.15pm  
at the NSW Fire & Rescue Office, Warren Road, Gilgandra

**APOLOGIES**

Mr D Neeves (Gilgandra Shire Council)  
M Linton-Harland (Gilgandra Shire Council - LEMO)  
Sgt N Campbell (NSW Police - LEOCON)

<b>COMMITTEE'S RECOMMENDATION 1/19</b>	S Beaton/C Riley
That the apologies submitted be accepted.	

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 2/19</b>	S Basham/G Bunyan
That the minutes of the meeting held on 27 November 2018 be accepted as a true record of proceedings.	

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BUSINESS ARISING

Graduating Cadets

It was noted that letters had been sent to the graduating cadets.

Evacuation Locations

Julie Prout advised that the dedicated evacuation centre is the Gilgandra Shire Hall, with other options being the Gilgandra Showground or the Gilgandra High School.

Consequence Management Guide – Transport Accidents Involving Animals

Prior to the meeting, Kel Wise circulated the draft CMG for Dubbo LEMC for comparison and it was determined:

- 5. Strategies – include the “Special Notes” section
- 9. Stock Holding Areas/Contacts – add contact details for Deb Bate
- 10. Remove line commencing GSC Environment Planning Dept
- 10. Highlight that local Council waste facility must be the first priority for burial
- Add section titled “Initial Call” as No. 11
- Remove information from current section 11. Notes. This section will now be blank

<b>COMMITTEE’S RECOMMENDATION 3/19</b>	G Kiehne/C Riley
That, noting the above amendments, the Consequence Management Guide – Transport Accidents Involving Animals, be endorsed.	

Community Recovery Guide

The Community Recovery Guide template, as circulated with the agenda, was reviewed and updates noted.

<b>COMMITTEE’S RECOMMENDATION 4/19</b>	S Beaton/G Kiehne
That the Community Recovery Guide, with additional information determined at the meeting, be endorsed.	

AGENDA ITEMS

**REMO'S REPORT**

Kel Wise spoke to his report.

<b>COMMITTEE'S RECOMMENDATION 5/19</b>	K Wise/A Willetts
That the REMO's report be noted.	

CORRESPONDENCE RECEIVED REQUIRING DISCUSSION

Nil

EVENTS

- Gular Rugby Club Season Launch – 30 March 2019
- Armatree Hotel concert – 6 April 2019 (train running to and from event)
- Anzac Day – 25 April 2019
- Speedway – 19 April and 4 May 2019
- Gilgandra Show – 26/27 April 2019

**UPDATE OF EMERGENCY CONTACT DETAILS**

Minor amendments were noted for update.

GENERAL BUSINESS

Starship Enterprise Exercise

Kel Wise tabled the observations and recommendations from the LEMC Starship Enterprise exercise for circulation and action over the coming months.

New Generator at the Gilgandra MPS

Mark Harris advised that the MPS has a new generator scheduled for installation shortly. This generator will replace the existing generator and will be for essential services only.

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#### Central West LLS Exercises

Luke Milsom advised that CWLLS would be undertaking half yearly internal exercises with the first one scheduled for 27/28 March in Condobolin and the second one scheduled in Coonabarabran in November.

#### NSW RFS Staffing Changes

RFS representatives advised that Michael Robinson was moving to Tamworth and would no longer be a member of this committee.

#### Central West Regional Emergency Management Plan

Kel Wise noted that this plan had been endorsed at State level, subject to inclusions relevant to the SES restructure.

#### 2019 MEETINGS

Tuesday, 28 May 2019 (Rural Fire Service)  
Tuesday, 27 August 2019 (Ambulance Training Centre)  
Tuesday, 26 November 2019 (Gilgandra Shire Council)

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.58PM.

Lindsay Mathieson  
Acting Chairman

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**LOCAL LICENSEES**

19 February 2019

**PRESENT**

A Walker (Chairman) – Armatree Hotel  
J Jones – Gilgandra Services Club  
B Luff – Royal Hotel  
M Shipway – Railway Hotel  
A Jenkin – Mountain View Hotel  
J Bleechmore – RSO  
N Harland – IGA  
Kristine Blogs – RMS  
J Pout - RMS  
Sgt N Campbell – Gilgandra Police  
Licensing Sgt J Russell – Dubbo Police

**IN ATTENDANCE**

J Campbell – Administration Assistant

Proceedings of the meeting commenced at 9.03am.

**APOLOGIES**

L Zell - Tattersall's Hotel  
G McAnally-Elwin – Acting Director Community Services

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

It was noted that no minutes were prepared following the last meeting.

**BUSINESS ARISING**

Nil

**GENERAL BUSINESS**

### Liquor Accord Grants

Mr Walker brought to the Committee's attention that the Liquor Accord was offering a grant of up to \$15,000 to implement public safety and minimise alcohol harm.

It was noted that the Committee had already funded an RSA Course for high school students last year and that it had taken over 12 months to organise. The Night Rider program was also in place but it was noted that most licensed venues had their own vehicles to transport customers.

Sgt Russell suggested that coasters and posters promoting anti Domestic Violence and also education in schools.

Mr Walker said that if they came up with a strategy to apply for the funding, he could take it to the February Council meeting for approval and the Committee came up with the following:

- RSA training – will help students to find work when they head off to University, including education to promote responsible service, binge drinking and health risks associated with excessive alcohol consumption.
- Domestic Violence – Promote White Ribbon Day on coasters including issues and support information.
- Public Safety around licensed premises – sensor lights.
- Transport – to and from major public events

### Proceedings in Brief

It was noted that:

- Domestic Violence is a huge part of our society these days.
  - Was Council approved for the grant to install more CTV cameras in the CBD?
  - That Council apply for the \$15,000 grant and if unsuccessful in obtaining the full grant, reprioritise the list. It was suggested that each of the sections be broken down into dollar amounts.
  - Renewal of RSA now requires further training. If premises only trading to 12 pm it will be a one day course, if after that time a two day course with a possible course being held in Dubbo in March/April this year.
  - Mr Walker would like the course to be arranged to be held in Gilgandra offering places to nearby towns eg Coonabarabran and also to sporting clubs that hold RSA licences. Mr Walker asked those present to email him when their RSA is due for renewal to help determine when to arrange the course.
  - Ms Harland representing Carlo's Supa IGA, said that she had been having trouble with two customers in particular and was about to ban them from the liquor department of IGA.
-

- That the Committee look at Banning as an issue at their next meeting. Members to research and bring back to the meeting what other Accords/towns are doing and update our policy from there. (Set behaviour standards – what is acceptable and what is not). Mr Jones will bring a copy of his club's policy.
- Ms Campbell to find current Gilgandra Liquor Accord Terms.
- Sgt Campbell said that a soft audit for licensed premises will be taking place over the next couple of weeks.

### Plan B

It was noted that the Plan B initiative has gone a bit stale in Gilgandra with entries down more so than other years. The Gilgandra Services Club only counted 12 entries and the Royal Hotel representative also said that there was not much interest in the last campaign.

Change colour of t-shirts and or swap to polar shirts to brighten up the campaign. It was also noted by the RMS representatives that the Plan B campaign was picking up in pace with more participants than ever.

Plan B will start organisation of the campaign in July this year so there is not so much of a rush round the festive season.

PCA levels were very good over the Christmas period.

### NEXT MEETING

The next meeting will be held on Tuesday, 21 May 2019 at 9.00am.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.58AM.

A Walker  
Chairman

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**TRAFFIC COMMITTEE**

27 February 2019

PRESENT

Mr Daryl Colwell (Chairman & Council Representative)  
Cr Doug Batten (Local Member's Representative)  
Mr Richard Drooger (RMS Representative)  
L/S/C Greg King (NSW Police Representative)

IN ATTENDANCE

Ms Jayne Bleechmore (Roads Safety Officer)  
Sharon Grierson (RMS)  
Mrs Maree Smith (Administration Officer)

Proceedings of the meeting commenced at 11.03 am

APOLOGIES

David Neeves (General Manager)  
Sgt Nicholas Campbell (NSW Police)

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

<b>COMMITTEE'S RECOMMENDATION - 01/19</b>	D Batten /R Drooger
That the minutes of the meeting held on 22 August 2018 be confirmed.	

BUSINESS ARISING

Nil

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REPORTS FROM DIRECTOR INFRASTRUCTURE

**EGRESS OF IGA CARPARK ONTO MORRIS STREET**

SUMMARY

To advise of sight distance concerns at the egress of Len Kelly Drive and Morris Street Gilgandra.

Proceedings in Brief

- Noted that a “No Stopping” sign would be more appropriate.

<b>COMMITTEE’S RECOMMENDATION – 02/19</b>	R Drooger/G King
That the Committee support the installation of 2 “No Stopping” signs with arrows in the direction of the zone in Morris Street at the legal distance from the egress of Len Kelly Drive.	

**GIVEWAY SIGN AT LANEWAY**

SUMMARY

To advise of a request from Gilgandra Youth Services for the erection of a give way sign at a laneway due to safety concerns.

Proceedings in Brief

- RMS favour pedestrian education “Look out before you step out” over additional signage and/or pedestrian crossings.
- Any additional signage in the infrastructure network requires ongoing maintenance.

<b>COMMITTEE’S RECOMMENDATION - 03/19</b>	D Batten /G King
1. That the request for the installation of a “give way” sign at the southern laneway egress between Elizabeth and Hall Streets not be supported.	
2. That Gilgandra Police will monitor this area and have requested that, if possible, a number plate/s be obtained of offending vehicle/s and passed onto the Police to follow up.	
3. That a letter of response be written to Gilgandra Youth Services advising that Council’s Road Safety Officer is happy to attend and conduct some pedestrian education with the youth.	

**ADDITIONAL PEDESTRIAN CROSSING IN MILLER STREET**

SUMMARY

To advise of a request to install an additional pedestrian crossing in Miller Street.

<b>COMMITTEE'S RECOMMENDATION - 04/19</b>	D Batten/R Drooger
That this report be noted.	

**ROAD SAFETY OFFICERS' REPORT**

SUMMARY

To provide an update on forthcoming events and current projects.

Proceedings in Brief

- Free Cuppa launching again with over 100 participating businesses
- Free child restraint checking to be carried out
- Learner Drivers workshop to be conducted
- Fatality Free Friday to be held 31.05.19.

<b>COMMITTEE'S RECOMMENDATION – 05/19</b>	D Batten/R Drooger
That the report be noted.	

**GENERAL BUSINESS**

Excess vegetation

Noted by L/S/C Greg King that there is excess vegetation on the corner of Hall and Court Streets limiting sight distance. Council to address.

Stop sign at the intersection of Bridge & Lower Castlereagh Streets

It was queried if the existing “stop sign” at the intersection of Bridge Street and Lower Castlereagh Street will remain in situ at the completion of the CBD rear carpark works. It was advised that a roundabout is to be installed at this location as part of the CBD upgrade and consequently the stop sign will be removed when the round- about is completed.

OPLINC Website

It was advised that this website operates best in Google Chrome. Start time of ½ an hour before an event is to be looked at further.

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NEXT MEETING

Wednesday, 22 May 2019 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 12.10PM.

D Colwell  
Chairman

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves  
General Manager

## **REPORTS FOR INFORMATION AND NOTATION**

### **SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of February 2019.
2. Certificate of Bank Reconciliation – Month of February 2019.
3. Details of investments as at 28 February 2019 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>31-Jan-19</b>	<b>\$325,569.87</b>
Plus: Receipts		\$3,423,850.33
Less: Payments		\$2,494,414.75
<b>CASH BOOK BALANCE AS AT</b>	<b>28-Feb-19</b>	<b><u>\$1,255,005.45</u></b>

<b>STATEMENT BALANCE AS AT</b>	<b>31-Jan-19</b>	<b>\$323,803.17</b>
Plus: Receipts		\$3,358,070.65
Less: Payments		\$2,458,697.17
<b>STATEMENT BALANCE AS AT</b>	<b>28-Feb-19</b>	<b><u>\$1,223,176.65</u></b>

Plus: Unpresented Receipts		\$31,298.84
Less: Unpresented Payments		<b>-\$529.96</b>
<b>RECONCILED BALANCE AS AT</b>	<b>28-Feb-19</b>	<b><u>\$1,255,005.45</u></b>

Cashbook balance as at 28 February 2019:	\$1,255,005.45
Investments held as at 28 February 2019:	\$21,538,830.13
<b>Total Cash &amp; Investments Held as at 28 February 2019:</b>	<b><u>\$22,793,835.58</u></b>

The bank balances in each of the funds as at 28 February 2019 are:

General Fund	\$8,348,205.91
Water Fund	\$2,476,474.89
Sewer Fund	\$1,269,780.78
Orana Lifestyle Directions	\$3,314,042.92
Carlinda Enterprises	\$345,591.84
Cooee Villa Units	\$1,158,745.45
Cooee Lodge	\$4,789,586.49
Jack Towney Hostel	\$836,708.52
Trust Fund	\$254,698.78

**Balance as per Total Cash & Investments Held: \$22,793,835.58**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 183 days @	2.80%	Due on 12-Mar-19	With AMP Bank
(b)	\$1,000,000.00	For 274 days @	2.70%	Due on 03-Sep-19	With AMP Bank
(c)	\$500,000.00	For 182 days @	2.75%	Due on 05-Apr-19	With AMP Bank
(d)	\$1,500,000.00	For 182 days @	2.65%	Due on 24-May-19	With AMP Bank
(e)	\$1,000,000.00	For 183 days @	2.75%	Due on 24-Jul-19	With AMP Bank
(f)	\$500,000.00	For 180 days @	2.70%	Due on 06-Mar-19	With Bankwest
(g)	\$1,000,000.00	For 120 days @	2.65%	Due on 28-Mar-19	With Bankwest
(h)	\$1,000,000.00	For 183 days @	2.70%	Due on 05-Mar-19	With Bankwest
(i)	\$500,000.00	For 274 days @	2.55%	Due on 03-Sep-19	With Bendigo
(j)	\$1,000,000.00	For 273 days @	2.70%	Due on 06-May-19	With Bendigo
(k)	\$1,000,000.00	For 274 days @	2.71%	Due on 04-Apr-19	With Bendigo
(l)	\$500,000.00	For 182 days @	2.55%	Due on 04-Apr-19	With Bendigo
(m)	\$500,000.00	For 274 days @	2.70%	Due on 11-Apr-19	With Bendigo
(n)	\$1,000,000.00	For 181 days @	2.70%	Due on 18-Mar-19	With BoQ
(o)	\$1,000,000.00	For 182 days @	2.80%	Due on 11-Jul-19	With BoQ
(p)	\$500,000.00	For 182 days @	2.60%	Due on 06-May-19	With IMB
(q)	\$1,000,000.00	For 365 days @	2.70%	Due on 28-May-19	With IMB
(r)	\$1,000,000.00	For 182 days @	2.70%	Due on 20-May-19	With ME Bank
(s)	\$1,500,000.00	For 120 days @	2.65%	Due on 27-Jun-19	With ME Bank
(t)	\$500,000.00	For 181 days @	2.74%	Due on 29-Jul-19	With NAB
(u)	\$1,000,000.00	For 272 days @	2.76%	Due on 02-Sep-19	With NAB
(v)	\$1,000,000.00	For 210 days @	2.75%	Due on 02-Jul-19	With NAB
(w)	\$1,000,000.00	For 272 days @	2.70%	Due on 06-May-19	With NAB
(x)	\$1,000,000.00	For 123 days @	2.73%	Due on 23-Apr-19	With NAB
(y)	\$38,830.13		1.67%	At Call	With TCorp
Total Investments:					
<b>\$21,538,830.13</b>					

**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

.....

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Verbal update to this meeting
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	Still awaiting signature from one owner
<u>September 2017</u>		
264/17	Mudfords Road	Still awaiting response from the Minister
<u>March 2018</u>		
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance following creation of a plan of management for the site.
<u>June 2018</u>		
117/18	Rural Fire Service Zoning Agreement	Agreement to be reviewed
126/18 248/18	Rising Sun Structure	Report to future meeting
<u>September 2018</u>		
203/18 152/18	Request for Boundary Change between Gilgandra and Coonamble	Application submitted
205/18	Staff Uniform	To be in place by 1 July 2019 and associated policies to be reviewed

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December 2018

26/18	Purchase of Land for NSW Rural Fire Service	Subdivision created. Currently with Solicitor.
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February 2019

6/19	Library upgrades	Report to April meeting
7/19	Possible land exchange	Progressing
8/19	Preferred trade supplier arrangements	Preliminary works commenced
9/19	Fire damaged dwelling	Awaiting legal advice
14/19	Code of Meeting Practice	Report to future meeting
16/19	Ecotourism/Geotourism Accommodation project	To be considered post election
20/19	Administration of 2020 Local Government Elections	Electoral Commissioner advised of Council's decision
26/19	Water connections in the CBD	Cost estimate being prepared for consideration in 2019/20 budget

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### **DEVELOPMENT APPLICATIONS**

The following applications were received from 1-28 February 2019.

<b>DA Number</b>	<b>Received</b>	<b>Applicants Name</b>	<b>Applicants Address</b>	<b>Application Description of Work</b>	<b>Certificate Number</b>
2019/276	04/02/2019	PEACOCKES SOLICITORS PTY LTD	PO BOX 85 DUBBO NSW 2830	APPROVAL/REGISTRATION OF EXISTING SEPTIC SYSTEM	
2019/277	04/02/2019	PEACOCKES SOLICITORS PTY LTD	PO BOX 85 DUBBO NSW 2830	APPLICATION FOR A BUILDING CERTIFICATE	BC2019/277
2019/278	20/02/2019	JANET ANN ROBERTSON	TARA 573 WINDURONG ROAD TOORAWEEAH	EXTENSION	CC2019/278
2019/279	22/02/2019	DAVID JOHN NEEVES	324 BALLADORAN RAILWAY ROAD GILGANDRA	TO APPROVE EXISTING ONSITE SEWERAGE MANAGEMENT SYSTEM	LA2019/279
2019/280	25/02/2019	TRENT ASHLEY MORRIS	PO BOX 1 GILGANDRA NSW 2827	SHED	CC2019/280
2019/281	28/02/2019	GILGANDRA SPORTING CLUB CO-OP LTD	1 CASTLEREAGH STREET GILGANDRA	INSTALL SOLAR PANELS	CDC2019/281
<b>Total February 2019</b>				<b>\$113,413.00</b>	
<b>Total 2019</b>				<b>\$231,543.00</b>	

### **RECOMMENDATION**

That the reports be noted.

David Neeves  
General Manager

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