

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 17 September 2019 at 4.00pm.**

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

- (5) Apologies

- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:

- Ordinary meeting held on 19 August 2019 (circulated previously)

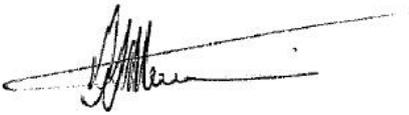
- (8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

2.

- Procedural Motion to close Council to Press and Public
 - Reports from Servants to Closed Council Meeting
 - Staff Leave (a)
 - Gilgandra Industrial Estate (c)
 - Tender 28/19 – Cooee Lodge Hostel Kitchens upgrade (d)
 - Procedural Motion to re-open meeting to Press and Public
- (9) Reports from Servants
- (10) Correspondence



David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 10/19
NEWELL HIGHWAY TASKFORCE MEMBERSHIP

SUMMARY

To seek Council's support to pay an annual membership fee to join the Newell Highway Task Force.

.....

Council has been an active member of the Newell Highway Task Force since its inception over ten years ago.

Until recently the Task Force met at locations along the Newell and each centre hosted the meetings at their own. In recent times it has been deemed necessary to meet at Parliament House in Sydney in order to access to various State Ministers and the cost is not insignificant.

Due to the reach of the Task Force, it is envisaged that future meetings will be required in both Sydney and Canberra.

Therefore the Task Force is asking all member Councils to contribute via an annual levy to cover such costs into the future.

The work of the Task Force has produced positive outcomes and I would offer as examples:

- the Federal Government alleviating the effects of flooding on the Newell; and
- the current \$500m project to upgrade the Newell by way of overtaking lanes.

<u>Principal Activity</u>	Representation and Collaboration
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	8.1.2.1 Maintain regular communications with State and Federal Members

RECOMMENDATION

That Council become a financial member of the Newell Highway Task Force at an annual membership fee of \$250.

D Batten
Mayor

MAYORAL MINUTE - 11/19
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities during the preceding month.

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20-23/8/19	Rail Conference, Toowoomba
25/8/19	Celebration of completion of Tooraweenah Showground upgrades
26/8/19	Sports Council meeting
27/8/19	Health Precinct meeting, Dubbo
27/8/10	JO Teleconference, Narromine
27/8/19	Local Emergency Management Committee meeting
28/8/19	Traffic Committee meeting
28/8/19	Economic Development Committee meeting
30/8/19	Discussions with RDA Orana Board
3/9/19	Discussions re road diversions with Inland Rail representatives
9/9/19	NAIDOC celebrations (Cr Baker)
10/9/19	NAIDOC dinner at High School
12/9/18	NAIDOC celebrations at Coe-ee Heritage Centre
17/9/19	Council Meeting

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

DISCLOSURE OF INTEREST RETURNS

SUMMARY

To table disclosure of interest returns from Councillors and designated staff for the period 1 July 2018 to 30 June 2019.

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Section 449 of the Local Government Act requires Councillors and designated persons holding that position at 30 June in any year to complete and lodge a pecuniary interest return by 30 September in that year and for new Councillors/ Staff to lodge a return within three months of holding office.

The General Manager is required (under Section 450 A(2)) to table the register containing these returns by 30 September each year.

The register containing these returns will be tabled at the meeting for Council's information.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	4.1.2.3 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

That Council note the tabling of disclosure of interest returns for Councillors and designated persons for the period ending 30 June 2019.

David Neeves
General Manager

**MEETINGS – CHANGE OF SCHEDULED MEETING DATE AND
SCHEDULING EXTRAORDINARY MEETING DATE**

SUMMARY

To consider a change of date for Council's ordinary October meeting and to set a date for an extraordinary meeting.

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The LGNSW Conference, at which the Mayor, Deputy Mayor and General Manager will represent Council, is being held from 14-16 October 2019 which clashes with Council's scheduled October meeting. It is suggested that this meeting be deferred by one week until Tuesday, 22 October 2019.

Council must also determine a date for an extraordinary meeting to progress the Organisational Review and to adopt the finalized structure. It is suggested that this extraordinary meeting be held on Monday, 30 September 2019 at 2pm.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

1. That the scheduled ordinary October Council meeting be deferred by one week and held on 22 October 2019.
2. That an extraordinary Council meeting be held at 2pm on Monday, 30 September 2019 to progress Council's Organisational Review.

David Neeves
General Manager

(PE.GN.1)

OUTDOOR STAFF PICNIC

SUMMARY

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 4 October 2019.

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The following letter has been received from the Outdoor Staff Picnic Committee:

“The Outdoor Staff Picnic Committee requests permission to hold their annual picnic day on Friday, 4 October 2019. The venue for the picnic will be the Gilgandra Sporting Club and, in line with previous years, we ask that Council donate \$200 towards to cost of the picnic.

An invitation is extended to the Mayor and Councillors to attend the picnic and we ask that those attending advise Council’s customer service staff to assist with catering.

Thank you for your support and generosity in previous years.”

Council should, in line with previous years, also confirm a general shutdown on Friday, 4 October 2019 for Council’s Picnic Day.

Principal Activity

Strategic Leadership

Policy Implications

It has been Council’s custom in the past to close on picnic day and to assist with a donation of \$200 towards the outdoor staff picnic

Budget Implications

Usually funded from Council’s Contributions and Donations budget

Delivery Program Actions

4.2.4.2

Determine initiatives to assist in maintaining a productive and motivated workforce

RECOMMENDATION

1. That Friday, 4 October 2019 be approved as Council’s picnic day and Council declare a general shutdown.
2. That Council make a donation of \$200 towards the picnic and be funded from the Contributions and Donations allocation.

David Neeves
General Manager

(FM.LO.1)

LOAN FUNDING

SUMMARY

To seek Council's resolution to sign and seal loan documentation from TCorp.

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Council has previously decided to borrow \$2,150,000 as outlined in the 2018/19 adopted budget as follows:

- Works Depot Upgrade: \$2,000,000
- New SES Building: \$ 156,000
- \$2,156,000

TCorp have now approved a loan facility for \$2,000,000 over a 15 year term at a fixed interest rate of 2.08%. To accept the offer, Council must pass a resolution authorising the execution of the Letter of Offer and the affixing of the Council seal. The seal must be witnessed by:

- the mayor and the general manager; or
- at least one councilor (other than the mayor) and the general manager; or
- the mayor and at least one other councilor; or
- at least two councilors other than the mayor.

Policy Implications

Strategic Leadership

Budget Implications

No implications as the loan funds and repayments have been included in Council's budget and LTFP.

Delivery Program Actions

4.2.2.1
Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

That authority be granted to the Mayor and General Manager to sign and seal the Letter of Offer from T Corp.

N J Alchin
Director Corporate Services

**TOORAWEEAH CWA REQUEST FOR SUPPORT FOR TELSTRA
TOWER PROPOSAL FOR TOORAWEEAH**

SUMMARY

To consider a request by the Tooraweenah CWA for support for a proposal put forward by the CWA to have a Telstra tower constructed at Tooraweenah.

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Mrs Jill Blackman, on behalf of the Tooraweenah CWA has written to Council advising that Tooraweenah is currently being considered under the Mobile Phone Black Spot program for a potential Telstra tower location.

This is a result of a submission by the Tooraweenah community to Telstra and Telstra's indication that this project will be considered for possible inclusion in Round 5 of the Black Spot program.

Should Telstra's Tooraweenah submission be successful, Mrs Blackman has indicated that the full cost of the project is \$144k of which the local community may need to find \$30k to \$40k as a contribution. Applications under Round 5 of the program close on 26 September 2019.

In considering this request, further consideration should be given to the Connecting Country Communities Digital Connectivity Program. Digital connectivity is one of the five investment priorities of the State Government's \$4.2 Billion Snowy Hydro Legacy Fund. This fund has been established to provide regional NSW with large scale transformative regional infrastructure projects.

The aim of the Digital Connectivity program is to provide faster, more reliable, affordable widespread digital coverage to regional NSW.

As part of the Digital Connectivity funding announcement the State Government has committed to Dubbo and Wagga Wagga as 'data hub' centres, allocating \$400 million over the next four years. This project will fund fibre backhaul (from Sydney to Dubbo and Sydney to Wagga Wagga) and the construction of data centres in both Dubbo and Wagga Wagga.

Along with improving internet and data speeds the program is also aimed to:

- i) Provide competitive pricing and reliability for regional/rural customers.
- ii) Improve the opportunities for landholders and primary producers to leverage agricultural technology to boost competitiveness, productivity and water management.
- iii) Improve mobile coverage throughout the region.

NSW Government's Digital Connectivity (Regional NSW) Team has been actively engaged with Orana JO to facilitate a business case to potentially explore designs for investment (for a pilot project) to deliver reliable and faster internet to regional businesses and communities in the Orana JO region across two phases.

Stage 1 - Dubbo to Cobar (Narromine, Nevertire (Warren Shire), Bogan and Cobar) and Dubbo to Parkes.

Stage 2 – remainder of the region.

This will also consider agribusiness needs and mobile service coverage.

At this stage, I believe that any formal commitment of funding to the Tooraweenah CWA application may be premature given the focus of the State Government, through the Digital Connectivity program, to improve digital telecommunications within the regions.

<u>Principal Activity</u>	Strengthened Infrastructure
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$30 to \$40k contribution not budgeted.
<u>Delivery Program Actions</u>	1.2.1.1 Assist village community committees to maintain their public facilities.

RECOMMENDATION

1. That Council acknowledge the poor telecommunications in Tooraweenah and surrounding districts and commend the CWA Tooraweenah branch on their initiative to lodge an application to the Telstra tower Mobile Black Spot submission under Round 5 and provide in principle support for the application, without committing funding at this stage.
2. That Council develop a telecommunications strategy, with the aim at prioritising areas with the Gilgandra Local Government Area for inclusion in the NSW State Government's Digital Connectivity Program.

N J Alchin
Director Corporate Services

GILGANDRA GARDEN CLUB – OFFER TO PURCHASE ADDITIONAL SEAT - WINDMILL WALK

SUMMARY

To advise of an offer from the Garden Club to purchase an additional garden seat along the Windmill Walk in close proximity to the GK Rohr rose bed in Miller Street.

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Council has received an offer from the Gilgandra Garden Club to fund an additional garden seat on the Windmill Walk above the GK Rohr rose bed in Miller Street.

Council staff have had on site discussions with Mrs Joycelyn Job and Mrs Carol Spora of the Garden Club. In discussions it was confirmed that the club would donate the purchase price of seat (quoted at \$1400) that could be utilised for viewing both the river frontage and memorial area. The Garden Club donation would be on the proviso that Council commits to installation costs (quoted at \$1000).



The location selected is on the riverside of the walkway directly above the location of the existing seat shown above. It should be noted that this is one of two locations under consideration for the Rising Sun emblem however it is considered that the site lends itself to the installation of both structures.

<u>Principal Activity</u>	Inclusive Community
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$1,000 contribution by Council total project \$2,400
<u>Delivery Program Actions</u>	1.2.1.1 Assist village community committees to maintain their public facilities.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 SEPTEMBER 2019

RECOMMENDATION

That Council accept the Garden Club's offer to purchase an additional seat for the Windmill Walk with Council to meet associated installation costs.

N J Alchin
Director Corporate Services

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

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<u>Economic Development Committee</u>	28 August 2019
<u>Sports Council</u>	26 August 2019
<u>Tooraweenah Management Committee</u>	28 August 2019

<u>Principal Activity</u>	Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.1.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered 2.1.1.4 Recognise the importance of and encourage community members on to Council committees

ECONOMIC DEVELOPMENT COMMITTEE

28 August 2019

PRESENT

Cr G Johnson (Chairperson)
Cr D Batten (Mayor)
Mr D Clouten
Cr N Wrigley
Mr W Morris

IN ATTENDANCE

Mr N Alchin (Director Corporate Services)
Mr R Medd (Economic Development Manager)

Proceedings of the meeting commenced at 5.30pm
noting that a quorum was not present

APOLOGIES

Mr J Jones
Mrs M King
Mr C Riley
Mrs E McAllister
Mrs K Reynolds
Ms G Babbage

COMMITTEE'S RECOMMENDATION 12/19	D Clouten/W Morris
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 13/19	D Batten/D Clouten
That the minutes of the meeting held on 12 June 2019 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Freedom Camping

It was noted that volunteers at the Cooe Heritage Centre had not been formally advised of Council's position in relation to freedom camping in Gilgandra.

ECONOMIC DEVELOPMENT MANAGER'S REPORT

WINTER WONDERLAND

SUMMARY

To provide a summary of the Winter Wonderland Project.

Proceedings in Brief

The committee discussed the possibility of hold the next event of this nature in February 2020 along the lines of a "Summer Soiree".

COMMITTEE'S RECOMMENDATION 14/19	W Morris/N Wrigley
1. That the committee give in principle support to running Winter Wonderland in 2020.	
2. That an event with a summer theme be planned for February 2020.	

Proceedings in Brief

It was noted that Carol Bargaric is planning to be in Gilgandra before Christmas to work with businesses.

ITEMS FOR NOTATION

SUMMARY

The following items are for the information of the Committee.

COMMITTEE'S RECOMMENDATION 15/19	D Clouten/W Morris
That the reports be noted	

GENERAL BUSINESS

Central Stores Market Day

It was noted that Elizabeth McAllister is planning a market day adjacent to Central Stores on 12 September 2019.

Steps to Settlement Success

Cr Batten outlined the opportunity for Gilgandra to get involved in an immigration campaign "Steps to Settlement to Success" to look at attracting migrant families to Gilgandra to address labour shortages in a number of local industries.

COMMITTEE'S RECOMMENDATION 16/19	W Morris/D Clouten
That a report be prepared to a future meeting to further consider the "Steps to Settlement to Success" strategy.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 SEPTEMBER 2019

State of repair of Windmills on the Windmill Walk

Doug Clouten expressed concern with the poor state of repairs of windmills on the windmill Walk. It was noted that these repairs are an element of Council's successful grant for the Gilgandra Cultural Precinct.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.05PM.

Cr G Johnson
Chairperson

SPORTS COUNCIL

26 August 2019

PRESENT

K Reynolds – (Vice President) Park Tennis Club
Cr D Batten – Mayor
C Riley – Little Athletics
A Newstead – Little Athletics
M Stewart – Senior Basketball
J Spora – Junior Cricket
N Alchin – (Secretary) Gilgandra Shire Council

Proceedings of the Meeting commenced at 5.35 pm

IN ATTENDANCE

Nil

APOLOGY

M Linton-Harland – Gilgandra Shire Council
M Colwell – Little Athletics

COMMITTEE'S RECOMMENDATION – 11/19	M Stewart/Cr Batten
That the apology submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 10/19	Cr Batten/N Alchin
That the Minutes of the Sports Council Meeting held on 24 June 2019 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Indoor Sporting Facility Working Party

It was noted that the working party met for the 2nd time on 15 August 2019 and had progressed a concept plan for facilities located in Hunter Park in line with the various elements requested. Some suggested modifications and general issues were identified. Council staff will produce an amended concept plan prior to engaging a suitably qualified consultant to assist in the planning stage of this project.

PA System McGrane Oval

It was noted that the PA system at McGrane Oval has been upgraded and is working well.

McGrane Oval - Bins

It was noted that the request for bins between the netball courts and junior league oval has been lodged in Council's customer request system and will be followed up.

McGrane Oval – Bike Track

It was noted that the possibility of levelling out the former bike track area around McGrane Oval to improve the running track for Little "A"s had been considered by Council staff and ruled out due to issues with underground power and perimeter fencing etc. Little "A"s representatives requested that the matter be further investigated and a meeting be held with Little "A"s president Mark Colwell to discuss.

GENERAL BUSINESS

McGrane Oval

It was noted that lighting is required behind the grandstand and in the children's play area of McGrane Oval.

Triple Jump Pit - McGrane Oval

Chris Riley advised that Little "A"s are wanting to install a triple jump pit near the long jump pit at McGrane Oval and it was noted that a meeting with Council staff would be arranged to discuss requirements.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.10PM.

K Reynolds
Vice- President

TOORAWEEAH MANAGEMENT COMMITTEE

28 August 2019

PRESENT

Mr G Pike (Chairman)
Mrs P Webb
Mrs B Pike (alternate delegate)
Mr J Finn (alternate delegate)

IN ATTENDANCE

Cr B Mockler
Mr D Colwell (Director Infrastructure)
Mrs J Prout (Executive Assistant)

Proceedings of the meeting commenced at 6.00pm.

Proceedings in Brief

The committee was advised that Mrs Robin Dowsett had submitted her resignation as a member due to other commitments. It was noted that correspondence had been forwarded to Robin thanking her for her time and input.

APOLOGIES

Ms A Jenkin

COMMITTEE'S RECOMMENDATION – 12/19	P Webb/J Finn
That the apologies submitted be accepted.	

ABSENT

Mr B Gale

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 13/19	P Webb/B Pike
That the Minutes of the meeting held on 29 May 2019 be confirmed.	

BUSINESS ARISING

Street Library

As a matter of interest, it was noted that the CWA Street Library is nearing completion.

Drainage

The damage caused to the levy in Corliss Street by the last heavy rain has been repaired. Following a suggestion that the height of the levy needed to be raised by 18", the Director Infrastructure advised that he would check the process and report back to the committee.

REPORTS

REVIEW OF BUDGET

SUMMARY

To review the budget at 30 June 2019.

COMMITTEE'S RECOMMENDATION – 14/19	B Pike/P Webb
That the budget review as at 30 June 2019 be noted.	

RV DUMP POINT IN TOORAWEEENAH

SUMMARY

To provide an update on discussions to provide an RV Dump Point in Tooraweenah.

COMMITTEE'S RECOMMENDATION – 15/19	J Finn/P Webb
That the plan to install an RV Dump Point within the Tooraweenah Caravan Park premises, to be made available to both Caravan Park patrons and the travelling public, be noted.	

REQUEST FROM THE TOORAWEEENAH P & C ASSOCIATION

SUMMARY

To consider a request from the Tooraweenah P&C Association.

COMMITTEE'S RECOMMENDATION – 16/19	P Webb/B Pike
That the Committee endorse a short term loan to the Tooraweenah P&C Association to fund initial expenses associated with the Fanny Lumsden Country Halls Tour.	

EXPENDITURE RELATING TO TOORAWEEENAH VILLAGE 2018/19

SUMMARY

To provide information presented to the August Council meeting regarding expenditure relating directly to the Villages of Tooraweenah in 2018/19.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 SEPTEMBER 2019

COMMITTEE'S RECOMMENDATION – 17/19	J Finn/B Pike
That the report be noted.	

OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters from previous meetings.

Proceedings in Brief

It was noted the priority for location of seating, should there be sufficient funds, is:

1. Presbyterian Church
2. Anglican Church
3. Catholic Church
4. Caravan Park

COMMITTEE'S RECOMMENDATION – 18/19	B Pike/J Finn
That progress with outstanding matters be noted.	

GENERAL BUSINESS

Tooraweenah Brochure

Cr Mockler enquired about progress with a requested reprint of the Tooraweenah brochure and it was agreed this would be followed up.

Walking Track to School

It was noted that cars were driving and/or parking on the track and that a water pipe appeared to have been damaged recently. The Director Infrastructure advised this matter of inappropriate use would be followed up with the local Police.

NEXT MEETING

Wednesday, 27 November – 6.00pm start

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.38PM.

Geoff Pike
Chairman

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

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<u>Local Emergency Management Committee</u>	27 August 2019
<u>Traffic Committee</u>	28 August 2019

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner 4.1.2.3 Develop, implement and continually monitor a good governance plan

LOCAL EMERGENCY MANAGEMENT COMMITTEE

27 August 2019

PRESENT

Mr D Neeves (Gilgandra Shire Council) - Chair
Mr D Colwell (Gilgandra Shire Council - LEMO)
Sgt N Campbell (NSW Police - LEOCON)
Mr S Beaton (NSW Ambulance)
Mr G Bunyan (NSW Rural Fire Service)
Mr K Wise (NSW Police – REMO)
Mr G Kiehne (Gilgandra SES)
Mr C Riley (Gilgandra SES)
Mrs M Basham (LLS)
Ms Brigid Rice (NSW SES – Western Zone)
Cr D Batten (Mayor, Gilgandra Shire Council) – from 5.10pm
Ms B Bignell (Gilgandra MPS) – 5.26pm – 5.40pm

IN ATTENDANCE

Mrs J Prout (Gilgandra Shire Council)

Proceedings of the meeting commenced at 5.05pm
at the Ambulance Training Centre, Gilgandra MPS, Gilgandra

APOLOGIES

Mr S Basham (Rural Fire Service)
Mr C Philip (NSW Rural Fire Service)
Mr M Colwell (Essential Energy)
Mr L Mathieson (Fire & Rescue NSW)
Mr L Milsom (LLS)

COMMITTEE'S RECOMMENDATION 11/19	G Kiehne/C Riley
That the apologies submitted be accepted.	

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 12/19	S Beaton/G Kiehne
That the minutes of the meeting held on 28 May 2019 be accepted as a true record of proceedings.	

BUSINESS ARISING

EMplan

It was noted that the EMplan and Consequence Management Guide for Transport Accidents Involving Animals had been submitted to the REMC for endorsement.

AGENDA ITEMS

REMO'S REPORT

Kel Wise spoke to his report. It was noted that David Neeves, Geoff Kiehne and Daryl Colwell would attend the symposium to be held in September or October in Dubbo.

COMMITTEE'S RECOMMENDATION 13/19	K Wise/G Bunyan
That the REMO's report be noted.	

NEW GILGANDRA SES HEADQUARTERS

SUMMARY

To provide an update on progress with the new SES headquarters.

COMMITTEE'S RECOMMENDATION 14/19	
1. That progress with the new SES headquarters be noted.	
2. That and EOI and Exercise Proposal be lodged for a multi-agency exercise.	

Proceedings in Brief

It was determined a meeting to be held on Monday, 9 September at the SES to write a suitable exercise with the following attendees: G Kiehne (facilitator), K Wise, N Campbell, S Beaton, A Hojel and B Bignell.

RECOMMENDATIONS FROM STARSHIP ENTERPRISE FOR BUSINESS

SUMMARY

To advise of progress with recommendations from the LEMC Starship Enterprise for business.

COMMITTEE'S RECOMMENDATION 15/19	C Riley/N Campbell
1. That Council's progress with the actions from the LEMC Starship Enterprise be noted.	
2. That Council proceed with acquiring the Get Ready Business toolkit to distribute to business owners.	

Proceedings in Brief

Geoff Kiehne and Barb Bignell volunteered to co-ordinate the distribution of the Get Ready Business Toolkit. Council will be able to assist with promotion.

CORRESPONDENCE RECEIVED REQUIRING DISCUSSION

Nil

EVENTS

Football Finals

It was noted that Gilgandra would be hosting at least one game during the finals series – either 7 or 14 September 2019.

UPDATE OF EMERGENCY CONTACT DETAILS

Minor amendments were noted for update.

GENERAL BUSINESS

RFS Update

It was noted:

- the RFS Get Ready promotion will be held in the Gilgandra Community Plaza on 15 September
- the Bush Fire danger period for the Castlereagh Zone would commence 1 October as usual
- there is a new area management model comprising 12 LAC's which closely mirror the Fire & Rescue and Police zone models. Gilgandra is in the North West Zone with the command office located in Tamworth.

Notice of Natural Disaster Declarations

Kel Wise noted the recent declarations for Warrumbungle and Gilgandra Shire Councils and advised that an impact assessment by the LEOCON should be undertaken within 24 hours of any disastrous event. Further it was noted that it is beneficial to advise all agencies if any application is being submitted as a claim can be made by other agencies for any involvement during that timeframe.

NEXT MEETING

Tuesday, 26 November 2019 (Gilgandra Shire Council)

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 SEPTEMBER 2019

2020 MEETINGS

Tuesday, 25 February 2019 (Fire & Rescue NSW)
Tuesday, 26 May 2019 (Rural Fire Service)
Tuesday, 25 August 2019 (New SES building)
Tuesday, 24 November 2019 (Ambulance Training Centre)

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.48PM.

David Neeves
Chairman

TRAFFIC COMMITTEE

28 August 2019

PRESENT

Mr Daryl Colwell (Chairman & Council Representative)
Cr Doug Batten (Local Member's Representative)
Mr Richard Drooger (RMS Representative)
Sgt Nicholas Campbell (NSW Police)

IN ATTENDANCE

Ms Kylie Fisher (Administration Officer)

Proceedings of the meeting commenced at 11.00 am

APOLOGIES

Nil

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION - 6/19	D Batten/R Drooger
That the minutes of the meeting held on 27 February 2019 be confirmed.	

BUSINESS ARISING

Nil

REPORTS FROM DIRECTOR INFRASTRUCTURE

COOEE DRIVE INTERSECTION TREATMENT

SUMMARY

To advise of a request from the residents of Cooee Lodge for a 'silent cop' or similar treatment to prevent motorists from cutting the corner from Chelmsford Avenue into Cooee Drive.

COMMITTEE'S RECOMMENDATION - 7/19	D Batten/R Drooger
That no further action be taken in relation to the intersection of Chelmsford Avenue and Cooe Drive.	

**REQUEST FOR TIMED PARKING IN FRONT OF HOME HARDWARE
GILGANDRA**

SUMMARY

To advise of a request from the Manager of Rohr's Home Timber and Hardware to introduce timed parking in front of their business in Morris Street.

COMMITTEE'S RECOMMENDATION - 8/19	R Drooger/N Campbell
That 2hr timed parking be implemented along the frontage of Home Timber and Hardware in Morris Street.	

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters.

COMMITTEE'S RECOMMENDATION - 9/19	R Drooger/N Campbell
That the report be noted.	

GENERAL BUSINESS

HPA Zone

Richard Drooger advised that Council has been approved for funding to perform a review on changing the existing 50km speed limit to 40km through the CBD (Miller Street between Warren Road and Bridge Street and Bridge Street from Miller Street to Lower Castlereagh Street).

Speed Zone Review

It was noted the RMS had undertaken a speed zone/signage review and the following areas will be assessed:

- Mahers Hill Road – 60km located as you leave the highway but no further speed signs posted along the road.
 - Railway Street – Extra signage and sign repeaters.
 - Pines subdivision off the Oxley Highway – No 60km signs to reduce speed exiting Hwy including the residential zone.
 - Racecourse Road – 60km to racecourse, reduce to 50km.
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Newell Highway – Truck Accidents

Sgt Campbell raised the issue of two serious truck accidents, one being a fatality, in near identical locations in the past couple of years on the section of the Newell Highway heading east up Tap Hill. Richard Drooger advised that the RMS have investigated this area following the last accident noted that there is a depression across the road which causes water to cross the road in a heavy rain event. Richard to provide further information on this matter at the next meeting.

Street Closure for Events

Sgt Campbell suggested the main street be closed during events in future such as the Winter Wonderland however it was noted that this event was an initiative of local business and the intent was to activate the CBD. In addition, the event was planned with minimal notice and there was no time to apply for road closure. Daryl Colwell indicated the use of barrier boards may be beneficial to assist with pedestrian safety if the event occurs in the future.

Road Safety Officer

It was noted by all members the recent resignation of Jayne Bleechmore, Road Safety Officer.

NEXT MEETING

Wednesday, 27 November 2019 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.34AM

D Colwell
Chairman

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 SEPTEMBER 2019

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of August 2019.
2. Certificate of Bank Reconciliation - Month of August 2019.
3. Details of investments as at 31 August 2019 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	31-Jul-19	\$2,897,677.31
Plus: Receipts		\$3,636,347.30
Less: Payments		<u>\$2,729,367.46</u>
CASH BOOK BALANCE AS AT	31-Aug-19	<u>\$3,804,657.15</u>

STATEMENT BALANCE AS AT	31-Jul-19	\$2,893,032.03
Plus: Receipts		\$3,285,661.37
Less: Payments		<u>\$2,437,380.33</u>
STATEMENT BALANCE AS AT	31-Aug-19	<u>\$3,741,313.07</u>

Plus: Unpresented Receipts		\$321,246.81
Less: Unpresented Payments		<u>\$257,902.73</u>
RECONCILED BALANCE AS AT	31-Aug-19	<u>\$3,804,657.15</u>

Cashbook balance as at 31 August 2019:	\$3,804,657.15
Investments held as at 31 August 2019:	<u>\$21,541,377.01</u>
Total Cash & Investments Held as at 31 August 2019:	<u>\$25,346,034.16</u>

The bank balances in each of the funds as at 31 August 2019 are:

General Fund	\$9,451,464.02
Water Fund	\$2,762,706.11
Sewer Fund	\$1,512,133.05
Orana Living	\$3,648,795.31
Carlinda Enterprises	\$360,980.16
Cootee Villa Units	\$1,230,690.70
Cootee Lodge	\$5,292,821.74
Jack Towney Hostel	\$816,473.57
Trust Fund	\$269,969.50

Balance as per Total Cash & Investments Held: \$25,346,034.16

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 275 days @	2.80%	Due on 12-Dec-19	With AMP Bank
(b)	\$1,000,000.00	For 274 days @	2.70%	Due on 03-Sep-19	With AMP Bank
(c)	\$500,000.00	For 217 days @	2.75%	Due on 08-Nov-19	With AMP Bank
(d)	\$1,500,000.00	For 189 days @	2.55%	Due on 29-Nov-19	With AMP Bank
(e)	\$1,000,000.00	For 188 days @	2.20%	Due on 28-Jan-20	With AMP Bank
(f)	\$500,000.00	For 181 days @	1.90%	Due on 06-Jan-20	With Bankwest
(g)	\$1,000,000.00	For 153 days @	1.90%	Due on 26-Nov-19	With Bankwest
(h)	\$1,000,000.00	For 170 days @	1.90%	Due on 20-Dec-19	With Bankwest
(i)	\$500,000.00	For 274 days @	2.55%	Due on 03-Sep-19	With Bendigo
(j)	\$1,000,000.00	For 214 days @	2.40%	Due on 06-Dec-19	With Bendigo
(k)	\$1,000,000.00	For 275 days @	2.50%	Due on 04-Jan-20	With Bendigo
(l)	\$500,000.00	For 183 days @	2.45%	Due on 04-Oct-19	With Bendigo
(m)	\$500,000.00	For 183 days @	2.40%	Due on 11-Oct-19	With Bendigo
(n)	\$1,000,000.00	For 182 days @	2.65%	Due on 16-Sep-19	With BoQ
(o)	\$1,000,000.00	For 217 days @	1.90%	Due on 13-Feb-20	With BoQ
(p)	\$500,000.00	For 184 days @	2.35%	Due on 06-Nov-19	With IMB
(q)	\$1,000,000.00	For 120 days @	2.20%	Due on 25-Sep-19	With IMB
(r)	\$1,000,000.00	For 184 days @	2.35%	Due on 20-Nov-19	With ME Bank
(s)	\$1,500,000.00	For 172 days @	2.00%	Due on 16-Dec-19	With ME Bank
(t)	\$500,000.00	For 182 days @	1.86%	Due on 27-Jan-20	With NAB
(u)	\$1,000,000.00	For 272 days @	2.76%	Due on 02-Sep-19	With NAB
(v)	\$1,000,000.00	For 210 days @	2.00%	Due on 28-Jan-20	With NAB
(w)	\$1,000,000.00	For 210 days @	1.83%	Due on 02-Mar-20	With NAB
(x)	\$1,000,000.00	For 272 days @	2.45%	Due on 20-Jan-20	With NAB
(y)	\$41,377.01		0.80%	At Call	With TCorp
Total Investments:					
\$21,541,377.01					

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Land will be cleared by end September
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	All owners have now signed. With solicitors to finalise.
<u>September 2017</u>		
264/17	Mudfords Road	Still awaiting response from the Minister. Verbal update at meeting.
<u>March 2018</u>		
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance following creation of a plan of management for the site.
<u>June 2018</u>		
126/18 248/18	Rising Sun Structure	Report to future meeting
<u>December 2018</u>		
264/18	Purchase of Land for NSW Rural Fire Service	Purchase finalised
<u>February 2019</u>		
7/19	Possible land exchange	Offer made – awaiting response from interested party

9/19	Fire damaged dwelling	Awaiting legal advice
16/19	Ecotourism/Geotourism Accommodation project	To be further considered as time permits
<u>May 2019</u>		
117/18 73/19	Rural Fire Service Zoning Agreement	Preliminary discussions with RFS
<u>June 2019</u>		
123/19	Skate Park funding	Application to be submitted as part of Stronger Country Communities Funding Round 3
<u>August 2019</u>		
153/19	Organisational Structure Review	Report to October meeting
157/19	Emergency Services Levy	Letter sent to Minister Hancock
160/19	Loan Funding	Documents signed
161/19	Request for Recognition/Storyboard - Mr Len Stockings	Family advised of Council's support for this project
163/19	Application for funding – Stronger Country Communities Round 3	Application to be submitted by end September 2019
168/19	Draft Community Participation Plan	On public exhibition. report to October meeting.
169/19	NSW Outdoor Dining Policy	To be considered in conjunction with review of Street Trading policy March 2020
174/19	Tour de OROC sponsorship	Four sponsorships secured

DEVELOPMENT APPLICATIONS

There were no applications received during August 2019.

The following development application were approved during August 2019:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2019/305	05/08/2019	DAVID NEEVES FOR GILGANDRA SHIRE	NEW SPECIALIST DISABILITY ACCOMMODATION WITH ASSOCIATED COMMUNITY BUILDINGS & BOUNDARY ADJUSTMENT WITH ADJOINING LOT	59 WAUGAN STREET GILGANDRA	APPROVED	\$1,500,000.00
2019/306	12/08/2019	IOR PETROLEUM PTY LTD C/- PLAN A GROUP PTY LTD	SERVICE STATION/LIQUID FUEL DEPOT	1-5 HARGRAVES LANE GILGANDRA		\$400,000.00
2019/307	14/08/2019	STUART BORDER	SWAB STALL	45 RACECOURSE ROAD GILGANDRA	APPROVED	\$29,000.00
2019/308	19/08/2019	ROBERT MARCHANT	GARAPORT	27 CHELMSFORD AVENUE GILGANDRA	APPROVED	\$32,990.00
					AUGUST 2019	\$1,961,990.00
					TOTAL 2019	\$6,411,675.00

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 SEPTEMBER 2019

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2019/304	22	0	22	16	0	16
2019/298	48	22	26	34	16	18
2019/307	8	0	8	6	0	6
2019/305	17	0	17	13	0	13
2019/308	4	0	4	4	0	4

Summary Statistics	
No of Applications	5
Total Actual Days	99.00
Mean Actual Days	19.80
Mean Stopped Days	4.40
Mean Total Days	15.40
Mean Work Days	14.60
Mean Work Stop Days	3.20
Mean Total Work Days	11.40
Median Actual Days	17.00

APPLICATIONS UNDER ASSESSMENT: 1

- IOR PETROLEUM (Proposed fuel depot)

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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1. **THE HON. SHELLEY HANCOCK, MINISTER FOR LOCAL GOVERNMENT**

In response to Council's letter of 26 July regarding increases to the Emergency Services Levy and advising that the NSW Government will fund the first year increase of the Levy.

This correspondence has been provided to Councillors as an attachment.

2. **ORANA JOINT ORGANISATION**

Minutes of the Extraordinary meeting held on 27 August 2019.

This correspondence has been provided to Councillors as an attachment.

3. **NEWELL HIGHWAY TASK FORCE**

Minutes of AGM and committee meeting held on 13 August 2019.

This correspondence has been provided to Councillors as an attachment.

4. **CENTRAL WEST INLAND RAIL REALIGNMENT GROUP**

Letter advising that the group was disappointed in the wording of the letter to the Hon M McCormack and copied to the two local members.

5. **GILGANDRA LOCAL ABORIGINAL LAND COUNCIL**

Flyer advising of NAIDOC celebrations on Saturday, 21 September 2019

This correspondence has been provided to Councillors as an attachment.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager

MAYORAL MINUTE - 12/19
SUSTAINING THE REGIONS – A JOINT ORGANISATION AND DROUGHT FORUM

SUMMARY

To advise of a “Sustaining the Regions” forum being hosted by Local Government NSW in Sydney on 1-2 October 2019.

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Advice has been received about a forum to be held in Sydney on 1-2 October 2019 titled “Sustaining the Regions”.

This forum aims to bring together JOs, Regional Organisations of Councils (ROCs) and regional/rural councils to identify common goals and build a platform for future collaboration.

The program will facilitate understanding of priorities, strategies and challenges and will feature workshops to design collaborative initiatives and structures to deliver regional solutions. Areas areas such as water management and utilities, roads and transport, waste, environment and renewable energy, workforce and skills and joint procurement will be explored. The ideal outcome of this forum will be to implement agreed pilot projects that encourage future collaboration.

The Day Two Program shifts focus to the current and future challenges of the drought.

As Mayor, I though it appropriate that I attend the forum and would invite interested councillors to attend.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the Mayor and any interested Councillors attend the forum.

D Batten
Mayor
