



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

16 APRIL 2019

PRESENT

Councillors

D Batten (Mayor)
A Walker (Deputy Mayor)
S Baker
G Johnson
B Mockler
N Mudford
D Naden
G Peart
N Wrigley

Employees

D J Neeves
General Manager
N J Alchin
Director Corporate Services
G McAnally-Elwin
Acting Director Community Services
D Colwell
Director Infrastructure
L Mathieson
Director Planning & Environment
J Prout
Executive Assistant
B Hay
Acting Finance Manager

Proceedings of the meeting commenced at 4.00pm.

LEAVE OF ABSENCE

Nil

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Cr Mudford, *Committee Change of Name Request - Curban Hall*. Cr Mudford is Vice President of the Curban Hall & Tennis Management Committee.

CONFIRMATION OF MINUTES

RESOLVED 44/19	Cr Baker/Cr Wrigley
That the minutes of the Ordinary meeting held on 19 March 2019, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

(GO.CO.1)

MAYORAL MINUTE - 3/19
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities during the preceding month.

RESOLVED 45/19	Cr Batten
That the report be noted.	

(CM.PL.1)

ORGANISATIONAL STRUCTURE REVIEW

SUMMARY

To present a report on Council's organisational structure as required by the Section 333 of the Local Government Act 1993.

RESOLVED 46/19	Cr Walker/Cr Naden
1. That Council support a review of the organisational structure in line with Section 333 of the Local Government Act in order to identify the gaps and develop strategies to improve the way in which Council does business in the future.	
2. That a further report be presented to Council's June meeting for further consideration.	

(GO.PO.1)

CODE OF MEETING PRACTICE

SUMMARY

To present the Office of Local Government's Model Code of Meeting Practice for endorsement.

RESOLVED 47/19	Cr Mockler/Cr Baker
1. That the Code of Meeting Practice be endorsed and placed on public exhibition for a period of 28 days with a period of 42 days for community members to provide comment.	
2. That a report be presented to Council's June meeting for consideration of any comments received and subsequent adoption of the Code of Meeting Practice.	
3. That Council's Code of Meeting Practice apply to all Section 355 Committees.	

CODE OF CONDUCT

SUMMARY

To present the Office of Local Government's 2018 Model Code of Conduct for Local Councils in NSW and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW for adoption.

RESOLVED 48/19	Cr Mockler/Cr Mudford
That the Office of Local Government's 2018 Model Code of Conduct for Local Councils in NSW and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW be adopted.	

(ED.PL.1)

LOCAL GOVERNMENT PROFESSIONALS CONFERENCE

SUMMARY

To seek Council's support for a professional development opportunity for the General Manager.

RESOLVED 49/19	Cr Peart/Cr Walker
That Council endorse the General Manager's attendance at the Local Government Professionals Australia – 2019 National Congress and Business Expo.	

RATE MODELS - 2019/20

SUMMARY

To present rate models for Council's consideration for 2019/20 rating period.

RESOLVED 50/19	Cr Walker/Cr Johnson
That Council adopt the proposed charging structure for 2019/20 and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2019/20.	

CATEGORY	Assess on Cents in \$	Rate	Amount	Assess on Min	Minimum	Amount	Total
FARMLAND	784	0.829225	\$ 3,873,225	34	\$ 559.90	\$ 19,037	\$ 3,892,262
RES-GILGANDRA	166	1.905874	\$ 144,974	881	\$ 633.90	\$ 558,466	\$ 703,440
RESIDENTIAL	146	1.417241	\$ 144,184	154	\$ 571.50	\$ 88,011	\$ 232,195
BUS-GILGANDRA	95	3.178304	\$ 147,658	67	\$ 640.70	\$ 42,927	\$ 190,585
BUSINESS	14	2.571764	\$ 33,351	41	\$ 573.00	\$ 23,493	\$ 56,844
	1205		\$ 4,343,392	1177		\$ 731,934	\$ 5,075,326

CHARGING FOR GILGANDRA WATER SUPPLY SERVICES 2019/20

SUMMARY

To determine a charging structure for Council's Gilgandra Water Supply Services for the 2019/20 rating year.

RESOLVED 51/19	Cr Walker/Cr Peart
That Council adopt the proposed charging structure for 2019/20 and include the charges in Council's statement of revenue policy to be included in the Draft Operational Plan for 2019/20.	

PROPOSED 2019/20 STRUCTURE

	Charge	Assess/Kilolitres	Revenue
Access Charge - 20mm	\$284.00	1,263	\$358,692
Access Charge - 25mm	\$443.00	69	\$30,567
Access Charge - 32mm	\$727.00	6	\$4,362
Access Charge - 40mm	\$1,138.00	9	\$10,242
Access Charge - 50mm	\$1,779.00	6	\$10,674
Access Charge - 80mm	\$4,555.00	1	\$4,555
Access Charge - 100mm	\$7,116.00	4	\$28,464
Usage Charge *	\$1.26	489,519 kl	\$616,794
TOTAL REVENUE ESTIMATE			\$1,064,350

* Based on average consumption for the last 10 years.

CHARGING FOR TOORAWEEAH WATER SUPPLY SERVICES 2019/20

SUMMARY

To determine a charging structure for Council's Tooraweenah Water Supply Service for the 2019/20 rating year.

RESOLVED 52/19	Cr Mockler/Cr Wrigley
That Council adopt the proposed charging structure for 2019/20 and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2019/20.	

PROPOSED 2019/20 STRUCTURE

	Charge	Assess/Kilolitres	Revenue
Access Charge	\$135.00	78	\$10,530
Usage Charge *	\$1.61	11,661 kl	\$18,774
TOTAL REVENUE			\$29,304

* Based on average consumption for the last 10 years.

SEWER CHARGING - 2019/20

SUMMARY

To determine a charging structure for Council's Sewerage Services for the 2019/20 rating year.

RESOLVED 53/19	Cr Johnson/Cr Mudford
That Council adopt the proposed charging structure for 2019/20 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan.	

PROPOSED 2019/20 STRUCTURE

SERVICE	CURRENT CHARGES (PA)	REVENUE
Trade Waste Inspection Charge		\$0
Trade Waste Usage Charge	\$3.11 x 34,438* kls	\$23,562
Residential Usage Charge	\$438 x 1,000 assessments	\$438,000
Commercial & Non Rateable Usage Charge	\$1.96 x 113,580* kls	\$138,022
Access Charge - 20mm	\$351 x 1,247 assessments	\$437,697
Access Charge - 25mm	\$546 x 63 assessments	\$34,398
Access Charge - 32mm	\$893 x 5 assessments	\$4,465
Access Charge - 40mm	\$1,397 x 7 assessments	\$9,779
Access Charge - 50mm	\$2,174 x 4 assessments	\$8,696
Access Charge - 80mm	\$5,512 x 1 assessment	\$5,512
Access Charge -100mm	\$8,610 x 3 assessments	\$25,830
TOTAL REVENUE ESTIMATE		\$1,125,961

* Based on the estimated water consumption for the year.

STORMWATER CHARGES 2019/20

SUMMARY

To present a proposed structure for 2019/20 for the Stormwater Management Service Charge.

RESOLVED 54/19	Cr Wrigley/Cr Mockler
That Council adopt the proposed charging structure for 2019/20 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan 2019/20.	

Category	Assess	Charge	Revenue
Residential - Gilgandra	914	\$25 / assessment	\$22,850
Business - Gilgandra	151	\$25 / assessment	\$3,775
			\$26,625

WASTE MANAGEMENT CHARGES FOR 2019/20

SUMMARY

To determine a charging structure for Council's Waste Services for the 2019/20 rating year.

RESOLVED 55/19	Cr Mudford/Cr Johnson
1. That Council adopt the proposed charging structure for 2019/20 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan 2019/20.	
2. That Council's Revenue Policy include relevant information stating that the Recycling Service is funded by the Domestic Waste Management Service Charge.	

EXPENDITURE:

% of Gilgandra Waste costs applicable to service	Total Waste	% Applicable	\$ Applicable
	Estimate	To Services	To Services
Admin Expenses - Gilgandra	\$44,361.00	100.00%	\$44,361
Contractor Charges	\$130,000.00	100.00%	\$130,000
Gilgandra Waste Facility Costs	\$395,019.00	80.00%	\$316,015
Gilgandra Waste Reserve	\$40,000.00	80.00%	\$32,000
Kerbside Recycling Costs	\$71,869.00	100.00%	\$71,869
Rural Waste Operating Costs	\$20,600.00	100.00%	\$20,600
Rural Waste Reserve	\$1,093.00	100.00%	\$1,093
	\$702,942.00		\$615,938.20

	Domestic Waste	Other Waste	Rural Waste
	80.00%	20.00%	0.00%
Admin Expenses - Gilgandra	\$35,488.80	\$8,872.20	\$0.00
Contractor Charges	\$104,000.00	\$26,000.00	\$0.00
Gilgandra Waste Facility Costs	\$252,812.16	\$63,203.04	\$0.00
Gilgandra Waste Reserve	\$25,600.00	\$6,400.00	\$0.00
Kerbside Recycling Costs	\$57,495.20	\$14,373.80	\$0.00
Rural Waste Operating Costs	\$0.00	\$0.00	\$20,600.00
Rural Waste Reserve	\$0.00	\$0.00	\$1,093.00
TOTAL EXPENDITURE 2019/20	\$475,396.16	\$118,849.04	\$21,693.00

MINUTES OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 APRIL 2019

INCOME:

<u>Domestic Waste Income</u>	Qty	Charge	Totals
Residence Charge	982	\$426.00	\$418,332.00
Village Residence Charge	77	\$393.00	\$30,261.00
No Residence Charge	60	\$59.00	\$3,540.00
Village No Residence Charge	34	\$57.00	\$1,938.00
2 Flats Charge	8	\$535.00	\$4,280.00
3 Flats Charge	4	\$781.00	\$3,124.00
4 Flats Charge	5	\$1,018.00	\$5,090.00
5 Flats Charge	3	\$1,281.00	\$3,843.00
8 Flats Charge	1	\$2,025.00	\$2,025.00
10 Flats Charge	1	\$2,510.00	\$2,510.00
Total Domestic Waste Income			\$474,943.00
<u>Other Waste Income</u>			
Commercial Non Business	42	\$61.00	\$2,562.00
Commercial CBD	46	\$686.00	\$31,556.00
Commercial Other	77	\$570.00	\$43,890.00
Village Commercial	11	\$570.00	\$6,270.00
Non Rateable 1 Service	18	\$472.00	\$8,496.00
Non Rateable 2 to 5 Services	3	\$1,405.00	\$4,215.00
Non Rateable 6 to 10 Services	1	\$2,747.00	\$2,747.00
Non Rateable Over 10 Services	1	\$18,003.00	\$18,003.00
Total Other Waste Income			\$117,739.00
<u>Rural Waste Income</u>			
Rural Waste Charge	1,033	\$21.00	\$21,693.00
Total Rural Waste Income			\$21,693.00
TOTAL WASTE INCOME 2019/20			\$614,375.00

RESULT 2019/20:

Domestic Waste

Income	\$474,943.00	
Expenditue	\$475,396.16	
Surplus / (Deficit)	(\$453.16)	<i>* To comply with the Act, the forecast must be a deficit.</i>

Other Waste

Income	\$117,739.00
Expenditue	\$118,849.04
Surplus / (Deficit)	(\$1,110.04)

Rural Waste

Income	\$21,693.00
Expenditue	\$21,693.00
Surplus / (Deficit)	\$0.00

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.

FEES AND CHARGES 2019/20

SUMMARY

To adopt Council's Fees and Charges for 2019/20.

RESOLVED 56/19	Cr Mockler/Cr Peart
That Council adopt the draft 2019/20 Fees and Charges for inclusion in the 2019/20 draft Operational Plan.	

COMMITTEE REPRESENTATIVE – AGED CARE COMMITTEE

SUMMARY

To advise of feedback after advertising for an additional representative on the Aged Care Committee.

RESOLVED 57/19	Cr Peart/Cr Walker
That Council accept the nomination from Mr Barry Malone as the additional representative on the Aged Care Committee.	

WWI DIGGERS COMMEMORATIVE BOOK

SUMMARY

To advise of a further request for funding for the publication of a book commemorating WWI diggers with an association to Gilgandra Shire.

RESOLVED 58/19	Cr Walker/Cr Baker
1. That, noting other donations are being sought, Council fund the shortfall for the project up to a maximum of \$10,000.	
2. That the \$10,000 offer consist of 50% as a loan to be reimbursed through the sale proceeds of the book and a 50% donation, funded from Council's Contributions and Donations budget.	

COMMITTEE CHANGE OF NAME REQUEST

SUMMARY

To present a request from the Curban Community Hall and Tennis Management Committee for a change of name of the committee.

RESOLVED 59/19	Cr Peart/Cr Baker
That Council endorse the change of name from the Curban Community Hall and Tennis Management Committee to the Curban Hall Committee.	

Cr Mudford remained in the meeting.

MINUTES OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 APRIL 2019

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED 60/19	Cr Walker/Cr Mudford
That the reports be noted.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.28PM.

Cr D Batten
Mayor