

## VEHICLES – LIGHT VEHICLE REPLACEMENT

### Objective

1. To define the mileage at which cars, utilities and light vehicles should be changed over.
2. To set out the procedure for replacing cars, utilities and light vehicles.

### Scope

This policy provides for the management of Council's small vehicle fleet being vehicles under four tonnes.

### Policy

- a) That the sale of like vehicles be staggered to promote a better trade-in value.
- b) That executive vehicles be replaced by vehicles of higher standard by negotiation between the General Manager and the relevant Director.
- c) That executive vehicles be made available to the General Manager and Directors and be available for private use in accordance with Council's policy.
- d) That all light vehicles be traded at a minimum of 4 years or 150,000km (whichever occurs first)
- e) That quotations be called for all cars, utilities and light vehicles in line with Council's Purchasing and Procurement policy and procedures.
- f) That preferred supplier status be granted to Gilgandra Toyota until the scheduled policy review in March 2025 on the basis of Local Government Contract.
- g) That the General Manager be delegated authority to purchase all cars, utilities and light vehicles in line with the approved plant replacement program.
- h) That the decision on which item of plant to purchase take into consideration such relevant issues as requirements, price, vehicle options, engine capacity and fuel consumption.
- i) That the General Manager be delegated authority to purchase vehicles from other providers on occasions where specific operational and/or safety requirements exist.

*Relevant Legislation*

Nil

*Associated Documents*

- Council's Procurement & Disposal Policy
- Council Local Purchasing Policy
- Council's Lease back of Council Vehicles Policy
- Council's Procurement & Disposal procedures (available on Council's Intranet – C&BS Documents)
- Vehicle lease agreements with individual staff members (located on individual staff files and legal documents)

<b>Responsible Officer:</b>	Director Infrastructure		
<b>Date Adopted:</b>	18/12/08 19/8/10 15/9/11 17/7/13 17/2/16 17/10/17 20/3/18 19/3/19 18/4/23	<b>Resolution No:</b>	465/08 314/10 343/11 223/13 18/16 285/17 48/18 38/19 62/23
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