

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Thursday, 21 March 2024 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 20 February 2024
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Aero Park Sales Strategy (d)
 - Neighbour Consultation – Lummis Industrial Subdivision (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports

A handwritten signature in black ink, appearing to read 'David Neeves', written over a horizontal line.

David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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MAYORAL MINUTE - 4/24
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 20 February 2024 meeting.

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12/03/24	Country Mayors Webinar with the CEO of the Port of Newcastle, Craig Carmody
13/03/24	Local Traffic Committee
13/03/24	Onsite meeting to discuss Bendigo Bank Proposal Blue Tree
15/03/24	Alliance of Western Councils Board Meeting in Dubbo
18/03/24- 20/03/24	Leaders Summit 2024 – The Business of Ageing Retirement Living & Aged Care, Sydney
21/03/24	Council Meeting

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **4.2.1.1**
Implement the Community Engagement Strategy to inform, involve, empower, consult, and collaborate with stakeholders

RECOMMENDATION

That the report be noted.

D Batten
Mayor

DELEGATIONS TO MAYOR

SUMMARY

To confirm certain delegations to the Mayor.

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Council has previously adopted the following delegations for the Mayor and on review the delegations are considered appropriate and reflect the provisions of the Local Government Act 1993.

“That subject to the requirements of the Local Government Act, 1993, regulations thereunder, any expressed policies of Council or requirements of any Public Authority and pursuant to Section 377 of the Local Government Act, 1993, the Mayor be authorised to exercise or perform on behalf of Gilgandra Shire Council the functions, powers, authorities and duties set out in the schedule hereunder:

- To carry out any function conferred on and duly imposed on the Mayor under any act or regulation.
- To carry out the general supervision, control and direction of the General Manager.
- To affix the Common Seal of Council in conjunction with the General Manager or Deputy Mayor to any necessary document pursuant to or consequent upon any decision of Council.
- To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
- If approval is required at short notice, jointly approve (with the General Manager) attendance by Elected Members at Conferences and Seminars etc, within New South Wales and the ACT to a maximum of three (3) days and within budget provisions. Prior approval by resolution of Council is required for all other Councillor attendance at conferences, training and educational courses and seminars, meetings, functions, etc.
- Authorise urgent works where budget funds are available and report that approval to the next Council meeting.
- Issue references under Council letterhead.
- Promote the area of Council through representations, functions and personal approaches.
- Provide Civic Receptions as deemed appropriate by the Mayor, within budget allocation.”

The delegation will remain until the next Mayoral election unless otherwise resolved by the Council to review the delegations sooner.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That the delegations to the Mayor, as presented, be confirmed for the term up until the next Mayoral election.

David Neeves
General Manager

DELEGATIONS TO GENERAL MANAGER

SUMMARY

To advise a review of current Delegations to the General Manager is required in accordance with provisions of the Local Government Act.

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The Delegations currently in place were adopted by Council in February 2018 and a copy included as at attachment.

The General Manager, under the Local Government Act, has the power to sub delegate certain responsibilities to relevant staff and, following completion of the Organisational Review, I will review the Delegations to other Directors and Managers to ensure consistency and allow their Delegation to relevant staff to match position descriptions.

For Council's information relevant sections of the Local Government Act referring to delegation of functions, and the functions of the General Manager are set out below:

A) DELEGATION OF FUNCTIONS

S377 General power of council to delegate

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council under this or any other Act, other than the following—
 - (a) the appointment of a general manager,
 - (b) the making of a rate,
 - (c) a determination under section 549 as to the levying of a rate,
 - (d) the making of a charge,
 - (e) the fixing of a fee,
 - (f) the borrowing of money,
 - (g) the voting of money for expenditure on its works, services or operations,
 - (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
 - (i) the acceptance of tenders to provide services currently provided by members of staff of the council,
 - (j) the adoption of an operational plan under section 405,
 - (k) the adoption of a financial statement included in an annual financial report,
 - (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
 - (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
 - (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,

- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*,
 - (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
 - (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
 - (s) the making of an application, or the giving of a notice, to the Governor or Minister,
 - (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.
- (2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.

S378 *Delegations by the general manager*

- (1) The general manager may delegate any of the functions of the general manager, other than this power of delegation.
- (2) The general manager may sub-delegate a function delegated to the general manager by the council to any person or body (including another employee of the council).
- (3) Subsection (2) extends to a function sub-delegated to the general manager by the council under section 377(2).

S381 *Exercise of functions conferred or imposed on council employees under other Acts.*

- (1) If, under any other Act, a function is conferred or imposed on an employee of a council or on the mayor or a councillor of a council, otherwise than by delegation in accordance with this section, the function is taken to be conferred or imposed on the council.
 - (2) Such a function may be delegated by the council in accordance with this Part.
 - (3) A person must not, under any other Act, delegate a function to—
 - the general manager, except with the approval of the council
 - an employee of the council, except with the approval of the council and the general manager.
-

B) FUNCTIONS OF GENERAL MANAGER

Section 335 provides:

The general manager of a council has the following functions—

- (a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,
- (b) to implement, without undue delay, lawful decisions of the council,
- (c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,
- (d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,
- (e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,
- (f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,
- (g) to exercise any of the functions of the council that are delegated by the council to the general manager,
- (h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,
- (i) to direct and dismiss staff,
- (j) to implement the council's workforce management strategy,
- (k) any other functions that are conferred or imposed on the general manager by or under this or any other Act.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That Council authorise the Schedule of Delegations to the General Manager.

David Neeves
General Manager

CASTLEREAGH COUNTRY DROUGHT RESILIENCE PLAN

SUMMARY

To consider the DRAFT documents prepared for the Castlereagh Country Regional Drought Resilience Plan developed in collaboration Gilgandra and Warrumbungle Shire Councils.

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*Regional Drought Resilience
Planning Program*



Gilgandra and Warrumbungle Shire Councils have strategically collaborated to develop a Drought Plan for the Castlereagh Country region. The Councils have received combined funding of \$200,000 through the Regional Drought Resilience Planning Program to develop the Castlereagh Country Drought Resilience Plan, with a further \$250,000 available for priority implementation actions from the plan across the Castlereagh Country region.

The program acknowledges that we can learn from previous droughts and plan for broader community implications, and the objective of these plans is to come up with practical solutions for addressing gaps in the way communities prepare for and respond to drought.

The Regional Drought Resilience Planning Program is jointly funded by the Australian Government and NSW Government under the Future Drought Fund.

Consultation was held through November 2023 – January 2024, with an excerpt from lead consultant, Projence’s Stakeholder Engagement Report as follows:

In 2023 Projence was engaged to support a consortia of Gilgandra Shire Council and Warrumbungle Shire Council in the delivery of the Castlereagh Country Regional Drought Resilience Plan (RDRP).

The objective of the RDRP is to develop practical solutions for addressing gaps in the way communities prepare for and respond to drought. The plan will include:

- Historical and projected impacts of drought in each region
- An evidence-based, triple-bottom-line strategy to mitigate or adapt to current and future drought impacts
- A prioritised list of actions and pathways to build drought resilience, specific to the region that addresses the needs of the community.

Projence was engaged to listen to and collect feedback from the community and stakeholders, to ensure the plan was co-designed with the community. Projence and the consortia committed to providing broad, inclusive and transparent consultation, with community at the centre of the design.

Whilst there was less response than anticipated, more than 250 ideas and comments were generated from the engagement.

Face-to-face meetings, virtual drop-in sessions and workshops conducted late November to early December 2023 saw more than 25 community members and stakeholders discuss their experiences with drought and identify opportunities and barriers for resilience.

Projence and the consortia also invited the broader community to share their experience of drought and recommendations via an online survey which had 105 respondents.

Table 1: Methods of engagement with community partners

Method	Explanation and purpose	Target stakeholders
Media release	Announce upcoming consultation and provide general information about the project.	All
Radio advertisement	To reach the broader community with a call to action on how to participate.	All
Flyer – digital and print	Providing project information and highlighting the opportunity to get involved and contribute to the design of the drought resilience plan.	All
Electronic direct mail (EDM)	Correspondence to identified community and business groups, providing information on the project and opportunity to get involved.	business / industry groups
Workshops – face to face	Workshops to explore key themes with targeted stakeholder groups plus interested community.	Key stakeholder groups but open to all to addend
Drop-in community sessions	Community face to face sessions held in 7 different locations.	All community
Council sessions	Opportunity for council staff to provide feedback and discussion on drought resilience and community needs.	Council staff
Web content	The Council websites contained the information on the project, landing page for the survey and any enquiries	All
Survey	Anonymous opportunity for the community to provide guided feedback.	All
Social media	Promote the consultation and how to get involved.	All

The main themes from this consultation, and the desktop review emerged as follows, of which the DRAFT Drought Plan has been built upon:

Healthy, connected and resilient communities
Infrastructure to support communities and agriculture
Resilient local businesses and regional economy
Sustainable management and use of natural resources

The Plan presents:

- historical and predicted impacts of drought in each region
- an evidence-based, triple-bottom-line strategy to mitigate or adapt to future drought impacts
- a prioritised list of actions and pathways to build drought resilience, specific to the region that addresses the needs of the community.

The objective of these plans is to come up with practical solutions for addressing gaps in the way communities prepare for and respond to drought.

Projence has presented Castlereagh Country with the DRAFTs including:

- DRAFT Castlereagh Country Drought Resilience Plan
- Castlereagh Country Drought Resilience Assessment
- Priority Projects BCR
- Stakeholder Report
- Implementation Action Plan

Each of these has been included as an attachment to this report.

The Drought Plan includes an implementation action plan to determine the actions moving forward to encourage and build drought resilience within the community across the themes.

The \$250,000 available for these priority implementation actions from the plan across the Castlereagh Country region was workshopped in March by Council and Executive Leadership staff, following extensive feedback from both GSC and WSC to the DRAFT Drought Plan.

At Council workshops, the following implementation actions were considered priorities:

1. Develop groundwater access toolkit/mapping of (i) key parameters (depth to groundwater, potential volumetric groundwater yield, water quality), (ii) simplified spatial representation of existing groundwater users and their annual extraction limits, and (iii) NSW Water Sharing Plan licensing requirements for new groundwater works and water use approvals.

2. Develop and promote Drought Innovation and Resilience Showcase Field Day to showcase local and new ideas for natural resource management, farming practices and innovation. As well as social and wellbeing outcomes.
3. Develop a Drought Communication Strategy to guide community and stakeholder engagement during drought conditions. Which includes both internal community facing and external promotions; local business promotion, community distribution and donations process, tourism and attraction campaigns, mental health, volunteer resourcing.

The Castlereagh Country Regional Drought Resilience plan will be provided to CSIRO for independent review. This review period timeframe is expected to be 8-12 weeks. It is recommended that a public exhibition period follows the March Council meeting through April 2024. Submissions will be collated and provided to CSIRO as part of the review period.

All completed plans from across the country will be published on the Department of Agriculture, Fisheries and Forestry website:

<https://www.agriculture.gov.au/agriculture-land/farm-food-drought/drought/future-drought-fund/regional-drought-resilience-planning>

<u>Principal Activity</u>	Live, Enjoy, Grow, Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.1.3 Play the lead role in developing and implementing a Regional Drought Recovery Plan as a joint project with Warrumbungle Shire Council

RECOMMENDATION

That Council endorse the DRAFT Castlereagh Country Drought Plan documentation as outlined in this report for public exhibition through April 2024.

David Neeves
General Manager

REGIONAL EMERGENCY ROAD REPAIR FUND

SUMMARY

To provide a recommendation relating to the use of the Regional Emergency Road Repair Fund.

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In 2023, the NSW Minister for Regional Transport and Roads, Hon. Jenny Aitchison MP wrote to Council advising that \$3,335,458 had been allocated to Gilgandra Shire under the Regional Emergency Road Repair Fund (RERRF). This is a \$670M initiative to assist councils with urgent road repairs, priority corrective maintenance and repair of potholes on local and regional roads following the severe weather impacts of recent years.

The RERRF aims to simplify access to funding for the road network that has been significantly impacted by flooding, storm damage and natural disaster events. Eligible regional councils have been allocated this funding based on the length of regional and local roads in their LGA.

Eligible works under the program include:

- Corrective Maintenance – heavy patching, smoothing, or reshaping of unsealed roads, drainage and culverts, bridge maintenance
- Renewal Works – rehabilitation works, including asphalt overlay, improving pavement with addition of new material, remove and replace old pavement, reseals and gravel resheeting
- Upgrades – sealing shoulders, widening shoulders.

Ineligible works include:

- Renewal Works – culvert and drainage replacements
- Upgrade Works – works that create new assets or significantly enhance assets in place, carriageway duplication, drainage system upgrades, sealing gravel roads, building kerb and gutter or footpaths
- Bridge Strengthening Works.

A detailed work plan is to be provided to TfNSW for approval no later than 30 April 2024 and all works must be completed by 31 October 2027.

There are several sealed roads in the Gilgandra LGA where the pavement is narrow, and vehicles must move onto unsealed shoulders in order to pass. This funding presents an opportunity to correct these issues and improve overall safety for road users. In particular:

- Armatree Road from the Castlereagh Highway to Armatree Village (3km)
 - Leeches Creek Road (18.16km, noting that 2km was widened last year)
 - Milpulling Road (6.44km)
-

It is estimated that if these sealed sections of road were widened, the works would account for the RERRF allocation in full. It is therefore recommended that Council allocate the funds for this purpose.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil – fully funded externally
<u>Delivery Program Actions</u>	1.1.1.2 Deliver NDRRA program for local and regional roads

RECOMMENDATION

1. That Council allocate \$3,335,458 towards road widening of the sealed sections of Armatree Road (Castlereagh High to Armatree Village), Leeches Creek Road and Milpulling Road to be funded from the Regional Emergency Road Repair Fund
2. That the works be planned for the 2025/26 and 2026/27 financial years

Daryl Colwell
Director Infrastructure

**LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM
ROUND 3**

SUMMARY

To provide a recommendation relating to the use of the Local Roads and Community Infrastructure Program Round 3.

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The Department of Infrastructure, Transport, Regional Development, Communications and the Arts released round 3 of the LRCI Program in October 2020. This is a \$1 billion initiative from the Commonwealth Government and the Program aims to partner with councils to deliver services and build infrastructure that supports jobs in local communities.

The LRCI Round 3 allocation for Gilgandra is \$1,756,888 with the works to be completed by June 2024. Previous discussions with Councillors supported the use these funds to subsidise the construction of the Aero Park subdivision, particularly as the roads component was eligible. However, it was an oversight that a report was not brought to Council to formalise a decision. The purpose of this report is to recommend that Council to formally resolve to allocated these funds for road construction in the Aero Park subdivision, Gilgandra.

The works schedule submitted to and approved by the Australian Government supports the roads components of the subdivision to construct the extension of Marshall Street and associated internal roads.

<u>Principal Activity</u>	Grow
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil – fully funded externally
<u>Delivery Program Actions</u>	3.2.2.5 Implement recommendation of the Gilgandra Housing Strategy to progress Aero Park subdivision

RECOMMENDATION

That Council allocate \$1,756,888 towards the extension of Marshall Street, Gilgandra in reference to the Aero Park subdivision to be funded from the Local Roads and Community Infrastructure Program Round 3.

Daryl Colwell
Director Infrastructure

(RC.EM.1)

UNDER THE GUMS FESTIVAL 2024

SUMMARY

To determine Council's financial commitment by way of contribution as a sponsor to the Under the Gums Festival 2024.

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In the December Council meeting, the following was resolved:

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(RC.EM.1)

UNDER THE GUMS FESTIVAL 2024

SUMMARY

To determine Council's financial commitment by way of underwriting the Under the Gums Festival 2024 to allow for planning to progress.

RESOLVED 247/23	Cr Mann/Cr Freeth
That Council commit up to \$100,000 in the 2024/25 budget towards underwriting the Under the Gums Festival 2024 in order for planning to continue.	

A subsequent Council workshop held in March discussed the Planning Crew's, both internal and external, progress both to the Goin' to Gil Weekend and the Under the Gums Festival 2024, including the objectives of the festival and event.

OBJECTIVES

Goin' to Gil Weekend	Under the Gums Festival
<ul style="list-style-type: none"> Local ownership of the weekend and buy-in where all of the businesses/community groups/attractions are helping to bring it together and make it a success Showcase all things Gilgandra Region – have as many of the attractions, events, sporting types– racing, speedway etc. Create more reasons for ex-residents and travellers to come to Gil, and stay for longer Increase community spend and support for local attractions/sporting groups/businesses etc. Support local businesses Opportunity to unite old residents with 	<ul style="list-style-type: none"> Increase Gilgandra's map dot (more people know where we are and what we are about) Successful event that people will want to take over and take into the future Marketing/branding to showcase the feel of the Gilgandra Region and Real Country, both to bring people to the event but also mark it in people's minds who can't come More people knowing Gilgandra and its history A renowned event in the Central West that has a reputation of fun and strong community focus Good tunes and a good time!

- their home town
- Community focused
- Activities for all ages
- Opportunity for local businesses to join in and have success
- Focus on the history of Gilgandra and going forth together
- Establish annual sport and recreational events for the Weekend e.g. Speedway, Horse Races, Fun Run etc.
- Pubs Clubs and Main Street businesses join in on the festival
- Community ownership and proud of the weekend
- A regionally significant weekend in the calendar that attracts visitors from across NSW
- Transition from a Council run event to a Community run event with Council support
- Visitation for the weekend, in terms of nights of stay and numbers, boost the local business economy
- It's GREAT – encourage events for this weekend

- An event where everyone is included regardless of their music taste or age.
- Target markets identified and marketed
- Continue to progress towards a recognised regionally significant music /entertainment event
- Be a key element of the Goin' to Gil annual weekend
- Local/regional artist support /platform
- Sponsorship + marketing opportunities
- EOIs to turn to approaches

Council's Economic Development Committee and Under the Gums Planning Crew aims to extend the growth of Under the Gums, from a free local event, to a sustainable and flagship festival for Gilgandra Region, and wider Real Country, Great Western Plains and regional NSW, into 2025 and beyond.

Bringing expenditure and travel into the region, for longer periods, support local and regional businesses, build the night sky experience, increase the profile. Extending the 'Goin' to Gil' weekend notion, bringing in learnings, and anticipated community involvement, from the backgrounds of the Cooee Festival and Come Home to Gilgandra Festivals into planning.

Ideas for the Goin' to Gil Festival weekend include business sponsorships; Coo-ee Calling Competition; community events for e.g. speedways, golf, races; street parade; schools involvement; Armatree and Tooraweenah involvement; Camp oven cook offs; participation events; cultural dancing; fun run/parkrun style; markets; main street businesses open; brunch options Sunday; prizes.

The Under the Gums event has funding through Stronger Country Communities Fund Round 5 by of way \$60,000 2024/25 and 2025/26, with income to further include the introduction of sponsorships and subsidised ticket sales, required to fund the Festival.

Income is not guaranteed but set by the number of tickets sales or sponsorship opportunities, which may rely on the artist line up for the year. While the event in its infancy for becoming sustainable, Council is asked to contribute by way of sponsorship as well as underwriting costs to ensure the event planning can go ahead, giving the best chance for increasing ticket sales with headline acts from both a family and event perspective.



<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	No impacts to the 23/24 budget, however will require a \$100,000 commitment in the 2024/25 Budget
<u>Delivery Program Actions</u>	2.2.1.2 Implement the Gilgandra Cultural Precinct Strategic Plan to recognise the GCP as a tourist destination* 2.3.1.1 Implement the Gilgandra Activation Blueprint to build on local and community events with the it's GREAT! Transformation project*

RECOMMENDATION

That Council allocate \$50,000 of the \$100,000 allocation in the 2024/25 budget towards sponsorship and the further \$50,000 towards underwriting the Under the Gums Festival 2024 in order for planning to continue.

Neil Alchin
Director Growth and Liveability

GILGANDRA REGION DIGITAL SIGNAGE PROJECT

SUMMARY

To obtain Council approval for the digital signage locations.

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The community digital signage project ties in closely with a larger Gilgandra Region signage project to create attractive, bold and distinctive features and statements about our region.

There is funding of \$75,000 under the NSW Governments Stronger Country Communities Fund Round 3, with additional \$68,556 contribution from Council.

The contract was awarded to [Armsign](#) in November 2023, as part of their submissions the project comprises of the design and install of one pedestrian, and one town entry full-colour interchangeable LED digital installations.

These signs will be available for community groups to promote local information, events, news and attractions.

The aim is to improve Gilgandra Shire’s visitor economy and community pride and offers more people the opportunity to attend and socialise at events.

Council has received the first concept designs for the signs, the designs were presented to the Economic Development Committee (EDC) on the 27 February 2024, followed by Council Workshop on the 5 March 2024. See EDC resolution and Council workshop feedback below:

GILGANDRA REGION DIGITAL SIGNAGE PROJECT

SUMMARY

For the Committee to review concept designs for digital signage within Gilgandra with Stronger Country Communities Fund Round 3.

COMMITTEE'S RECOMMENDATION 4/24	J McKenna / D Robinson
That the committee provide feedback on the concept designs and note the locations of digital signage.	

Proceedings in brief

Feedback for the **Town Entry sign** from Economic Development Committee on the night:

- Screen to be horizontal/landscape
- Preferred designs – Page 8, 1i
- Not to use the colour white, considerations for greens, blues, other GSC branding colours
- No logo to be used, swapped out for cultural element i.e. emu tracks
- Considerations for colour/style options that incorporate the steel element to link back to the welcome and walking tracking sign already present at Apex Park

During the workshop on 5 March 2023, Council agreed with the EDC recommendation above regarding the concept designs of the **Town Entry Sign**. Council also supported in principle sign 1d as the preferred concept design for the **Pedestrian sign**. It was determined that the location of the pedestrian sign would be placed within the Gilgandra Community Plaza instead of the Gil Library Hub Plaza. Investigations are ongoing as to the preferred location within the community plaza. However, incorporating into the existing sign framework as show in the second photo is being considered to align with exiting infrastructure

See locations below:

- **Town Entry Sign:** Apex Park. Based on screen dimensions of 2880x1920mm. Entire structure expected to be of 4-5m W and 3m H



- **Pedestrian Sign:** Gilgandra Community Plaza
Based on dimensions of 1500x400x400mm



Concept designs – see attached

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.2.5.3 Implement the Gilgandra Activation Blueprint to create gateway entrances - including review of the Gilgandra Heritage Precinct*

RECOMMENDATION

1. That Council proceed with the Digital Town Entry Sign at Apex Park on the Newell Highway
2. That the digital community notice board (Pedestrian Sign) be located in the Gilgandra Community Plaza

Neil Alchin
Director Growth and Liveability

FEDERAL GOVERNMENT REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM (RPPP) – HUNTER PARK SPORTING AND RECREATIONAL PRECINCT

SUMMARY

To confirm support for an application under the Federal Governments Regional Precincts and Partnerships Program Stream Two for the delivery of Hunter Park Sports and Recreational Precinct Multipurpose Indoor Sports Centre

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Vision: To create a Multipurpose Indoor Sports Centre which provides for a modern youth centre, gymnasium and outdoor public swimming pool which supports the growth and development of sports and recreation in Gilgandra.

The Federal Government Regional Precincts and Partnerships Program is an open non-competitive program that seeks to deliver transformative investment in regional, rural and remote Australia based on the principles of unifying regional places, growing their economies and serving their communities.

The Precinct Delivery grant opportunity provides funding to deliver one or more elements of a precinct. The objective of the grant opportunity is to **work with partners** to support the delivery of precinct projects that will provide targeted benefits related to productivity, equity, and resilience for regional, rural and remote areas across Australia.

The intended **outcomes of the grant opportunity** are to:

- deliver project/s that form part of a precinct or foundational infrastructure that activates a precinct
- support the delivery of regional precincts that are tailored to their local contexts and based on a shared vision.

To be eligible your project must:

- be ready to commence construction with a business case, design and consultation already completed

Eligible activities must directly relate to the project and may include:

- projects that will develop or improve a regional precinct including:
 - upgrade or extension of existing infrastructure to enhance a precinct
 - Construction of new infrastructure
 - procurement of suitable equipment and infrastructure.

Funding amount:

\$5 million and \$50 million to deliver one or more elements of a precinct

Grant funding requested:

\$14,000,000

Council Co-contribution

\$2,000,000 (already included in the LTFP)

Total Project Budget:

\$16,000,000

Grants up to 100 per cent of the eligible expenditure can be considered. Requirement to demonstrate a contribution and commitment. Contributions can be cash or in-kind (such as land or resources), or a combination of both.

Scope of works:

Delivery of Hunter Park Sports and Recreational Precinct Stage 1 and 2

Suggested project milestones based off Gil Library Hub:

Milestone 1

- Detailed design
- community consultation
- Tender documentation and tender issue
- construction period, and practical completion date

Milestone 2:

- Production of drawings fit for DA and a new Quantity Surveyor report based on these drawings
- Confirmation of cost alignment with budget

Milestone 3:

- Approval of Development Application
- Engage Contractor

Milestone 4:

- 50% construction completion

Milestone 5:

- Construction completion
- Final project status report and Acquittal

Funding Timelines:

Activity

Assessment of applications
Approval and announcement of successful applicants

Timeframe

September/October and **March/April**
November/December and **May/June**

Negotiations and award of grant agreements	1-3 weeks
Notification to unsuccessful applicants	2 weeks
Earliest start date of project	The date you are notified that your proposal has been successful
Project completion date	31 March 2026
End date of grant commitment	30 June 2026

Principal Activity Enjoy

Policy Implications Nil

Budget Implications Council has allocated a \$2m contribution to the project in the LTFP

Delivery Program Actions **2.1.1.1**
Provide a range of recreational and sporting facilities which enable the community to pursue active recreational pursuits
2.1.1.2
Identify and pursue external funding opportunities for the Hunter Park Sporting and Recreational Precinct construction

RECOMMENDATION

That Council confirm support for an application under the Federal Government Regional Precincts and Partnerships Program Stream 2 to the amount of \$14,000,000 for the Hunter Park Sports and Recreational Precinct Multipurpose Indoor Sports Centre.

Neil Alchin
Director Growth and Liveability

GILGANDRA FILM FESTIVAL 2024

SUMMARY

To consider a request from the Gilgandra Film Festival group for a Council contribution towards the Gilgandra Film Festival to be held in May 2024.

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Sue Armstrong, Gilgandra Film Festival Manager, has written to Council as follows:

"Dear David,

The Gilgandra Film Festival 24 will be held on 25 May, 2024.

Our Committee is proud of the success of the 2023 Film Festival and humbled by the award we received from the Gilgandra Shire Council on Australia Day - The Community Event of the Year 2023.

This year, we have the Inaugural Primary School Students Film Festival where students will make their own films of up to say 8 minutes to be shown on the afternoon of the 25th May. These films will be judged by independent film-makers and the winning film shown that evening. Participating schools are: Gilgandra Primary School, St Joseph's Gilgandra, Eumungerie Primary School and Tooraweenah Primary School.

With the support of the schools, members of our committee as well as our Artistic Director Simon Target will mentor the schools and the students. The theme, "This is my life" will be filmed by students on their phones, of themselves and their interests. Little documentaries showing their lives as they see it. I think we are going to have some surprising and wonderful little documentaries.

Last year, it was amazing to have had the support of the Gilgandra Shire Council. Yourself, Neil Alchin, Council staff, the Mayor and Councillors gave unstintingly of their help.

This year, we will once again advertise extensively throughout the region. We were very fortunate the Bendigo Bank helped contribute to our success last year with their contribution to advertising.

We will once again have the www page giving information about the Gilgandra Region and the Film Festival. The NSW Tourist Bureau, newspapers, posters, banners and radio interviews will further advertise the Gilgandra Film Festival and thus, the Shire of Gilgandra.

I have attached a Budget for your perusal. I would be honoured if you could present this letter and Budget to Council.

However, your advice would be appreciated. Should I also send a separate one to Council?

In my submission, I have asked that the Council underwrite the event to the sum of \$10,000.00.

It will be a bigger event this year and we intend that Gilgandra will receive maximum world-wide attention. The French Ambassador and the Polish Ambassador have expressed their wish to attend this event. We will be issuing them invitations as well as the mayor, yourself of course, and other dignitaries.

Thanking you in anticipation.”

As Mrs Armstrong has outlined in her letter, last year’s festival was a great success, and the projected budget for 2024 has been separately included with this business paper.

The Festival Committee is looking for Council to provide a contribution of \$10,000 towards the 2024 festival to allow it to proceed, noting that any surplus funds will be placed into a reserve for use in conjunction with the 2025 event.

The Gilgandra Film Festival aligns closely with the objectives of the “It’s Great Program” the guidelines of which are being presented to this meeting and will be promoted to the local community in the near future.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Request for \$10,000 contribution which could be funded from the soon to be released “It’s GREAT” program
<u>Delivery Program Actions</u>	2.2.1.1 Implement the Gilgandra Cultural Precinct Strategic Plan to increase local community ownership and pride

RECOMMENDATION

That Council provide a \$10,000 contribution to the 2024 Gilgandra Film Festival on the understanding that any profits will be put towards the running of the 2025 Festival.

Neil Alchin
Director Growth and Liveability

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

Audit Risk Improvement Committee 22 February 2024

Economic Development Committee 27 February 2024

Particular attention is drawn to committee recommendation 5/24 in relation to the 'its GREAT' grant program guidelines which are separately attached to the business paper

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Operational Plan Actions **4.2.1.1**
Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders*

AUDIT RISK IMPROVEMENT COMMITTEE

22 February 2024

Attendance

Graeme Fleming - Chair
David Neeves - General Manager
Melissa Welsh - Executive Leader Transformational Change

Minutes

Bek Berryman - Executive Assistant

Apologies

NIL

UPDATE FROM THE CHAIR

Overview and Audit

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none">• OLG – ARICs now being looked at carefully, pressure is ramping up.• Proper minutes need to be taken• Audit Office - Survey of Order Risk and Improvement Chairs. Regular surveys will be conducted on the progress of the Councils and the Chair will be required to report to them.	<ul style="list-style-type: none">• NIL

Reports

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none">• Interim and Final Audit – 6 monthly report to the ARIC to update.• Quarterly Council Reports to the ARIC need to be Brief report – just copy it to ARIC	<ul style="list-style-type: none">• NIL

Agendas

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none">• Standing Declarations of Interest to be placed on the Agenda for the ARIC meetings as standard Agenda item – specific to each Council.• Encouraged the sharing of documents and information so as to not reinvent the wheel	<ul style="list-style-type: none">• NIL

Report to Council

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> • Standing Declarations of Interest to be placed on the Agenda for the ARIC meetings as standard Agenda item – specific to each Council. • Encouraged the sharing documents and information so as to not reinvent the wheel • 6 monthly report on the governance compliance calendar which should be also reported to Council 	<ul style="list-style-type: none"> • BB - Reminders Set in Governance Calendar

Attestations

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> • Goes to Council to be adopted • Encouraged the sharing of documents and information so as to not reinvent the wheel 	<ul style="list-style-type: none"> • DN – General Managers Forum for a list of compliance matters for the noncompliant section.

Meetings

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> • Lachlan Shire Council - To share some time together as the matters between the Councils are similar. • Quarterly ARIC meetings required by the legislation • Doesn't have to be a lengthy meeting (can be via Zoom/Teams on occasions) – Council requires to wait on the financials need to be considered by the ARIC • Simple Action Report to ARIC Meeting 1-2 page document – any outstanding matters to be listed: • ARIC Training in 2025 for new Councillors discussed. • Graeme believes there is benefit for 1-2 Councillors to be present during the ARIC meetings – Cr Paul Mann is nominated for our Council to be present at the next ARIC meeting (non voting member). • ARIC Chair doesn't require the full QBR details – just summary of the 	<ul style="list-style-type: none"> • ARIC Chair to provide contact details for Lachlan Shire Council • MW and BB to prepare for next ARIC • BB to invite Cr Mann to June Meeting once date confirmed • MW to draft a report for next ARIC based on the March QBR presented

current issues. To be included in each ARIC paper as standard order of business	to Council
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Conference

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Country Council Conference - 1 day proposed to work through matters that are relevant to Country Councils (2025 potentially): speaker from the Audit Office and OLG; some joint sessions; concurrent sessions; Condobolin has already offered to host this conference. Council would be keen to assist and attend 	<ul style="list-style-type: none"> GSC indicated its intention to attend

INTERNAL AUDITS

Internal Audits Overview

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> A budget allocation required for the 24/25 FY, Lachlan Valley Shire allocate \$25,000.00. GSC advised \$15,000 to start the process Internal Audit costs to be included in 2024/25 budget External only cover the broad matters up to Australian Standards, the internal gets into the organisation’s finer details. Internal Auditor - Reports to Council and ARIC Cybersecurity, Plant etc. Council and ARIC Chair identifies the issues to be examined by the internal Auditor and aiming for 2 internal audit meetings per annum. 	<ul style="list-style-type: none"> ARIC Chair to obtain approval from Lachlan Valley Shire to share with GSC a copy of their Internal Audit Model Report

ARIC Training in 2025 for Councillors discussed

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Determined that ARIC Training will form part of the Councillor Induction Training post 2024 elections. 	<ul style="list-style-type: none"> To be discussed at the June meeting on how to progress

Minutes of ARIC meetings to be reported to Council

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Minutes to go to Council for Adoption (like GLAB) 	<ul style="list-style-type: none"> Minutes to go to March and June Meeting

Attestation for 2024/25 Annual Report

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> ARIC Chair suggested to place it in the 2023/24 Report 	<ul style="list-style-type: none"> Attestation needs to be reported to ARIC Chair to approve before going in the Annual Report

Chair and Independent Member Expenses Claims Form

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Graeme to forward through to Council (50% to be paid by GSC) 	<ul style="list-style-type: none"> Graeme to provide MW super details and expenses Claims Form for payment

Applications for Independent Members

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Noted Council is currently advertising an EOI for independent members to join ARIC. The ARIC is required to have a Chair plus 2 independent members 	<ul style="list-style-type: none"> Once the EOI closes MW to referred applications to the Chair and CSC for feedback Ensure applicants are asked to commit to each ARIC Committee i.e. Coonamble and Gilgandra

Annual Work Plan

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Discussed the need to develop an annual work plan for the ARIC 	<ul style="list-style-type: none"> MW - A draft work plan to be present at the June ARIC

Internal Audit Plan

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Discussed the need to establish an internal audit plan. Still early days and further works need to be undertaken to understand the purpose and intent of the internal audit process 	<ul style="list-style-type: none"> MW - to review the charter for the Internal Audit and develop the plan

External Auditor

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> The external auditors shall be invited to attend the ARIC meetings via teams. 	<ul style="list-style-type: none"> BB to obtain a fee proposal from the external Auditor, if accepted proceed to set up invitations to the external auditor lead to attend ARIC meetings

External Review of the ARIC

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Discussed generally the need to review the functionality of the ARIC as the process matures – From discussion at the meeting it was undecided as to who will complete this however, this will form part of the agenda item at the June Meeting 	<ul style="list-style-type: none"> To be included on the June Meeting Agenda

COUNCIL UPDATE

DN provided update to ARIC Chair of GSC currently in relation to Transformational Change (especially, Cybersecurity); Strategy of Council.

Review of Organisational Structure

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> Organisational review to be conducted within first 12 months of new Council elected DN indicated that a revised Organisation structure to go to Council for adoption in 2025 	<ul style="list-style-type: none"> NIL

GSC's Internal Audit Coordinator

Matters Discussed	Action to be Undertaken
<ul style="list-style-type: none"> The Chair outlined the importance of Council appointing an Internal Audit Coordinator 	<ul style="list-style-type: none"> DN appointed MW as GSC's Internal Audit Coordinator – BB to arrange Letter from DN to MW appointing MW as IAC for GSC.

Date for next meeting

Tuesday, 4th June 2024 at Gilgandra Shire Council Chambers

- 9am-11am Gilgandra
- 11am-1pm Coonamble

With no further business to be discussed the meeting finished at 12:19pm.

ECONOMIC DEVELOPMENT COMMITTEE

27 February 2024

PRESENT

Cr A Bunter (Chair)
D Bonnington
D Robinson
J McKenna
D Clouten
C Harvey
N White (online)
L White
C King
D Bonnington

IN ATTENDANCE

Mr N Alchin (Director Growth & Liveability)
Mrs M Kouroulis (Acting Activation & Communications Manager)
Mrs K Larkin (Project Manager Strategy & Collaboration)

Proceedings of the meeting commenced at 5pm

COMMITTEE'S RECOMMENDATION 1/24	D Clouten / C King
That Cr A Bunter appointed Chair the Economic Development Committee Meeting in absence of Cr G Babbage and Cr D Batten	

APOLOGIES

Cr I Freeth
J Quilter
E McAllister
H Whiteman
Cr G Babbage (Chair)
Cr D Batten (Mayor)

COMMITTEE'S RECOMMENDATION 2/24	L White / J McKenna
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 3/24	D Clouten / L White
That the minutes of the meeting held on 14 November 2023 be confirmed.	

BUSINESS ARISING

Nil

REPORTS FROM ACTING ACTIVATION & COMMUNICATIONS MANAGER

GILGANDRA REGION DIGITAL SIGNAGE PROJECT

SUMMARY

For the Committee to review concept designs for digital signage within Gilgandra with Stronger Country Communities Fund Round 3.

COMMITTEE'S RECOMMENDATION 4/24	J McKenna / D Robinson
That the committee provide feedback on the concept designs and note the locations of digital signage.	

Proceedings in brief

Feedback for the **Town Entry sign** from Economic Development Committee on the night:

- Screen to be horizontal/landscape
- Preferred designs – Page 8, 1i
- Not to use the colour white, considerations for greens, blues, other GSC branding colours
- No logo to be used, swapped out for cultural element i.e. emu tracks
- Considerations for colour/style options that incorporate the steel element to link back to the welcome and walking tracking sign already present at Apex Park

IT'S GREAT PROGRAM

SUMMARY

To present the finalised Terms & Conditions, and application process of the 2024 It's GREAT Program.

COMMITTEE'S RECOMMENDATION 5/24	J McKenna / D Bonnington
The committee endorse/provide feedback on the Terms & Conditions, and application questions, and supporting documents of the It's GREAT Program.	

Proceedings in brief

- Incorporation number to be added to guidelines as eligibility requirement in addition to ABN
- Examples of events to be added to guidelines for inspiration and clarification
- Ensure sufficient communications/promotion of program with community groups

GILGANDRA REGION BIKE HIRE

SUMMARY

To present the finalised Terms & Conditions, Hire Rates and Booking processes of the Bike Hire activation.

COMMITTEE'S RECOMMENDATION 6/24	D Robinson / D Bonnington
That the committee endorse the Terms & Conditions, and rates of hire of the Bike Hire.	

Proceedings in brief

- Hire of bike to be open ended for the day of hire
- Credit Card details to be taken instead of bond, T&C to be updated "Authorised Credit Card will be charged to the value to replace the bike"
- Promotional signage to be placed at the EV Charging station at the CHC

ACTING ACTIVATION & COMMUNICATIONS MANAGER UPDATE
Christmas Shop Local Wrap Up | Castlereagh River Beautification | Grants Update

CHRISTMAS SHOP LOCAL WRAP UP

SUMMARY

To provide an overview of the 2023 Christmas Shop Local Campaign.

COMMITTEE'S RECOMMENDATION 7/24	C Harvey / K Banks
That the EDC consider feedback received from the recent survey of businesses on the Christmas Shop Local campaign to assist in determining the operation of the 2024 campaign.	

Proceedings in brief

- GSC to explore other card options that are compatible with Square readers
 - Minimum amount to be the same each year
-

CASTLEREAGH RIVER BEAUTIFICATION | GRANTS UPDATE

SUMMARY

To provide an update of the River Beautification projects at the Gilgandra Cultural Precinct and Council's latest 'activation' grant applications.

COMMITTEE'S RECOMMENDATION 8/24	D Clouten / L White
1. The committee support Council's application for the Goin to Gil – Miller Street Saturday morning Parade 2. That the reports be noted.	

Proceedings in brief

It was noted that the previously discussed project to restore the Town Murals painted by Marilyn Mann had not been pursued.

COMMITTEE'S RECOMMENDATION 9/24	D Clouten / D Bonnington
That Council to progress with the restoration of Marilyn Mann Murals in line with 24/25 budgets	

REPORTS FROM PROJECT MANAGER, STRATEGY & COLLABORATION

TOWARDS 5000 STRATEGY WORKS – COMMUNITY HEALTH VISION & CHILD CARE (0-12) STRATEGY

SUMMARY

To provide an update on progress towards developing a Community Health Vision and Child Care (0-12) Strategy for the Gilgandra Region, working towards the Towards 5000 population goal.

COMMITTEE'S RECOMMENDATION 10/24	D Robinson / C Harvey
That the Committee take part and encourage involvement in consultation for the Community Health Vision and Child Care (0-12) as part of the Towards 5000 vision.	

CASTLEREAGH COUNTRY DROUGHT RESILIENCE PLAN

SUMMARY

To present the Committee with an update regarding the Castlereagh Country Drought Plan.

COMMITTEE'S RECOMMENDATION 11/24	J McKenna / K Banks
That the Committee note the Resilience Assessment document	

REAL COUNTRY STRATEGIC PROJECT

SUMMARY

To present the Committee with an update and next steps for the Real Country Tourism Experience Strategy and Infrastructure Business Case project.

COMMITTEE'S RECOMMENDATION 12/24	C King / D Robinson
That the progress and next steps for the Real Country project be noted.	

GOIN' TO GIL WEEKEND & UNDER THE GUMS FESTIVAL 2024

SUMMARY

To provide an update of the Goin' to Gil Festival + Under the Gums planning crew.

COMMITTEE'S RECOMMENDATION 13/24	D Robinson / L White
1. The objectives of Under the Gums and Goin' to Gil Weekend be noted. 2. That the Committee provide feedback for the Planning Crew's consideration.	

BLUE TREE PROJECT

SUMMARY

To seek the committee's views regarding the request from Bendigo Bank to paint the dead gum tree at the front of the Coo-ee Heritage Centre blue to raise awareness of mental health as part of the Blue Tree Project, and in recognition of the late Karen Border's efforts.

COMMITTEE'S RECOMMENDATION 14/24	L White / D Bonnington
1. That the committee consider Bendigo Bank's request, including location and involvement, to paint the dead gum tree at the front of the Coo-ee Heritage Centre blue to raise awareness of mental health as part of the Blue Tree Project, and in recognition of the late Karen Border's efforts.	

Proceedings in Brief

Economic Development Committee support the concept and message, and Council to work with the Bendigo Bank on the more suitable location for the project.

- Hunter Park
- Windmill Walk

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.43 PM.

Cr Amber Bunter
Chairperson

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

Local Emergency Management Committee 27 February 2024

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Operational Plan Actions **4.2.1.1**
Implement the Community
Engagement Strategy to inform,
involve, empower, consult and
collaborate with stakeholders*

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 MARCH 2024

LOCAL EMERGENCY MANAGEMENT COMMITTEE

27 February 2024

PRESENT

Mr D Neeves (Gilgandra Shire Council – Chair)
Mr D Colwell (Gilgandra Shire Council - LEMO)
Acting Sergeant J Berryman (Orana Mid Western Police District – Dubbo Police
LEOCON)
Mr C Waters (NSW Police – REMO)
Mr A Hazelton (Essential Energy)
Mr S Basham (NSW Rural Fire Service)
Mr M Arkell (NSW Rural Fire Service)
Ms D Faulks (NSW Rural Fire Service)
Mr D Jordan (Fire and Rescue)
Mr S Beaton (NSW Ambulance)
Mr G Kiehne (SES)
Mr C Riley (SES)
Mr A Smithers (SES)
Mrs M Basham (Local Land Services)
Mr D Minehan (Department of Communities and Justice – Disaster Welfare)
Mr S Edwards (Transport for NSW)
Ms S Masonwells (Reconstruction Authority)

IN ATTENDANCE

Mrs Rebekah Berryman (Gilgandra Shire Council)

Proceedings of the meeting commenced at 5.00pm
At Gilgandra Multi Purpose Service, Ambulance Training Room
6 Chelmsford Avenue, Gilgandra

APOLOGIES

Ms A Watson (SES)
Inspector J Conolly (NSW Police)
Cr D Batten (Mayor, Gilgandra Shire Council)
Mr J Alchin (NSW Health)
Ms D White (NSW Rural Fire Service)
Mr A Hojel (Fire and Rescue)

COMMITTEE'S RECOMMENDATION 1/24	S Beaton/J Berryman
That the apologies submitted be accepted.	

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 2/24	J Berryman/A Hazelton
That the minutes of the meeting held on 28 November 2023 be accepted as a true record of proceedings	

BUSINESS ARISING.

NIL

AGENDA ITEMS

REMO'S REPORT

C Waters advised that Andrew Elms prepared the report as he has recently started in the REMO position. Face to face training to begin in the next few weeks. S Beaton requested whether there were going to be any further Emergency Management Training available other than the current locations and dates and mentioned the training scheduled at Cobar. Chris advised that the current availability is all that he has been advised of from senior management at this time but will advise of any further training availability.

COMMITTEE'S RECOMMENDATION 3/24	C Waters/S Basham
That the REMO's report be noted.	

REPORTS FROM OTHER AGENCIES

NSW Reconstruction Authority (NSWRA) Agency Report

S Masonwells advised that the NSW Recovery Plan was endorsed in December 2023. Discussed Media Release regarding the State EMPlan.

COMMITTEE'S RECOMMENDATION 4/24	S Masonwells/A Hazelton
That the report be noted.	

NSW SES Agency Report

C Riley – currently looking after SES in Coonabarabran.

COMMITTEE'S RECOMMENDATION 5/24	C Riley/M Basham
That the report be noted.	

RFS Report

Deanna advised that bush/grass fires made up the majority of fires for that period. Discussed the Pillago fire. Dez White is now the permanent Manager. Robyn

Holland temporary position as managing hand. S Basham advised that the past Christmas is the busiest Christmas period they have seen in some time in the region. Emphasis was made around the community messaging of 'If you see smoke please report it.'

COMMITTEE'S RECOMMENDATION 6/24	D Faulks/S Basham
That the report be noted.	

DCJ- Disaster Welfare Services Function Area Report

D Minehan advised that the Annual district exercises were currently occurring with the one just finalised being successful. D Minehan to provide the current contacts at the department to R Berryman.

COMMITTEE'S RECOMMENDATION 7/24	D Minehan/J Berryman
That the report be noted.	

Transport for NSW – Late Report

Shane Edwards advised that he is now the LEMC contact and that Dave Dickey is no longer working at Transport for NSW. S Edwards advised that Transport NSW has conducted significant vegetation slashing and weed spraying across the region recently.

COMMITTEE'S RECOMMENDATION 8/24	S Edwards/G Kiehne
That the report be noted.	

LLS Report – Late Report

M Basham advised of the occurrence of multiple livestock/transport incidents within the region for the period.

COMMITTEE'S RECOMMENDATION 8/24	M Basham/D Jordan
That the report be noted.	

CORRESPONDENCE RECEIVED REQUIRING DISCUSSION

NIL

EVENTS

Speedway Event
ANZAC Day, 25th April 2024
Tractor Pull Event

UPDATE OF EMERGENCY CONTACT DETAILS

Contact details were provided and circulated for updating.

GENERAL BUSINESS

Update to CMG Contacts for Transport Accidents

Note any reference to VRA to be changed to SES.

COMMITTEE'S RECOMMENDATION 9/24	M Basham/D Jordan
That the CMG be endorsed subject to reference VRA be changed to SES	

19th January 2024: Stock Incident

D Neeves - Discussed the stock truck roll incident on 19th January on Hargraves. LEOCON responsibilities discussed as police officer (highway officer) on the day didn't take charge of the site, was more concerned with the traffic and removing the truck off the road. He also advised that Local Stock and Station and landowners provided assistance with the cattle by providing cattle yards etc.

G Kiehne agreed with D Neeves advising that there was a significant gap in the overall command of the scene. Stock and station agent on the scene. Vet didn't want to be on the scene – convinced by Geoff to attend the scene but they didn't have a gun licence.

J Berryman requested whom the current Local RSPC ranger is – D Neeves advised that Council would look into this.

S Edwards advised that Police are responsible for taking charge of the scene as a whole.

J Berryman advised he will raise the issue internally to the officer in charge of highway police for the region in relation to highway police officers' responsibilities during incidents.

COMMITTEE'S RECOMMENDATION 10/24	C Riley/Geoff
That a letter be sent to Inspector Jason Conolly regarding the lack of scene management during incidents.	

S Masonwells requested that at the next LEMC Meeting on 28 May 2024 that the EMPlan to be included as an Agenda item – Council to arrange.

S Beaton requested an update of Inland Rail – D Neeves advised that Inland Rail is expected begin construction in 2027.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 MARCH 2024

NEXT MEETING

28 May 2024 – Gilgandra Shire Council, Council Chambers, 15 Warren Road,
Gilgandra NSW 2827

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.36PM.

David Neeves
Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 MARCH 2024

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

Statement of Bank Balances and Investment Balances
 To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) – Month of February 2024.
2. Certificate of Bank Reconciliation – Month February 2024.
3. Details of investments as at 29 February 2024 (Local Government Financial Management Regulation No.19).

CASH BOOK BALANCE AS AT	31-Jan-24	\$2,444,346.22
Plus: Receipts		\$5,985,115.22
Less: Payments		<u>\$5,116,267.26</u>
CASH BOOK BALANCE AS AT	29-Feb-24	<u>\$3,313,194.18</u>

STATEMENT BALANCE AS AT	31-Jan-24	\$2,588,263.42
Plus: Receipts		\$5,936,609.67
Less: Payments		<u>\$5,152,412.28</u>
STATEMENT BALANCE AS AT	29-Feb-24	<u>\$3,372,460.81</u>

Plus: Unpresented Receipts		\$22,549.96
Less: Unpresented Payments		<u>\$81,816.59</u>
RECONCILED BALANCE AS AT	29-Feb-24	<u>\$3,313,194.18</u>

Cashbook balance as at 29 February 2024:	\$3,313,194.18
Investments held as at 29 February 2024:	<u>\$29,000,000.00</u>
Total Cash & Investments Held as at 29 February 2024:	<u>\$32,313,194.18</u>

The bank balances in each of the funds as at 29 February 2024 are:

General Fund	\$10,158,568.74
Water Fund	\$3,346,359.51
Sewer Fund	\$3,619,974.43
Orana Living	\$5,624,688.81
Carlinda Enterprises	\$499,327.62
Cocee Villa Units	\$3,170,962.54
Cocee Lodge	\$4,312,631.65
Jack Towney Hostel	\$1,209,365.43
Trust Fund	\$371,315.45

Balance as per Total Cash & Investments Held: \$32,313,194.18

Details of Council's investments are as follows:

(1)	\$1,000,000.00	For 365 days	4.90%	Due	08-Mar-24	With Defence
(2)	\$1,000,000.00	For 366 days	5.00%	Due	04-Sep-24	With Bendigo
(3)	\$1,500,000.00	For 366 days	4.30%	Due	04-Mar-24	With Bendigo
(4)	\$1,000,000.00	For 271 days	5.01%	Due	8-Apr-24	With Macquarie
(5)	\$1,000,000.00	For 182 days	4.74%	Due	11-Mar-24	With Macquarie
(6)	\$1,000,000.00	For 270 days	5.05%	Due	23-Apr-24	With Macquarie
(7)	\$1,000,000.00	For 272 days	5.07%	Due	06-Aug-24	With Macquarie
(9)	\$1,000,000.00	For 180 days	5.10%	Due	08-Apr-24	With Bank of Qld
(10)	\$2,500,000.00	For 91 days	5.02%	Due	08-Apr-24	With Suncorp
(11)	\$2,000,000.00	For 182 days	5.15%	Due	27-May-24	With NAB
(12)	\$2,000,000.00	For 182 days	5.25%	Due	13-May-24	With NAB
(13)	\$3,000,000.00	For 181 days	5.25%	Due	13-May-24	With NAB
(15)	\$3,000,000.00	For 210 days	5.20%	Due	05-Mar-24	With NAB
(16)	\$2,000,000.00	For 150 days	5.15%	Due	11-Apr-24	With NAB
(17)	\$1,000,000.00	For 240 days	5.20%	Due	31-Jul-24	With NAB
(18)	\$2,000,000.00	For 180 days	5.10%	Due	08-Jul-24	With NAB
(19)	\$2,000,000.00	For 452 days	5.15%	Due	26-Aug-24	With Bank of Qld
(20)	\$1,000,000.00	For 183 days	5.25%	Due	05-Jun-24	With IMB
Total						\$29,000,000.00
Investments:						

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
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July 2022

141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	Report to future meeting
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November 2022

231/22	ARTC Housing Design	Inland Rail have not been able to commit to the project
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December 2022

247/22	Subdivision of 6324 Newell Highway, Gilgandra	Stage 1 Subdivision completed – Registration Pending
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November 2023

208/23	Gilgandra Caravan Park Requests – Impact of Overnight Parking Trial	Report to future meeting
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226/23	Quarterly Budget Review	Reported to February meeting
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MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 MARCH 2024

PROGRESS ON “QUESTIONS FOR NEXT MEETING”

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

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February 2024

Causeways Berida Innisfail and
Leeches Creek

The Berida Innisfail and Leeches Creek
Intersections are projected to be
complete this financial year.

MEETING OF:
HELD ON:

GILGANDRA SHIRE COUNCIL
21 MARCH 2024

DEVELOPMENT APPLICATIONS

There were no development applications approved in February 2024.

Applications under assessment

- DA 2023/504 – Motel Alterations & Additions
- DA 2023/484 – Townhouses
- DA 2024/518 – Vehicle repairs
- DA 2024/519 – Residential alterations & additions
- DA 2024/520 – Shed

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

PRECIS OF CATEGORY A CORRESPONDENCE – HOUSING SUPPORT

SUMMARY

To consider correspondence from Minister Rose Jackson in response to Council's correspondence regarding housing support.

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On 24 November 2023, Minister Rose Jackson addressed the Country Mayors Association in relation to social housing support. During this address the Minister emphasised her commitment to ensuring no public housing is left boarded up and not occupied.

Following that address, Council sent a letter to Minister Jackson on 28 November 2023, again raising its concern around LAHC social housing within Gilgandra. Please see attached.

Council has received a letter from the Minister in response. Please see attached.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.5.1 Represent community concerns in relation to government and non-government service delivery issues.

RECOMMENDATION

That the correspondence be noted.

David Neeves
General Manager

(ES.SP.1)

**PRECIS OF CATEGORY A CORRESPONDENCE – PARLIAMENTARY
INQUIRY INTO CRIME, LAW, AND ORDER IN REGIONAL NEW SOUTH
WALES**

SUMMARY

To consider correspondence from Minister Rose Jackson in response to Country Mayor Association New South Wales' (CMA) request for an inquiry into Crime, Law, and Order in Regional New South Wales.

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On 19 October 2023, the Country Mayors Association of NSW (CMA) supported by the Police Association of NSW launched the CMA report into Crime, Law, and Order in regional communities. The recommendations within the report call for the establishment of a Parliamentary inquiry, an increase in funding to enhance front line policing in regional communities in need, establishment of first response agreements in all police stations and that the formula used to determine the first response agreements in those stations with agreements are reviewed. The report also calls for bipartisan support from all State MP's.

On 21 November 2023 Council Resolved the following:

RESOLVED 212/23	Cr Batten
<p>That Council calls on:</p> <ol style="list-style-type: none"><li data-bbox="240 1223 1375 1435">1. All members of the NSW Parliament to commit to bipartisan support to establish a Parliamentary Inquiry into and report on the rate of crime in all categories reported on by the Bureau of Crime Statistical and Research (BOCSAR) in Regional, Rural and Remote New South Wales, specifically focusing on the inequity between Metro and Regional Local Government areas;<li data-bbox="240 1458 1375 1559">2. All members of the NSW Parliament to commit to bipartisan support to increase spending on the NSW police force to increase front line policing numbers in Regional, Rural and Remote regions most at need;<li data-bbox="240 1581 1375 1727">3. The NSW Government to commit to the minimum staffing agreements (known in the NSW Police Force as First Response Agreements) for non-24 hour police stations, all of which are located in Regional, Rural and Remote Local Government areas; and<li data-bbox="240 1749 1375 1883">4. The NSW Government to review the current formula used to assess staffing levels including the universally agreed outdated current model for those Local Government areas that do have a First Response Agreement in place.	

Further to the outcomes from the 21 November 2023 meeting, please see attached the CMA Media Release NSW Police Minister Dismisses Regional Crime Inquiry as 'Talkfest'.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy 4.3.5.1 Represent community concerns in relation to government and non-government service delivery issues.

RECOMMENDATION

That the correspondence be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 MARCH 2024

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **ALLIANCE OF WESTERN COUNCILS**

Minutes of the meeting held 8 December 2023.

2. **ST JOSEPH'S SCHOOL**

Letter from St Joseph's School thanking Council for it's donation and support towards the End of Year Awards.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager