

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 16 April 2024 at 4.00pm.**

### Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

*“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”*

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
  - Ordinary meeting held on 21 March 2024
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Road Closure and Sale Process Unformed Council Road Milpa Lane (d)
  - Lake Advisory Orana Living NDIS Executive Review Adoption (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports

A handwritten signature in black ink, appearing to read 'David Neeves', with a horizontal line extending to the right.

David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

## APRIL 2024 INDEX

### Mayor

1. Mayoral Commitments 4

### General Manager

1. Inquiry into Local Government Sustainability 5

### Director of Aged Care and Disabilities

1. Lake Advisory Orana Living NDIS Executive Review Adoption (Closed)  $\frac{1}{7}$
2. NDIS Advisory Board  $\frac{1}{7}$

### Director Infrastructure

1. Gravel Pit Royalties and R2R Program 10
2. Proposed Maintenance of Tooraweenah Aerodrome  
By The Arthur Butler Aviation Museum 12

### Director Growth and Liveability

1. Road Closure and Sale Process Unformed Council  
Road Milpa Lane (Closed)  $\frac{2}{14}$
2. Report on Rates 2024/2025 14
3. Report on Annual Charges 2024/2025 17
4. Meeting with Sporting Groups 31
5. Request to Reduce Fees – St Joseph’s Catholic School  
Debuntante Ball 2024 37

### Standard Reports

- Minutes 38
- Notation Reports 51
- Cat B 58

**MAYORAL MINUTE - 5/24**  
**MAYORAL COMMITMENTS**

SUMMARY

To advise of the Mayor's activities since the 21 March 2024 meeting.

.....

25/03/24	Seniors Week Morning Tea and Presentation
02/04/24	Council Workshop
03/04/24	Rural Subdivision Meeting
09/04/24- 10/04/24	Country Mayors Association Regional Housing Conference, Forbes
10/04/24	Aged Care Review discussions with Bruce Callaghan and Associates
16/04/24	Council Workshop
16/04/24	Meeting with Member for Parkes and Leader of Federal National Party
16/04/24	Council Meeting

Principal Activity                      Lead

Policy Implications                      Nil

Budget Implications                      Nil

Delivery Program Actions                      **4.2.1.1**  
Implement the Community Engagement Strategy to inform, involve, empower, consult, and collaborate with stakeholders

RECOMMENDATION

That the report be noted.

D Batten  
Mayor

**INQUIRY INTO LOCAL GOVERNMENT SUSTAINABILITY**

**SUMMARY**

To advise Council of The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport commencing a new inquiry into local government sustainability.

.....

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has commenced a new inquiry into local government sustainability.

As part of the inquiry the Committee will examine financial sustainability and funding frameworks of local governments, alongside changing infrastructure requirements and service delivery obligations. The Committee is seeking to understand the challenges faced by local governments in servicing infrastructure requirements across regional, rural, and remote locations.

Workforce shortages across Australia relating to infrastructure and other service areas more broadly, particularly in regional, rural, and remote areas, will also be a focus of the inquiry. The Committee will also inquire into issues relating to skills development and job security, along with labour hire and retention trends and practices to identify barriers and opportunities to support job security and local government service delivery obligations.

*“...The Committee welcomes your views on any or all of the attached terms of reference, depending on your areas of interest and expertise. Further information about the inquiry is available at: [www.aph.gov.au/rdit](http://www.aph.gov.au/rdit).*

*If you have an interest in any of these issues, we encourage you to lodge a submission to the inquiry by close of business **Friday 3 May 2024**. It is preferred that submissions are uploaded electronically, through: [www.aph.gov.au/Committee/Submissions](http://www.aph.gov.au/Committee/Submissions).*

*Further information is available from the inquiry website. Please contact the Committee Secretariat on 02 6277 2232 or [rdit.reps@aph.gov.au](mailto:rdit.reps@aph.gov.au) if you have any questions.*

*Yours faithfully,  
Mr Luke Gosling OAM MP  
Chair*

Terms of Reference

*The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on local government matters, with a particular focus on:*

- *The financial sustainability and funding of local government*
- *The changing infrastructure and service delivery obligations of local government*
- *Any structural impediments to security for local government workers and infrastructure and service delivery*
- *Trends in the attraction and retention of a skilled workforce in the local government sector, including impacts of labour hire practices*
- *The role of the Australian Government in addressing issues raised in relation to the above*
- *Other relevant issues.”*

The Country Mayors Association (CMA) will be making a submission on behalf of all Country Councils. Unless there is an appetite for a specific submission the recommendation is to support the CMA submission. In addition to this the Local Government Association of NSW (LGNSW) will also make a submission.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.3.1.1</b> Ensure all governance targets and statutory requirements are met in line with relevant Acts and Regulations and Council policy. <b>4.3.5.1</b> Represent community concerns in relation to government and non-government service delivery issues

RECOMMENDATION

That Council note the opportunity to make an individual submission to the enquiry however, on this occasion support the collective submissions by the Country Mayors Association and LGNSW.

David Neeves  
General Manager

---

**NDIS ADVISORY BOARD**

**SUMMARY**

To establish an NDIS Advisory Board in line with recommendation from the recent executive review by Lake Advisory into Council's NDIS services.

.....

Council commenced formation of an NDIS working party with an initial meeting of on 4 May 2023 to consider quotations received for an executive business review of NDIS services (copy of Minutes provided as an attachment). A subsequent report to Council's May 2023 meeting (also provided as an attachment) indicates:

<b>MOTION</b>	<i>Cr Mann/Cr Mockler</i>
<i>1. That the governance responsibility for the operations of Orana Living, under the NDIS standards and associated legislation, remain with the Council and Council as a whole retains the responsibility of any referred board as referenced in the NDIS standards or the associated legislation.</i>	
<i>2. That Council note formation of internal management Working Group (as detailed in the report) and that a minimum of two (2) Councillors be appointed to the Working Group to participate in discussion regarding strategic business planning and to provide input to developing a reporting framework to Council and oversight of governance requirement of NDIS.</i>	
<i>3. That following the business review Council reconsider the formation of a Council Committee.</i>	
<i>4. That as part of the Executive Review, a report be presented to Council detailing any gaps in the current governance processes.</i>	

*The motion was put and carried.*

**Proceedings in Brief**

*Cr Mann, Cr Bunter and Cr Batten were nominated for the working group.*

The working group meeting met on 25 July 2023 where the group considered the recommendations of the May Council meeting, endorsed the draft Quotation document for the Executive Review and determined to wait on the outcome of the Independent Review into NDIS and the Executive Review findings before progressing with any further meetings.

Lake Advisory was subsequently engaged to conduct an executive review of NDIS services and the final report was received in March 2024, with an overview of the findings reported to Council via a workshop held on 2 April 2024.



An important recommendation in relation to governance was that Council delegate key operational governance functions to a body which is responsible to Council.

Lake Advisory recommend that membership of the NDIS Committee should include at a minimum:

- Independent member with a background in disability or human rights
- Representative councillor
- General Manager
- Director Aged Care & Disability Services
- Asset and maintenance representative
- Quality and Education Manager

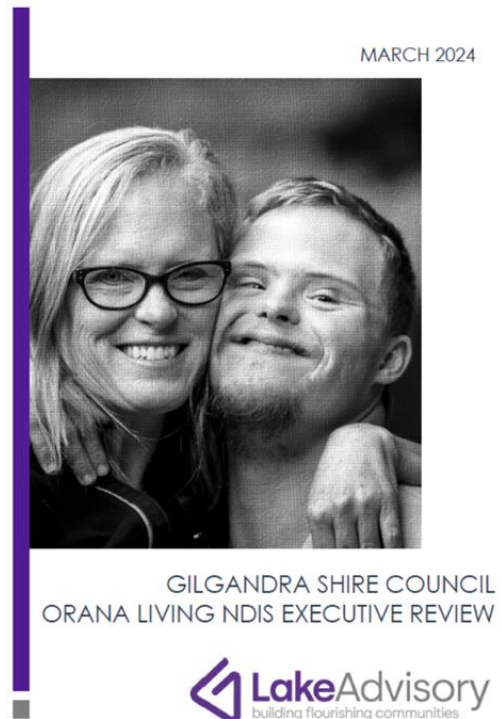
This membership mix will ensure that the key issues of quality management, standards of care, asset maintenance and financial oversight are addressed. Information from this committee should then be provided to Council as part of its formal reporting process. It should be noted that the independent/external advisory support positions are a non-voting position on the Board.

Dashboard reporting should be developed for review by the NDIS Committee and include:

- Monthly financials (tracking each clients funding allocation against expenditure)
- Risks and issues identified
- Occupancy and marketing activities undertaken
- Maintenance requests and updates
- Incidents – operational and client and
- Quality and continuous improvement

In view of the recommendations from Lake Advisory and those of the NDIS independent report, it is suggested that Council appoint an NDIS Advisory Board to provide expert advice, offer insights and make recommendations to Council in regard to the requirement for consideration. The NDIS advisory Board will have no formal decision-making authority.

The inclusion of an Asset and Maintenance Representative and a Quality and Education Manager on the NDIS Advisory Board is not recommended, due to Council's current Organisation Structure. Instead, it is suggested that Council appoint an independent consumer representative/advocate; the Manager of Orana Living, and a position which oversees quality and education.



<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>1.3.2.3</b> Review services provided by Orana Living and develop a Business Plan <b>1.3.2.4</b> Meet the governance requirements applicable to Orana Living <b>1.3.3.2</b> Meet the governance requirements of the supported employment service

### RECOMMENDATION

1. That an NDIS Advisory Board be established (in lieu of the Working Party) with membership to comprise:
  - Independent member with a background in disability or human rights
  - Representative councillors (1-3)
  - General Manager
  - Director Aged Care & Disability Services
  - Orana Living Manager
  - Waste Operations Manager
  - Any future position which oversights Quality and Education
  - Independent Consumer representative/advocate
2. That Councillors indicate their willingness to serve on the NDIS Advisory Board
3. That Council delegate the NDIS Advisory Board to establish the terms of reference for adoption by Council and the first meeting be held at the end of May.
4. That subsequent meetings of the NDIS Advisory Board meetings be scheduled quarterly and align with Council's quarterly budget and operational review format, being the fourth week of May, August, November, and February.

Donna Dobson  
Director Aged Care and Disability Services

---

**GRAVEL PIT ROYALTIES AND R2R PROGRAM**

**SUMMARY**

To consider a request from landholders to increase gravel royalties or change strategies for Roads to Recovery funding.

.....

Roads to Recovery (R2R) funding is an allocation from the Federal Government to councils across Australia for the purpose of maintenance or upgrades of their local roads. Each funding cycle is typically five years and 2023/24 is the final year in this term. As yet, the allocation to councils for the next term is yet to be announced.

This Council has traditionally used R2R for reseals, gravel re-sheets or one off projects, such as culvert replacements. In the last two terms of Council, the strategy for gravel resheets has shifted to focus on delivering gravel along a road in its entirety rather than isolated segments. This approach provides efficiencies and savings through reduced mobilisation costs and delivers an immediate benefit to its users over the whole road. Roads recently completed include Gular Rail, Hillside and Balladoran Rail Roads with Milpulling Road planned next.

However, when preparing to undertake the works on Milpulling Road staff encountered an unexpected issue. The landholders of both pits that were to be used indicated that they expected a gravel royalty in the order of \$2/tonne and that they wanted to be paid in tonnes, not cubic metres. Council currently pays \$1.10/m<sup>3</sup> (69c/t) or \$1.50/m<sup>3</sup> (94c/t) if the landholder has entered into a formal agreement.

The royalty is only one component of the cost to the road for material. In addition, costs associated with winning the material and those set aside for pit rehabilitation in the future make up the bulk of the expense. The total cost to the road for gravel material is \$6.60/m<sup>3</sup> (ex. agreement) at present when these costs are factored in along with the royalty.

Council aims to supply value for money for its ratepayers and it has been generally accepted by landholders that the reimbursement was 'at cost' in order to maximise the amount of resheeting completed each year. If Council opts to pay \$2/t royalty (\$3.20/m<sup>3</sup>) then the total cost of gravel for the job becomes \$8.70/m<sup>3</sup>, representing about 32% increase for material.

What all of the above means is that an increased gravel royalty of this order reduces the overall length of road allowed to be gravel resheeted by 8-10%. This in turn compromises the strategy of completing a road in a single pass. For Milpulling Road, 22km was planned but this would be reduced to 20km as it cannot be completed within the original budget. Therefore, all of Milpulling Road

will not be gravelled and will require further mobilisation to complete the road at a later date.

If the appetite for gravel resheeting has diminished, Council could pivot and start to put R2R funding towards new seal on the Tooraweenah-Mendooran Road. If \$700,000 was allocated towards the Tooraweenah-Mendooran Road, then 2km of new seal per year could be achieved whilst still having the capacity to perform reseals on other roads.

This approach does not preclude gravel resheeting altogether. The Additional Rural Roads Capital Renewals funds could be utilised for this purpose, albeit at a reduced scope. This budget is currently used for spot gravelling of problem areas on roads that attract less traffic. As this program has been running for a number of years, the need is dropping off as these issues are resolved. The Additional Rural Roads Capital Renewals estimate is \$295,000 for 2024/25.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	This will create an increase in the cost of carrying out all road services resulting in approximately 10% less of road gravel re-sheeted each year
<u>Delivery Program Actions</u>	<b>1.1.1.1</b> Deliver R2R program for local roads

RECOMMENDATION

That Council increase gravel royalties to \$2/tonne ex GST, noting that less gravel re-sheeting can be achieved as previously identified.

Daryl Colwell  
Director Infrastructure

**PROPOSED MAINTENANCE OF TOORAWEEHNAH AERODROME BY THE ARTHUR BUTLER AVIATION MUSEUM**

**SUMMARY**

To inform Council of the request by The Arthur Butler Aviation Museum (ABAM) regarding taking over the maintenance of the side areas of the Tooraweenah Aerodrome.

.....

The president of the ABAM has written to Council with a proposal that their members use their own equipment and time to slash and maintain the air side area of the Tooraweenah Aerodrome. ABAM contend that regular maintenance of the aerodrome will encourage the airstrip to be utilised to a greater capacity. It will ensure that light aircraft are able to use the airstrip with ease. It is an unfortunate reality that Council cannot always attend to the grounds in a timely manner that align with their events. Our ability to respond to requests for service is often constrained by available resources or a conflict with other work priorities.

Expenses at the Tooraweenah Aerodrome have been steadily increasing in line with the higher expectation regarding levels of service. This can be attributed to heightened interest within the club, which is actively promoting events and hosting fly in weekends. Maintenance costs have steadily grown from \$22,200 in 2020/21 to \$36,100 last financial year. This year's expenditure appears to be tracking the same as last year sitting at \$28,100 with one quarter remaining.

ABAM are proposing that they invoice Council monthly at a rate of \$130.00 (ex GST) per hour wet hire. It is estimated to take 10hrs per service and needed to be done six (6) to nine (9) times per year. This would mean a cost of approximately \$7,800-\$11,700 to Council per annum. The estimates provided by ABAM appear reasonable and would likely have minimal budget implications.

However, their offer would still mean that Council is required to maintain the terminal area and the road side as ABAM are only proposing to maintain the air side area. I would suggest that the area within the aerodrome (i.e. excluding roadside) be incorporated into any agreement so that the grounds of the aerodrome be treated as a whole by one party.

Additionally, it would be prudent that any agreement have a 'sunset' clause to avoid confusion over who is responsible for the maintenance should the commitment of ABAM members change over time. A one year engagement with a one year option would be appropriate as it is similar to other open space management agreements that Council has entered into.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Expected to be minimal
<u>Delivery Program Actions</u>	<b>1.2.2.1</b> Maintain Gilgandra and Tooraweenah aerodromes to legislative standards

RECOMMENDATION

1. That Council authorise the General Manager to negotiate an agreement with The Arthur Butler Aviation Museum for the maintenance of the open space at Tooraweenah Aerodrome.
2. That the term of the agreement be for 1 year and with a further 1 year option.

Daryl Colwell  
Director Infrastructure

**RATE MODELS – 2024/25**

**SUMMARY**

To present a rate model for Council's consideration for the 2024/25 rating period.

.....

Council needs to consider the proposed rating structure for its Ordinary Rates for the forthcoming rating period.

Council's current structure is composed of the following rating categories:

<b>Category/Subcategory</b>	<b>Summary of Criteria for Category</b>	<b>Section of LG Act</b>
<b>Farmland</b>	All assessments engaged in farming that has a significant or substantial commercial purpose	515
<b>Residential</b>	All assessments used for residential purposes including rural residential assessments	516
<b>Residential - <i>Gilgandra</i></b>	All assessments used for residential purposes within the township of Gilgandra	516
<b>Business</b>	All assessments used for commercial purposes (excluding farming)	518
<b>Business - <i>Gilgandra</i></b>	All assessments used for commercial purposes within the township of Gilgandra	518

The Categories are determined by the Local Government Act while individual Councils determine the subcategories.

It is proposed to maintain the existing Sub-Categories used in Council's rating structure, namely, Residential - Gilgandra and Business - Gilgandra.

Council will be using land values with base date 1 July 2022 to levy the 2024/25 rates.

For 2023/23, the rate peg has been set between 4.5% and 5.5%, dependent on the population factor. The rate peg for Gilgandra has been set at 4.5%. It is proposed to increase Council's general income by the full 4.5% rate peg set by the Independent Pricing and Regulatory Tribunal (IPART). One model reflecting this increase will be presented to Council.

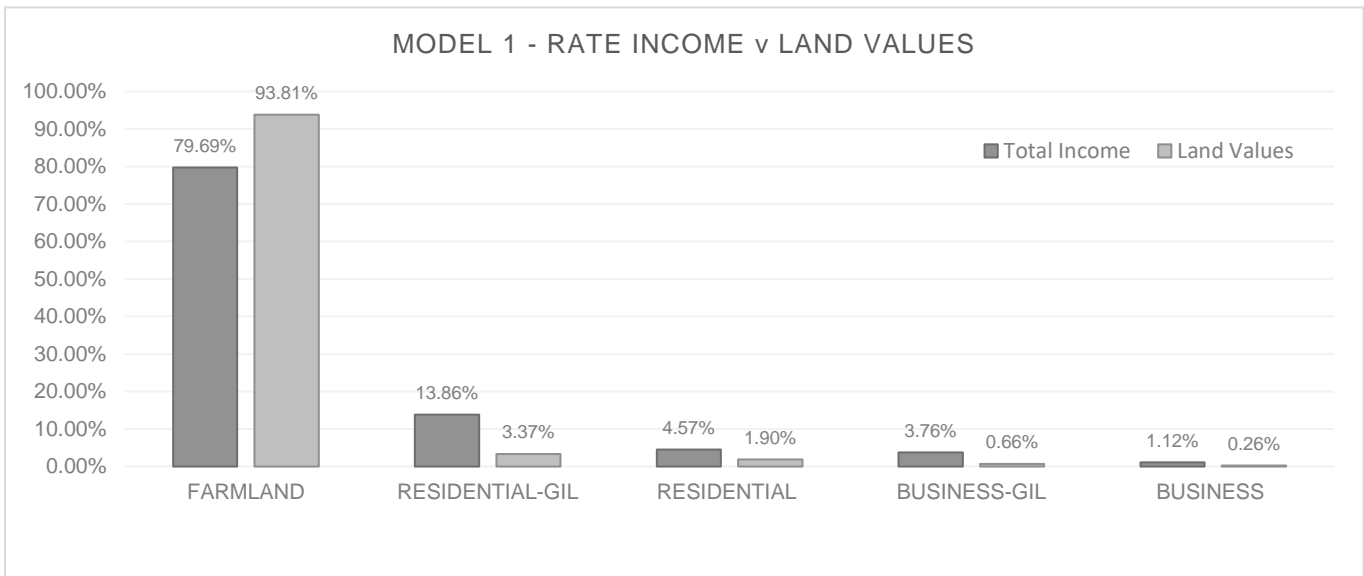
The interest rate for 2024/25 is yet to be determined but will be charged at the maximum interest rate set by the Minister for Local Government. The interest rate is currently set at 9.0%.

**MODEL 1**

The principles of this model are as follows:

- Increase the total income by a catch up from 2023/24 of \$5,537
- 4.5% rate peg maximum limit determined by the Independent Pricing and Regulatory Tribunal (IPART)
- Minimums have increased by 4.5% on the previous year
- Income relatives have been kept the same as previous years

CATEGORY	Assess on Cents in \$	Rate	Amount	Assess on Min	Minimum	Amount	Total
FARMLAND	773	0.46544	\$ 4,513,463	49	\$ 650.90	\$ 31,894	\$ 4,545,357
RES-GILGANDRA	171	1.7242	\$ 168,582	886	\$ 736.80	\$ 652,805	\$ 821,387
RESIDENTIAL	152	1.012178	\$ 166,210	158	\$ 664.30	\$ 104,959	\$ 271,169
BUS-GILGANDRA	94	2.963995	\$ 176,690	62	\$ 744.80	\$ 46,178	\$ 222,867
BUSINESS	16	1.860549	\$ 39,866	40	\$ 666.10	\$ 26,644	\$ 66,510
	<b>1206</b>		<b>\$ 5,064,811</b>	<b>1195</b>		<b>\$ 862,480</b>	<b>\$ 5,927,291</b>





<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As per the above models
<u>Delivery Program Actions</u>	<b>4.3.3.1</b> Prepare annual Budgets, Long Term Plan Reviews, Quarterly Budget Reviews and Annual Statements and place investments in line with legislative requirements and Council policy*

RECOMMENDATION

That Council adopt the rate model as presented for the 24/25 rating year.

Neil Alchin  
Director of Growth and Liveability

**CHARGING FOR GILGANDRA WATER SUPPLY SERVICES 2024/25**

**SUMMARY**

To determine a charging structure for Council's Gilgandra Water Supply Services for the 2024/25 rating year.

.....

Council's charging structure is in line with Best Practice Pricing as directed by the State Government and it is proposed to continue with the two-part structure being an access charge and a usage charge per kilolitre.

Councillors would be aware of the difficulty in forecasting water usage and therefore making the usage revenue difficult to estimate. However, the water usage charge is based on production costs and any variation from the estimate will be compensated for by respective increased or decreased production costs.

It is proposed to increase both the usage charge and the access charges by 5% compared to the previous year. The effects of the proposed changes are illustrated in the following tables:

**2023/24 STRUCTURE**

<b>Service</b>	<b>Charge</b>	<b>Assess/Kilolitres</b>	<b>Revenue</b>
Access Charge - 20mm	\$345.00	1,261	\$435,045
Access Charge - 25mm	\$538.00	75	\$40,350
Access Charge - 32mm	\$883.00	9	\$7,947
Access Charge - 40mm	\$1,384.00	8	\$11,072
Access Charge - 50mm	\$2,162.00	6	\$12,972
Access Charge - 80mm	\$5,537.00	2	\$11,074
Access Charge - 100mm	\$8,650.00	3	\$25,950
Usage Charge *	\$1.53	536,502 kl	\$820,848
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$1,365,258</b>

\* Based on average consumption for the last 10 years.

**PROPOSED 2024/25 STRUCTURE**

Service	Charge	Assess/Kilolitres	Revenue
Access Charge - 20mm	\$362.00	1,260	\$456,120
Access Charge - 25mm	\$565.00	75	\$42,375
Access Charge - 32mm	\$927.00	9	\$8,343
Access Charge - 40mm	\$1,453.00	8	\$11,624
Access Charge - 50mm	\$2,270.00	7	\$15,890
Access Charge - 80mm	\$5,814.00	2	\$11,628
Access Charge - 100mm	\$9,083.00	3	\$27,249
Usage Charge *	\$1.61	536,502 kl	\$863,768
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$1,436,997</b>

\* Based on average consumption for the last 10 years.

In order to achieve the required income under Council's 30-year plan for water infrastructure and operating costs, it is proposed to increase the usage charge and the access charges by 5% from the previous year.

Utilising the proposed charging structure will realise estimated income of \$1,436,997 being an increase of \$71,739 from the 2023/24 charging structure. Water usage is a variable factor and water income will increase more if water usage increases.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As presented.
<u>Delivery Program Actions</u>	<b>4.2.2.3</b> Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

**RECOMMENDATION**

That Council adopt the proposed charging structure for 2024/25 and include the charges in Council's statement of revenue policy to be included in the Draft Operational Plan for 2024/25.

Neil Alchin  
Director Growth and Liveability

**CHARGING FOR TOORAWEEAH WATER SUPPLY SERVICES 2024/25**

**SUMMARY**

To determine a charging structure for Council's Tooraweenah Water Supply Service for the 2024/25 rating year.

.....

Council has used a two-part structure consisting of an access charge and usage charge per kilolitre.

Council's charging structure is in line with Best Practice Pricing as directed by the State Government and it is proposed to continue with the two-part structure currently in use.

Councillors would be aware of the difficulty in forecasting usage and, therefore, making the usage revenue difficult to estimate. However, the water usage charge is based on production costs and any variation from the usage estimate will be compensated for by respective increased or decreased production costs.

It is proposed that the usage charge and the access charge be increased by 5% compared to the previous year.

The proposed structure for Tooraweenah Water Supply charges for 2024/25 is:

**PROPOSED 2024/25 STRUCTURE**

<b>Service</b>	<b>Charge</b>	<b>Assess/Kilolitres</b>	<b>Revenue</b>
Access Charge	\$172.00	79	\$13,588
Usage Charge *	\$2.05	11,807 kl	\$24,204
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$37,792</b>

\* Based on average consumption for the last 10 years.

The above charging structure represents a 5% increase for both the access and usage charges and will raise an additional \$76 compared to the previous year.

Principal Activity                      Lead

Policy Implications                      Nil

Budget Implications                      As presented.

Delivery Program Actions                      **4.2.2.3**  
Ensure that rates and user charges are levied on an equitable basis taking

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 APRIL 2024

---

account of the legislative and financial  
restrictions under which Council operates

RECOMMENDATION

That Council adopt the proposed charging structure for 2024/25 and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2024/25.

Neil Alchin  
Director Growth and Liveability

**SEWER CHARGING – 2024/25**

**SUMMARY**

To determine a charging structure for Council’s Sewerage Services for the 2024/25 rating year.

.....

Council’s charging structure is in line with Best Practice Pricing as directed by the State Government and, it is proposed to continue with a two part charging structure comprised of an access charge and a usage charge (based on water usage) with the usage charge including Trade Waste charges.

In order to achieve the required income under Council’s 30-year plan for sewer infrastructure and operating costs, it is proposed to increase the overall estimated income raised by 7% in 2024/25 for both the usage charges and the access charges compared to the previous year.

In order to calculate the sewer usage charges, estimated water usage has been determined. Councillors would be aware of the difficulty in forecasting water usage and, therefore, making the sewer usage revenue difficult to estimate. However, the sewer usage charges are based on operating costs and any variation from the estimate should be compensated for by respective increased or decreased operating costs.

The effects of the proposed changes are illustrated in the following tables:

**2023/24 STRUCTURE**

<b>Service</b>	<b>Current Charges (pa)</b>	<b>Revenue</b>
Trade Waste Usage Charge	\$4.08 x 36,853* kls	\$26,806*
Residential Usage Charge	\$575 x 1,010 assessments	\$580,750
Commercial & Non Rateable Usage Charge	\$2.58 x 112,099* kls	\$156,378
Access Charge - 20mm	\$460 x 1,246 assessments	\$573,160
Access Charge - 25mm	\$716 x 66 assessments	\$47,256
Access Charge - 32mm	\$1,172 x 8 assessments	\$9,376
Access Charge - 40mm	\$1,832 x 6 assessments	\$10,992
Access Charge - 50mm	\$2,849 x 5 assessments	\$14,245
Access Charge - 80mm	\$7,226 x 1 assessment	\$7,226
Access Charge -100mm	\$11,286 x 3 assessments	\$33,858
<b>TOTAL REVENUE ESTIMATE</b>		<b>\$1,460,047</b>

**PROPOSED 2024/25 STRUCTURE**

<b>Service</b>	<b>Current Charges (pa)</b>	<b>Revenue</b>
Trade Waste Usage Charge	\$4.37 x 8,600* kls	\$37,582*
Residential Usage Charge	\$615 x 1,012 assessments	\$622,380
Commercial & Non Rateable Usage Charge	\$2.76 x 71,734* kls	\$197,985
Access Charge - 20mm	\$492 x 1,245 assessments	\$612,540
Access Charge - 25mm	\$766 x 66 assessments	\$50,556
Access Charge - 32mm	\$1,254 x 8 assessments	\$10,032
Access Charge - 40mm	\$1,960 x 6 assessments	\$11,760
Access Charge - 50mm	\$3,048 x 6 assessments	\$18,288
Access Charge - 80mm	\$7,732 x 1 assessment	\$7,732
Access Charge -100mm	\$12,076 x 3 assessments	\$36,228
<b>TOTAL REVENUE ESTIMATE</b>		<b>\$1,612,083</b>

\* Based on the estimated water consumption.

Utilising the proposed charging structure will realise estimated income of \$1,612,083 being an increase of \$115,059 from the 2023/24 rating year structure.

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

**3.2.2.3**

Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

RECOMMENDATION

That Council adopt the proposed charging structure for 2024/25 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2024/25.

Neil Alchin

Director Growth and Liveability

**STORMWATER CHARGES 2024/25**

**SUMMARY**

To present a proposed structure for 2024/25 for the Stormwater Management Service Charge.

.....

The commencement of the Local Government Amendment (Stormwater) Act 2005 on 13 April 2006 enabled Council to make or levy an annual charge for stormwater management services for urban land categorised as residential or business for which the service is available.

Council however cannot make or levy an annual charge for stormwater management services on vacant land, crown land or crown land held under lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998.

Income raised from the implementation of this charge can be spent on capital projects and recurrent expenditure relating to new or additional stormwater management services to eligible land.

It is proposed that the charge remain at the \$25 per assessment limit set by the Local Government Amendment (Stormwater) Act 2005. The proposed structure for stormwater management service charge for 2024/25 is:

<b>Category</b>	<b>Assess</b>	<b>Charge</b>	<b>Revenue</b>
Residential - Gilgandra	925	\$25 / assessment	\$23,125
Business - Gilgandra	140	\$25 / assessment	\$3,500
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$26,625</b>

Using the proposed structure will realise an estimated income of \$26,625 for 2024/25.

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

**3.2.2.3**

Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 APRIL 2024

---

RECOMMENDATION

That Council adopt the proposed charging structure for 2024/25 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2024/25.

Neil Alchin  
Director Growth and Liveability

**WASTE MANAGEMENT CHARGES FOR 2024/25**

**SUMMARY**

To determine a charging structure for Council's Waste Services for the 2024/25 rating year.

.....

Council is required to set the charges for domestic waste so as not to exceed the reasonable cost of providing such services. As the domestic waste service and other services are of identical nature, all waste charges can be determined on the same principles.

Council also levies a rural waste charge on all rating assessments that are outside the Gilgandra town boundary. The charge has been calculated to recover costs associated with the maintenance of the former rural waste facilities as the closure of the rural waste facilities does not eliminate all costs associated with them.

**Domestic Waste Services**

It is proposed to continue with a Domestic Waste Services charging structure for the Tooraweenah and Armatree village and the Gilgandra township as in previous years. It is proposed that the charges for Tooraweenah, Armatree and Gilgandra will increase by 2.00% compared to the 2023/24 year. All charges raised will not exceed the reasonable cost of providing such services. This will raise an estimated \$534,184 for the 2024/25 year.

**Other Waste Services**

It is proposed to continue with an Other Waste Services charging structure for the Tooraweenah and Armatree village and the Gilgandra township as in previous years. It is proposed that the charges for Tooraweenah, Armatree and Gilgandra will increase by 2.0% compared to the 2023/24 year. All charges raised will not exceed the reasonable cost of providing such services. This will raise an estimated \$129,664 for the 2024/25 year.

**Rural Waste Charges**

It is proposed the rural waste charge will remain at \$22 per assessment for 2024/25. All charges raised will not exceed the cost of maintaining the closed rural waste facilities. This will raise an estimated \$23,034 for the 2024/25 year.

**2023/24 STRUCTURE**

<b>Service</b>	<b>Assessments</b>	<b>Amount</b>	<b>Totals</b>
Domestic Waste - Residence Charge	991	\$464	\$459,824
Domestic Waste - Village Residence	77	\$428	\$32,956
Domestic Waste - No Residence Charge	63	\$64	\$4,032
Domestic Waste - Village No Residence	36	\$62	\$2,232
Domestic Waste - 2 Flats Charge	7	\$582	\$4,074
Domestic Waste - 3 Flats Charge	4	\$850	\$3,400
Domestic Waste - 4 Flats Charge	5	\$1,109	\$5,545
Domestic Waste - 5 Flats Charge	4	\$1,395	\$5,580
Domestic Waste - 8 Flats Charge	1	\$2,205	\$2,205
Domestic Waste - 10 Flats Charge	1	\$2,733	\$2,733
<b>Total Domestic Waste Income</b>			<b>\$522,610</b>
Commercial Waste Non Business	37	\$66	\$2,442
Commercial Waste CBD	45	\$747	\$33,615
Commercial Waste Other	76	\$621	\$47,196
Commercial Waste Villages	11	\$621	\$6,831
Non Rateable 1 Service	17	\$514	\$8,738
Non Rateable 2 to 5 Services	3	\$1,529	\$4,587
Non Rateable 6 to 10 Services	1	\$2,991	\$2,991
Non Rateable Over 10 Services	1	\$19,599	\$19,599
<b>Total Other Waste Income</b>			<b>\$125,999</b>
Rural Waste Charge	1,044	\$22	\$22,968
<b>Total Rural Waste Income</b>			<b>\$22,968</b>
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$671,577</b>

**PROPOSED 2024/25 STRUCTURE**

<b>Service</b>	<b>Assessments</b>	<b>Amount</b>	<b>Totals</b>
Domestic Waste - Residence Charge	994	\$473	\$470,162
Domestic Waste - Village Residence	77	\$437	\$33,649
Domestic Waste - No Residence Charge	60	\$65	\$3,900
Domestic Waste - Village No Residence	36	\$63	\$2,268
Domestic Waste - 2 Flats Charge	7	\$594	\$4,158
Domestic Waste - 3 Flats Charge	4	\$867	\$3,468
Domestic Waste - 4 Flats Charge	5	\$1,131	\$5,655
Domestic Waste - 5 Flats Charge	4	\$1,423	\$5,692
Domestic Waste - 8 Flats Charge	1	\$2,249	\$2,249
Domestic Waste - 10 Flats Charge	1	\$2,788	\$2,788
<b>Total Domestic Waste Income</b>			<b>\$533,989</b>
Commercial Waste Non Business	34	\$67	\$2,278
Commercial Waste CBD	46	\$762	\$35,052
Commercial Waste Other	77	\$633	\$48,741
Commercial Waste Villages	11	\$633	\$6,963
Non Rateable 1 Service	17	\$524	\$8,908
Non Rateable 2 to 5 Services	3	\$1,560	\$4,680
Non Rateable 6 to 10 Services	1	\$3,051	\$3,051
Non Rateable Over 10 Services	1	\$19,991	\$19,991
<b>Total Other Waste Income</b>			<b>\$129,664</b>
Rural Waste Charge	1,047	\$23	\$24,081
<b>Total Rural Waste Income</b>			<b>\$24,081</b>
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$687,734</b>

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 APRIL 2024

**TABLE 1 (2023/24):**

**EXPENDITURE:**

% of Gilgandra Waste costs applicable to service	Total Waste	% Applicable	\$ Applicable
	Estimate	To Services	To Services
Admin Expenses - Gilgandra	\$40,160.00	100.00%	\$40,160
Contractor Charges	\$144,477.00	100.00%	\$144,477
Gilgandra Waste Facility Costs	\$443,158.00	80.00%	\$354,526
Gilgandra Waste Reserve	\$50,000.00	80.00%	\$40,000
Kerbside Recycling Costs	\$82,269.00	100.00%	\$82,269
Rural Waste Operating Costs	\$22,900.00	100.00%	\$22,900
Rural Waste Reserve	\$0.00	100.00%	\$0
	<b>\$782,964.00</b>		<b>\$684,332.40</b>

	Domestic Waste 80.00%	Other Waste 20.00%	Rural Waste 0.00%
Admin Expenses - Gilgandra	\$32,128.00	\$8,032.00	\$0.00
Contractor Charges	\$115,581.60	\$28,895.40	\$0.00
Gilgandra Waste Facility Costs	\$283,621.12	\$70,905.28	\$0.00
Gilgandra Waste Reserve	\$32,000.00	\$8,000.00	\$0.00
Kerbside Recycling Costs	\$65,815.20	\$16,453.80	\$0.00
Rural Waste Operating Costs	\$0.00	\$0.00	\$22,900.00
Rural Waste Reserve	\$0.00	\$0.00	\$68.00
<b>TOTAL EXPENDITURE 2023/24</b>	<b>\$529,145.92</b>	<b>\$132,286.48</b>	<b>\$22,968.00</b>

**INCOME:**

<u>Domestic Waste Income</u>	Qty	Charge	Totals
Residence Charge	991	\$468.00	\$463,788.00
Village Residence Charge	77	\$431.00	\$33,187.00
No Residence Charge	63	\$64.00	\$4,032.00
Village No Residence Charge	36	\$62.00	\$2,232.00
2 Flats Charge	7	\$588.00	\$4,116.00
3 Flats Charge	4	\$857.00	\$3,428.00
4 Flats Charge	5	\$1,119.00	\$5,595.00
5 Flats Charge	4	\$1,408.00	\$5,632.00
8 Flats Charge	1	\$2,225.00	\$2,225.00
10 Flats Charge	1	\$2,757.00	\$2,757.00
<b>Total Domestic Waste Income</b>			<b>\$526,992.00</b>

<u>Other Waste Income</u>			
Commercial Non Business	37	\$66.00	\$2,442.00
Commercial CBD	45	\$753.00	\$33,885.00
Commercial Other	76	\$626.00	\$47,576.00
Village Commercial	11	\$626.00	\$6,886.00
Non Rateable 1 Service	17	\$519.00	\$8,823.00
Non Rateable 2 to 5 Services	3	\$1,543.00	\$4,629.00
Non Rateable 6 to 10 Services	1	\$3,017.00	\$3,017.00
Non Rateable Over 10 Services	1	\$19,774.00	\$19,774.00
<b>Total Other Waste Income</b>			<b>\$127,032.00</b>

<u>Rural Waste Income</u>			
Rural Waste Charge	1,044	\$22.00	\$22,968.00
<b>Total Rural Waste Income</b>			<b>\$22,968.00</b>
<b>TOTAL WASTE INCOME 2023/24</b>			<b>\$676,992.00</b>

**RESULT 2022/23:**

<u>Domestic Waste</u>	
Income	\$526,992.00
Expenditure	\$529,145.92

Surplus / (Deficit) **(\$2,153.92)**

*\* To comply with the Act, the forecast must be a deficit.*

<u>Other Waste</u>	
Income	\$127,032.00
Expenditure	\$132,286.48
Surplus / (Deficit)	<b>(\$5,254.48)</b>

<u>Rural Waste</u>	
Income	\$22,968.00
Expenditure	\$22,968.00
Surplus / (Deficit)	<b>\$0.00</b>

MEETING OF: GILGANDRA SHIRE COUNCIL  
 HELD ON: 16 APRIL 2024

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.

**TABLE 2 (2024/25):**

**EXPENDITURE:**

% of Gilgandra Waste costs applicable to service	Total Waste	% Applicable	\$ Applicable	
	Estimate	To Services	To Services	
Admin Expenses - Gilgandra	\$28,174.00	100.00%	\$28,174	
Contractor Charges	\$148,089.00	100.00%	\$148,089	
Gilgandra Waste Facility Costs	\$454,237.00	80.00%	\$363,390	
Gilgandra Waste Reserve	\$50,000.00	80.00%	\$40,000	
Kerbside Recycling Costs	\$84,326.00	100.00%	\$84,326	
Rural Waste Operating Costs	\$23,472.00	100.00%	\$23,472	
Rural Waste Reserve	\$0.00	100.00%	\$0	
	<b>\$788,298.00</b>		<b>\$687,450.60</b>	
	<b>80.50%</b>	<b>19.50%</b>	<b>0.00%</b>	
Admin Expenses - Gilgandra	\$22,680.07	\$5,493.93	\$0.00	
Contractor Charges	\$119,211.65	\$28,877.36	\$0.00	
Gilgandra Waste Facility Costs	\$292,528.63	\$70,860.97	\$0.00	
Gilgandra Waste Reserve	\$32,200.00	\$7,800.00	\$0.00	
Kerbside Recycling Costs	\$67,882.43	\$16,443.57	\$0.00	
Rural Waste Operating Costs	\$0.00	\$0.00	\$23,472.00	
Rural Waste Reserve	\$0.00	\$0.00	\$609.00	
<b>TOTAL EXPENDITURE 2024/25</b>	<b>\$534,502.77</b>	<b>\$129,475.83</b>	<b>\$24,081.00</b>	<b>\$688,059.60</b>

**INCOME:**

<u>Domestic Waste Income</u>	Qty	Charge	Totals
Residence Charge	994	\$473.00	\$470,162.00
Village Residence Charge	77	\$437.00	\$33,649.00
No Residence Charge	60	\$65.00	\$3,900.00
Village No Residence Charge	36	\$63.00	\$2,268.00
2 Flats Charge	7	\$594.00	\$4,158.00
3 Flats Charge	4	\$867.00	\$3,468.00
4 Flats Charge	5	\$1,131.00	\$5,655.00
5 Flats Charge	4	\$1,423.00	\$5,692.00
8 Flats Charge	1	\$2,249.00	\$2,249.00
10 Flats Charge	1	\$2,788.00	\$2,788.00
<b>Total Domestic Waste Income</b>			<b>\$533,989.00</b>
<u>Other Waste Income</u>			
Commercial Non Business	34	\$67.00	\$2,278.00
Commercial CBD	46	\$762.00	\$35,052.00
Commercial Other	77	\$633.00	\$48,741.00
Village Commercial	11	\$633.00	\$6,963.00
Non Rateable 1 Service	17	\$524.00	\$8,908.00
Non Rateable 2 to 5 Services	3	\$1,560.00	\$4,680.00
Non Rateable 6 to 10 Services	1	\$3,051.00	\$3,051.00
Non Rateable Over 10 Services	1	\$19,991.00	\$19,991.00
<b>Total Other Waste Income</b>			<b>\$129,664.00</b>
<u>Rural Waste Income</u>			
Rural Waste Charge	1,047	\$23.00	\$24,081.00
<b>Total Rural Waste Income</b>			<b>\$24,081.00</b>
<b>TOTAL WASTE INCOME 2024/25</b>			<b>\$687,734.00</b>

**RESULT 2024/25:**

<u>Domestic Waste</u>	
Income	\$533,989.00

Expenditure	<u>\$534,502.77</u>	
Surplus / (Deficit)	<u><b>(\$513.77)</b></u>	<i>* To comply with the Act, the forecast must be a deficit.</i>
<b><u>Other Waste</u></b>		
Income	\$129,664.00	
Expenditure	<u>\$129,475.83</u>	
Surplus / (Deficit)	<u><b>\$188.17</b></u>	
<b><u>Rural Waste</u></b>		
Income	\$24,081.00	
Expenditure	<u>\$24,081.00</u>	
Surplus / (Deficit)	<u><b>\$0.00</b></u>	

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.

Where relevant, the above figures are directly related to the figures in the 2024/25 estimates. Therefore, if Council should reduce any of the related costs in the estimates, the savings should then be reflected in the charges to ratepayers.

Alternatively, should Council wish to increase any of the related charges (such as amounts transferring to reserves), the increased costs should then be reflected in increased charges to ratepayers.

Section 504 (3) of the act clearly states that "income obtained from domestic waste management must be calculated so as not to exceed the reasonable cost to the council of providing those services."

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As presented
<u>Delivery Program Actions</u>	<b>4.2.2.3</b> Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

**RECOMMENDATION**

1. That Council adopt the proposed charging structure as set out in the above report and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2024/25.
2. That Council's Revenue Policy includes relevant information stating that the Recycling Service is funded by the Domestic Waste Management Service Charge.

Neil Alchin  
Director Growth and Liveability

**MEETING WITH SPORTING USER GROUPS – COUNCIL FACILITIES**

**SUMMARY**

To provide a summary of a meeting with representatives of local sporting groups that are regular users of Council provided sporting facilities.

.....

A meeting was held on 3rd April 2024 with local sporting groups that are users of Council's Sporting facilities with Council represented by:

- Director Growth and Liveability – Neil Alchin
- Urban Services Manager – Mark Linton Harland
- Youth and Recreation Manager – Monica Mudford

Each group was invited to nominate two representatives and those in attendance included:

- Senior League – Shane Byrne, Bryson Luff
- Junior League & Netball – Richard Howard, Jamie Eason
- Gular Rugby – Caitlyn King, Ben Jenkin
- Junior Cricket – Randall Medd
- Senior Cricket – Jamie Zell
- Senior & Junior Basketball – Kristina Wendt, Cameron Wendt
- Little Athletics – Jodie Peart (by teams)
- Swimming Club – Simone Beaton, Sheree Ryan

With apologies received from:

- Murray Stewart – Senior League
- Marg Stewart – Senior Basketball
- Mark Colwell – Little Athletics

The following are notes from the meeting:

**Facility Usage & Booking**

**Overview:**

- All user groups were reminded of the importance of following the booking process through GSC Customer Service for facility usage.
  - Groups have been urged to submit their season bookings as soon as possible if they have not already done so.
-



Key Points:

- Emphasized the benefit of early bookings to minimise date clashes and potential dissatisfaction among user groups.
- Groups expressed a proactive willingness to manage any booking clashes between themselves, indicating a collaborative approach to scheduling.

**Sporting Group Updates & Requests**

Gilgandra Amateur Swimming Club

Key Points:

- The swimming club experienced significant growth in the 2023/24 season, reaching 90 members, with 5 swimmers achieving state-level representation.
- Concerns were raised about the pool's capacity due to the increasing membership and competition for lane access with the public and learn-to-swim programs.
- A specific issue identified was inadequate lane availability for Pre-Squad sessions, particularly for less confident swimmers, impacting both safety and coaching effectiveness. This was most notable during Monday training sessions, which attract 40-50 swimmers.
- The presence of bats in the Plane Tree at the swimming pool has caused considerable frustration, leading to the cancellation of the 2023/24 season Carnival due to space restrictions and health concerns.
- The club has requested information and action from GSC regarding bat management and alternative deterrence methods.
- There is a request for the continuation of GSC lifeguard support during point score events in the 24/25 season.
- Future discussions between GSC and the Swim Club are planned to address the 24/25 season, pool operations, and structural issues at the facility.

Requests to GSC:

- Request for pool blankets to extend the swimming season.
- Provision of portable grandstands for swim events.
- A comprehensive feedback and management plan for addressing the bat issue at the pool.

**Gilgandra Senior Rugby League**

Key Points:

- The need for women's changing rooms was highlighted as a priority.
  - The season is set to begin on April 6, 2024, with discussions on the potential for hosting a Trial Game & Knockout event in Gilgandra.
-

- There was a conversation about the benefits of sowing rye grass, acknowledging that the opportunity for the 24/25 season has past
- Concerns were raised about the cost-benefit of sowing rye grass and the impact of having McGrane Oval out of action for a four to six week period

Requests to GSC:

- Immediate repair and maintenance of the Broadcast Box roller doors.
- A reassessment of the Video Stand on the broadcast box is needed due to the current setup being impractical and hazardous.
- Conduct a pest control assessment and treatment of the Broadcast Box to address rodent issues.
- New female change rooms at McGrane Oval are a priority

**Gilgandra Junior Rugby League & Netball**

Key Points:

- The location of the Kiosk Power Box, currently in the GSC Parks & Gardens shed, is not easily accessible for resetting circuits and requires urgent attention.
- With the Netball Competition moving to Dubbo, the need for the proposed 'cattle rail' seating at McGrane Oval has been eliminated. Training will continue Thursdays at the Courts, but seating is no longer necessary.
- Access issues to the back fields at McGrane Oval for Junior Rugby League were discussed. The field, owned by Gilgandra High School, often remains locked and lacks proper line marking, creating difficulties for the group.
- Council's Urban Services Manager highlighted the High School's plan to fence off their property. The proposed fence line excluding the field could offer an opportunity for improved access. Further discussions with the High School Principal are planned.
- The potential availability of the field to JRL could lead to a second international-sized field being available for club use.

Requests to GSC:

- Provide key access to the Parks & Gardens shed for power box access or consider relocating the Kiosk Power Box for easier access.
- Request updates on the High School's fencing project and the implications for the availability of their playing field to JRL.

**Gilgandra Basketball**

Key Points:

- There have been ongoing discussions with gym staff regarding the cleanliness of the indoor court. The group reported building a good rapport with the staff to address this issue.
-

- The leaking roof continues to be a significant concern, with water pooling posing a risk of damage to the court and safety hazards for players.
- The Mini Ballers initiative will proceed in 2024, continuing to support youth engagement in basketball.
- A 10-week Senior Basketball competition is scheduled to start in mid-May.
- There is a critical need for volunteers and adults willing to referee. The sustainability of basketball activities, beyond the Mini Ballers program, is heavily dependent on community volunteer support.

Requests to GSC:

- A request has been made for GSC to prioritise the management and repair of the Youth Club roof to prevent further damage and ensure player safety.

**Gulargambone Rugby Union**

Key Points:

- Issue of grass length/mowing of Junior League Oval.
- Gular Rugby will work with Senior League to sort out any clashes of dates.

Requests to GSC:

- A request was made to have the Junior League Oval mowed on a more regular basis.

**Senior Cricket**

Key Points:

- Senior cricket received positive feedback regarding the pitch at grand final.
- Synthetic pitch at Ernie Knight Oval has been damaged by vandals and may require replacement.
- Despite improvements, the heavy outfield at McGrane Oval still presents challenges for play. Limitations on lowering mower decks by GSC ground maintenance have been noted.
- The last dethatching was conducted two years ago. Although dethatching is considered, it's determined not to benefit the current season.
- The turf wicket area at McGrane Oval did not play at a reasonable standard in the 2023/24 season.

Requests to GSC:

- Synthetic wicket at Ernie Knight Oval requires replacement.
  - The club requests GSC to explore the possibility of dethatching as a maintenance solution for future seasons.
  - Turf Wicket area at McGrane Oval needs to be replaced.
-

### **Junior Cricket**

#### **Key Points:**

- Junior Cricket currently has two teams, with a total of 30 kids attending training sessions on Wednesdays.
- Notable improvement in field conditions was observed due to adjusting the mowing schedule to later in the week.
- Concerns were raised about tree debris causing long-term damage to the cricket nets, indicating a need for routine clearing.
- A low spot near the cricket nets has been identified as causing water pooling, which could potentially lead to deterioration around the nets area.

#### **Requests to GSC:**

- Implement a regular schedule for clearing tree debris and general maintenance around the cricket nets at McGrane Oval to mitigate long-term damage.

### **Little Athletics**

#### **Key Points:**

- The 23/24 athletics season has concluded successfully.
- There was a discussion about the need to reconnect sprinklers located between the sheds and netball courts, specifically near the discus nets.
- Concerns were raised about the current line marking schedule and the quality of line marking, attributed to the aging line marking plant.
- The risk posed by trees shading the long jump pit, particularly the danger of limbs falling on windy days, was highlighted.
- The next season for Little Athletics is scheduled to begin in Term 4 (October 2024), often extending into Term 1 due to members' participation in carnivals.

#### **Requests to GSC:**

- A request was made for the reconnection of sprinklers near the discus nets to ensure adequate watering of the area.
- GSC is asked to consider replacing the aging line marking machine to improve the quality of line markings.
- To address safety concerns, a request was made for GSC to complete tree lopping activities over the long jump pit area.

### **Capital Works Update**

#### **McGrane Oval – Works Scheduled to be completed:**

- Car park sealing on Northern end of McGrane Oval – Near Nets & Netball Courts
- Extended Junior Rugby League Canteen Awning to be installed.
- Broadcast box to be re-painted
- Female changeroom/amenities – Orana Living Office to be repurposed and fitted out as a female changerooms

### **General GSC Updates:**

- An Application is to be submitted by GSC to RPPP (Regional Precincts & Partnerships Program) for Hunter Park Multipurpose Sporting Facility including new pool and indoor sports centre.

### **Next Meeting scheduled August 2024**

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>2.1.1.1</b> Collaborate with user groups of sports facilities to ensure their operations requirements are met

### **RECOMMENDATION**

1. That the meeting with Sporting User Groups on 3 April 2024 be noted.
2. That issues identified and suggestions put forward be addressed by Council and/or included in future budget considerations.

Neil Alchin  
Director Growth and Liveability

(RC.EM.1)

**REQUEST TO REDUCE FEES – ST JOSEPH’S CATHOLIC SCHOOL  
DEBUTANTE BALL**

SUMMARY

To advise Council of the request by the St Joseph’s Catholic School to reduce the \$1,067.00 Venue Hire Fee for the Shire Hall for its Debutante Ball 2024.

.....

On 9 April 2024, Council received the below correspondence from the St Joseph’s Catholic School:

*“We received an invoice last week for the hire of the Shire Hall for our Debutante Ball which was held on Saturday, 23 March. The invoice was for \$1,067.00.*

*Our Debutante Ball is one of our major fundraising events held each year. The funds raised go to our P & F Association and ultimately, our school. Our school relies heavily on the fundraising efforts carried out by our hard working P & F Association, with these funds providing much needed resources for our school.”*

The school has requested whether Council would consider granting a reduction in the \$1,067.00 Venue Hire Fee for the Shire Hall for this event.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$1,067 is unallocated and will be an additional expense
<u>Delivery Program Actions</u>	<b>2.1.3.2</b> Provide a range of activities for youth <b>2.1.4.1</b> Support community groups with promotion of activities and assistance with applications for external funding

RECOMMENDATION

That Council consider the St Joseph’s Catholic School’s request to reduce the \$1,067.00 Venue Hire Fee for the Shire Hall.

Neil Alchin  
Director Growth and Liveability

---

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

Interagency Committee 22 February 2024

Traffic Committee 13 March 2024

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Operational Plan Actions **4.2.1.1**  
Implement the Community  
Engagement Strategy to inform,  
involve, empower, consult and  
collaborate with stakeholders\*

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 APRIL 2024

---

**INTERAGENCY COMMITTEE**

22 February 2024

**PRESENT**

Gilgandra Shire Council – Youth Services – Monica Mudford  
(Acting Chair)  
Gilgandra Shire Library – Liz McCutcheon  
Gilgandra Shire Council - Housing & Homelessness Services -  
Tracey Stevenson  
Barnardos – Caseworker – Lisa Arkell  
D.A.N.S - In Home Care – Emma Meyers  
Services Australia – John Letfallah  
Gilgandra Local Aboriginal Medical Service – Buddie Knight  
Dubbo Aboriginal Medical Service – Mark Gibson  
Housing Plus- WDV CAS – Tiffany Schilling and Rachael Wallace  
Mission Australia – Nikki Wall  
Australian Unity – Janine Elemen  
Gilgandra High School – Ilana Austen  
NSW Health – Molly Redden

**PRESENT ON ZOOM**

VERTO Training Services – Kim Burke  
VERTO – Sheralee Player  
Above Care Services – Meghan Canham  
Marathon Health – Ewen Jones  
Transport for NSW – Jayne Hutty  
Social Futures – Hayley Nelson  
The Healthy Communities Foundation Australia – Julie Walkom  
Wellways – Trish Henry  
TAFE Gilgandra – Brian Carr

Proceedings of the meeting commenced at 12.00 pm

**APOLOGIES**

Gilgandra Shire Council (Mayor) - Doug Batten  
Gilgandra Preschool – Kristy Hyndes  
NSW Health - Candice Gregory  
St Joseph’s School – Geoffrey Gibbons (Principal)  
Services Australia – Jordyn Hayward and Sarah Bligh

---



<b>COMMITTEE'S RECOMMENDATION 1/24</b>	J. Letfallah / T. Stevenson
That the apologies for the meeting on the 22 February 2024 be confirmed.	

### CONFIRMATION OF MINUTES

<b>COMMITTEE'S RECOMMENDATION 2/24</b>	T. Stevenson / L. Arkell
That the proceedings of the previous Interagency meeting held on 23 November 2023 be confirmed.	

### BUSINESS ARISING

No business arising.

### SERVICE UPDATES

#### VERTO Training Services

Kim Burke, Outreach Support Officer, spoke about how she can provide training, including short courses, such as First Aid, White Card, RSA/RCG, Safe Food Handling etc, with training fully subsidised for eligible learners. Eligibility to be fully subsidised is based on the following criteria: Australian citizen, living in a regional area, age 15 years and over, no longer at school or at risk of not attending.

Courses are for school leavers and beyond.

To find out about upcoming courses, contact Kim. Courses can also be arranged to fit a community's needs. For example, if we had a mother's group that would be interested in doing a first aid or food safety course, we could contact Kim to arrange. Kim works part time; Monday - Wednesday.

Email: [kburke@verto.org.au](mailto:kburke@verto.org.au)

#### Above Care Services

Meghan Canham spoke about Above Care Services, a disability support provider that has its head office in Sydney, and opened in Dubbo at the end of last year, serving the Region, including Gilgandra. They cater for all NDIS participants with the exception of Early Intervention (i.e. age < 7years). They provide transport and service supports and develop tailored programs for capacity and skill building in the community. Their support worker can support people to get on to the NDIS. They are also hiring support workers in the region. Meghan welcomes people to call into their office (Shop 2, 129 Talbragar St, Dubbo.)

Email: [meghan@abovecareservices.com.au](mailto:meghan@abovecareservices.com.au)

---

## VERTO

Sheralee Player, Team Leader with VERTO, spoke about being a contracted with Workforce Australia to provide employment and training services in our community. They cater for people aged 18 to 67 years, and have an office in Gilgandra. They have recently run a course in Coonamble called “Wake up, Shake up” to help people get back into work and 5 were successful in obtaining work at Coonamble Shire Waste Facility.

Phone: 1300 483 786. Email: [splayer@verto.org.au](mailto:splayer@verto.org.au)

## Social Futures

Hayley Nelson spoke about Social Futures, who provide a Care Finder service to assist the senior population to engage with aged care or other supports in the community. They assist people to access the funding they are eligible for, and help them to connect with regular home care or aged care. They can work intensively through face-to-face visits and will meet clients anywhere. They work across the region including Gilgandra, Narromine, Warrumbungle and Dubbo.

People can refer themselves, or a family member can contact Hayley with the basic details and the consent of the person.

Email: [hayley.nelson@socialfutures.org.au](mailto:hayley.nelson@socialfutures.org.au)

## The Healthy Communities Foundation Australia

Julie Walkom spoke about the Healthy Communities Foundation Australia free mental health and wellbeing program. Julie is one of 6 Mental Health and Wellbeing nurses covering NSW. They are available to talk face-to-face with people who are in need of mental health support, and deliver therapies. The aim of the program is to help people before the need becomes acute, reducing the presentations to emergency departments. There are

- No age limits- parental consent required for young people
- No time limit on the program- the ongoing nature of support would be dictated by needs
- No need for a mental health diagnosis or treatment plan
- Can self-refer via the phone number 1300 147 761, which operates Monday- Friday , 8:30am- 5:00pm.
- Also can have a GP refer with a mental health care program- referral form available

The nurses can link people with a psychologist or psychiatrist if needed, but this treatment is not free.

Email: [mentalhealth@thcfa.org.au](mailto:mentalhealth@thcfa.org.au)  
[jwalkom@thcfa.org.au](mailto:jwalkom@thcfa.org.au)

---

### Transport for NSW

Jayne Hutty spoke about her role supporting the Local Government Road Safety Officers and the road safety programs in the region. Jayne is happy to come out to Gilgandra to give talks to groups that might benefit; for example, she has recently been delivering a Road Safety program to first year apprentices. Jayne noted the Transport Access Regional Partnership (TARP) Grants, which can be used to transport a disadvantaged group needing transport to an event or activity that improves services or outcomes. There is still money available in the TARP Grants, until the end of June. There are also NAIDOC grants for an event or activity in NAIDOC week 7-14 July 2024. These grants can be used for transportation, too.

Please contact Jayne if you need further information.

Email: [jayne.hutty@transport.nsw.gov.au](mailto:jayne.hutty@transport.nsw.gov.au). M: 0459 772 842.

### Commonwealth Psychosocial Support Program- Marathon Health

Ewen Jones, Marathon Health Dubbo Community Engagement Officer, spoke about the Commonwealth Psychosocial Support Program (CPS). This program is free, confidential and for people aged 16 years and over. Self-referral is available. The program has been refunded through to 30 June, 2025. CPS is for people with severe and persistent mental illness who are not currently supported by the NDIS or state-funded programs; recovery coaches work with clients one-to-one. The program is now fully staffed, with coaches outreaching to Gilgandra from Dubbo. They have capacity for more clients.

Email: [psychosocialsupports@marathonhealth.com.au](mailto:psychosocialsupports@marathonhealth.com.au),  
[ewen.jones@marathonhealth.com.au](mailto:ewen.jones@marathonhealth.com.au)

M: 0488 546 075

### Gilgandra Youth Services

Monica Mudford spoke about the recent recruitment of a new Youth Worker- Bill Welsh. In addition, a new trainee has been recruited for the Gym, and is working at the pool as well. The Summer Holiday program went well, and GYS is now gearing up for Youth Week (11-21 April), NAIDOC and the Autumn school holidays.

Email: [mmudford@gilgandra.nsw.gov.au](mailto:mmudford@gilgandra.nsw.gov.au)

M: 0448 927 328

### Gilgandra High School

Ilana Austen, Relieving Deputy Principal spoke of the school's appreciation for the support received from the community and from the various services who are part of the Interagency.

Email: [gilgandra-h.school@det.nsw.edu.au](mailto:gilgandra-h.school@det.nsw.edu.au)

---

### NSW Health

Molly Redden spoke about her role as a Wellbeing Nurse employed by NSW Health, but working in schools in our area (Gilgandra, Gulargambone and Coonamble). Along with Candice Gregory, Molly works closely with Gilgandra High School's wellbeing and learning and support teams to help students and their families. This can take the form of assisting families with pediatric appointments, or reaching out to connect families with services that they need. Molly and Candice are able to provide health and social supports to immediate family members, too, providing one student is enrolled at the school. Ilana Austen spoke very highly of their work.

Referrals to this service are made by contacting the school.

Emails: [molly.redden@health.nsw.gov.au](mailto:molly.redden@health.nsw.gov.au)  
[candice.gregory@health.nsw.gov.au](mailto:candice.gregory@health.nsw.gov.au)

### Barnardos

Lisa Arkell spoke about the various programs offered by Barnardos in Gilgandra, which support children and their families.

- Reconnect Program for young people aged 12 and over- Lisa Fairey
- Early Intervention- Children and parenting support- Luana Reiri and Tia Blair
- Family Preservation Program (the old Brighter Futures program)- for families with children aged 0-17 years or who are expecting a baby, who are facing specific problems.- Lisa Arkell

All of these programs have a specific referral form, please email any of the Barnardos contacts to receive one.

Emails:

[larkell@barnardos.org.au](mailto:larkell@barnardos.org.au)

[tblair@barnardos.org.au](mailto:tblair@barnardos.org.au)

[lreiri@barnardos.org.au](mailto:lreiri@barnardos.org.au)

[lfairey@barnardos.org.au](mailto:lfairey@barnardos.org.au)

### Gilgandra Housing and Homelessness

Tracey Stevenson advised that number of people using this service has declined a little since the beginning of the year, which is good. Tracey noted an article regarding Housing and Homelessness in NSW, which showed a slight rise in 58 of the 128 Local Government Areas since 2018. However, it also noted that in the same period from 2018/19-2022/23, Gilgandra had experienced a sevenfold increase in homelessness.

<https://www.9news.com.au/national/homelessness-in-nsw-rising-as-social-housing-wait-times-blow-out-to-five-years/46105d82-fd84-40a7-a0af-ee5ef7519a5d>

---

This highlighted the importance of working to get more housing in Gilgandra, and the importance of cross-referring clients to the service. The high level of homelessness has impacts on education and health.

Tracey can assist clients with housing and rental applications and liase with real estate agents. Tracy noted the importance of encouraging clients to come when Housing has a mobile outreach in Gilgandra, as having a face-to-face appointment with Housing helps.

Email: [tstevenson@gilgandra.nsw.gov.au](mailto:tstevenson@gilgandra.nsw.gov.au)

#### D.A.N.S In Home Care

Emma Meyers, Care Manager at D.A.N.S, spoke about the services they offer in Orange, Wellington, Dubbo and Gilgandra. D.A.N.S are able to support clients funded under the NDIS, DVA or through a Home Care Package and provide most services such as:- gardening, in-home care, personal or domestic care.

Emma is holding Information days in Gilgandra (5/3/24), Tooraweenah (13/3/24), Gulargambone (20/3/24) and Mendooran (20/3/24). Emma is also happy to come out to help people with information, as needed. Email:

[emma@dansinhomecare.com.au](mailto:emma@dansinhomecare.com.au)

#### Australian Unity

Janine Elemen, Community Engagement Officer, spoke about the Aboriginal Home Care Service provided by Australian Unity, Dubbo, in our community. They provide culturally appropriate home and disability services to Aboriginal and Torres Strait Islander peoples. To contact them, use the Australian Unity website or phone 1300 271 406. Australian Unity Aboriginal Home Care representatives will travel to a client's home to help them get on to My Aged Care, and will support them to access any other services, not just those provided by Australian Unity.

Australian Unity are also currently recruiting via their website:

<https://www.australianunity.com.au/careers/indigenous-people-careers>

Email: [JElemen@australianunity.com.au](mailto:JElemen@australianunity.com.au)

#### Mission Australia

Nikki Wall spoke about the Early Childhood Early Intervention program they offer in Gilgandra; they are looking to have a regular day in Gilgandra once a fortnight, but at the moment are visiting as needed. This program supports children aged 0-7 years who have a developmental delay or disability, and their families/ carers. They have a new referral form. They assist families to apply for the NDIS. They have a speech therapist and occupational therapist on staff, which helps with this process.

Email: [Nicole.wall@ndis.gov.au](mailto:Nicole.wall@ndis.gov.au)

---

### Housing Plus- Women's Domestic Violence Court Advocacy Service

Rachael Wallace (WDVCAS Aboriginal and Torres Strait Islander specialist) and Tiffany Schilling attended the meeting. Their service provides women and their children with immediate specialist support, safety planning, court advocacy and access to services including housing, counselling, legal and health services. They are able to do community engagement work too e.g. attending parenting programs and events. They attend Gilgandra Court on list days to provide court support. They generally receive referrals from the Police. However, women can self-refer by calling the 1800 RESPECT number, or 1800 940 406 or 1300 384 357.

The referral form is available online.

Email: [dvwestern@housingplus.com.au](mailto:dvwestern@housingplus.com.au)

### Dubbo Aboriginal Medical Service

Mark Gibson spoke about his new role with Dubbo Aboriginal Medical Service as the Social Worker for the Bringing Them Home program. He works with people affected by the Stolen Generation, including family members. The program recognises the traumatic experiences of the Stolen Generation and the ongoing impacts of past trauma, dispossession, separation of families, social disadvantages and racism, and works to support people and provide counselling. He visits Gilgandra once week for counselling, and can be contacted through Dubbo Aboriginal Medical Service. People can be referred by GPs, health workers, service providers or be self-referred. This program is for people aged 15 years and over who are registered with an AMS.

Phone: 6884 7502

Email: [bringingthemhome@dubboams.com.au](mailto:bringingthemhome@dubboams.com.au)

[markg@ctgservices.com.au](mailto:markg@ctgservices.com.au)

### Gilgandra Local Aboriginal Medical Service

Buddie Knight, Practice Manager for Gilgandra Local Aboriginal Medical Service, spoke about the services they offer. They now have access to a local female counsellor- can help with counselling, court support, family restoration. Their General Practice has 2 GPs at the moment. Allied Health services that visit the Service include an optometrist, podiatrist and women's health. To make an appointment with any of these, please call the clinic. They will be relocating to a bigger space soon, and will then have 3 GPs.

Buddie also spoke about the Integrated Team Care Program (ITC), also known as Marrabinya, which moved to the AMS space in 2023. This program helps people who are Aboriginal and have a chronic disease, with support to get appointments, transport to appointments, and purchase or hire of medical aids such as wheelchairs and walkers. The chronic diseases include diabetes, cancer, respiratory illness, kidney disease and heart conditions. People do not have to be a patient of the AMS, but their GP needs to refer them.

Email: [admin@glams.net.au](mailto:admin@glams.net.au) Phone: 6837 5111

---

Services Australia: Financial Information Service

John Letfallah, Financial Information Services (FIS) Officer with Services Australia, spoke about the help his service can provide. This includes education, information and budgeting help. John stressed that they can provide information only- they are not financial advisers. Information is provided through the website: [servicesaustralia.gov.au/fis](https://servicesaustralia.gov.au/fis), or call 132 300 and say “Financial Information Service” when asked why you are calling. A FIS Officer will answer the call. You can set up an appointment via phone/ video or face-to-face.

FIS used to be predominantly for older Australians seeking information about accessing pensions, but now it is for all ages. Jordyn Hayward is the local Indigenous Service Officer, and there is also a Community Engagement Officer and an Aged Care Specialist Officer. By contacting the Financial Information Service, you can make an appointment to see these officers.

Phone: 132 300 and ask for “Financial Information Service” when prompted.

Gilgandra Shire Library

Liz McCutcheon gave an update on construction of the GIL Library Hub; work is continuing, furniture installation is scheduled.

Email: [lmccutcheon@gilgandra.nsw.gov.au](mailto:lmccutcheon@gilgandra.nsw.gov.au)

GENERAL BUSINESS

- Women’s Week- Services Australia- Financial Information Services have special webinars scheduled for Friday 8 March.
- Above Care Services are marking Youth Suicide Prevention Day at their offices in Dubbo with a cupcake day.
- Last year, we decided that we should have Services Expo in September.

NEXT MEETING

Thursday, 23 May @ 12.00pm

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.12 pm.

Monica Mudford  
Acting Chair

**TRAFFIC COMMITTEE**

13 March 2024

**PRESENT**

Mr Daryl Colwell (Chairman & Council Representative)  
Mr Richard Drooger (TfNSW Representative)  
Cr Doug Batten (Local Member's Representative) (Via phone)  
A/Sgt Joshua Berryman (NSW Police) (Via phone)

**IN ATTENDANCE**

Katie Dobson (Executive Assistant)  
Carmel Hannelly (TfNSW Representative)

Proceedings of the meeting commenced at 11:07 am

**ATTENDANCE VIA AUDIO-VISUAL MEANS**

Cr Doug Batten and A/Sgt Joshua Berryman requested to be able to attend the meeting via audio means.

<b>COMMITTEE'S RECOMMENDATION – 01/24</b>	D Colwell/ R Drooger
That approval be granted for Cr Doug Batten and A/Sgt Joshua Berryman attend the meeting via audio means.	

**APOLOGIES**

Nil

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 02/24</b>	R Drooger/ Cr Batten
That the previous minutes be confirmed.	

**BUSINESS ARISING**

Nil

**Anzac Day 2024**

**SUMMARY**

To advise of preparations for Anzac Day 2024 and gain Local Traffic Committee endorsement for the event and Council's approval.

---



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 APRIL 2024

---

<b>COMMITTEE'S RECOMMENDATION – 03/24</b>	R Drooger/ J Berryman
That the Local Traffic Committee endorse the Anzac Day events to be held on 25 April 2024 in Gilgandra for Council approval.	

**REQUEST TO REMOVE PART OF A KERB EXTENSION AT POST OFFICE**

SUMMARY

To advise of a request to remove part of a kerb extension at the Gilgandra Post Office.

<b>COMMITTEE'S RECOMMENDATION – 04/24</b>	Cr Batten/ J Berryman
That the Local Traffic Committee endorse the removal of the kerb extension indicated in the images above.	

**MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

SUMMARY

To advise the status of outstanding matters

<b>COMMITTEE'S RECOMMENDATION – 05/24</b>	R Drooger/ J Berryman
That progress with the matters outstanding from previous meetings be noted.	

**GENERAL BUSINESS**

Cr Batten advised that people are parking in non-designated parking which is blocking the rear access for houses and businesses along Len Kelly Drive and requested no stopping signs to be implemented.

<b>COMMITTEE'S RECOMMENDATION – 06/24</b>	Cr Batten/ R Drooger
That no stopping signs along the Miller Street side and hash out and place no stopping signs after the designated parking finishes on the Morris street side.	

J Berryman advised that the stop lines at the Federation railway crossing need to be repainted. KD has lodged this as a customer service request with Council.

**NEXT MEETING**

Wednesday, 22 May 2024 at 11.00 am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11:30AM

D Colwell  
Chairman

**MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

**SUMMARY**

To advise the status of outstanding matters

<b>Item</b>	<b>Subject</b>	<b>Determination</b>	<b>Status</b>
11.12	Intersection of Oxley Highway and Regional Road No. 7526 (Hargraves Lane/Federation Street corner)	That an overall plan be prepared and listed for consideration at a future meeting.	Matter to be re-addressed when the inland rail is established. On hold for the interim.
26/8/20	Potential hazard at Grain Storage Facility, Newell Highway	That Council established a working group with TfNSW to consider the linkage between Hargraves Lane (Regional Road No. 7526), the shortcomings of the Hargraves Lane/Newell Highway intersection, and traffic movement and associated businesses along the route.	On hold for the interim.
8.22	Request for speed humps to be installed on Merri and Waugan Street	That traffic counters be installed on Merri and Waugan Street in the vicinity of Jordana Park to gather data in relation to speeding	DC collated the data and brought to meeting. The data showed that the mean speed recorded was 35.3km/h. With this data it was determined that there is no need to install speed humps. <b>Completed</b>

12.22	Request for additional disabled car spaces in Eura Street.	That Council line mark the car spaces at the end of Eura Street and include an additional disabled car parking space adjacent to the existing one, noting that this space will be removed when Orana Living relocates from the area. That this information be communicated to Gilgandra High School prior to implementation.	No progress to date. Orana Living is relocating but DC was unsure where to. It has been placed on hold until more is known
23/02/23	Request about formally adopting a shared zone at the rear of the CBD as the trial period has finished.	Discussion ensued how best to address the request. Report to be submitted to council to formally adopted rear CBD and IGA as shared zones. Question regards if Eura Street is a shared zone, update will be provide at next meeting.	<b>Completed</b>
05.03	Request received by the Principal of Gilgandra Public School to relocate school bus zone.	That the school bus zone at Gilgandra Public School be relocated from Noreen Street to Elizabeth Streeel in coordination with the school.	The relocation of the bus bay was completed during the Christmas school holidays. However, there has been a misunderstanding between the bus company, school and Council. More consultation is now required.

D Colwell  
Chairman

**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

Statement of Bank Balances and Investment Balances  
 To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) – Month of March 2024.
2. Certificate of Bank Reconciliation – Month of March 2024.
3. Details of investments as at 31 March 2024 (Local Government Financial Management Regulation No.19).

<b>CASH BOOK BALANCE AS AT</b>	<b>29-Feb-24</b>	<b>\$3,322,475.54</b>
Plus: Receipts		\$7,909,699.92
Less: Payments		\$5,704,941.18
<b>CASH BOOK BALANCE AS AT</b>	<b>31-Mar-24</b>	<b><u>\$5,527,234.28</u></b>

<b>STATEMENT BALANCE AS AT</b>	<b>29-Feb-24</b>	<b>\$3,372,460.81</b>
Plus: Receipts		\$7,834,386.38
Less: Payments		\$5,301,157.23
<b>STATEMENT BALANCE AS AT</b>	<b>31-Mar-24</b>	<b><u>\$5,905,689.96</u></b>

Plus: Unpresented Receipts		\$49,918.56
Less: Unpresented Payments		\$428,374.24
<b>RECONCILED BALANCE AS AT</b>	<b>31-Mar-24</b>	<b><u>\$5,527,234.28</u></b>

Cashbook balance as at 31 March 2024:	\$5,527,234.28
Investments held as at 31 March 2024:	\$30,000,000.00
<b>Total Cash &amp; Investments Held as at 31 March 2024:</b>	<b><u>\$35,527,234.28</u></b>

The bank balances in each of the funds as at 31 March 2024 are:

General Fund	\$13,349,732.70
Water Fund	\$3,297,723.16
Sewer Fund	\$3,493,909.17
Orana Living	\$5,758,023.85
Carlinda Enterprises	\$590,865.82
Cocee Villa Units	\$3,184,225.11
Cocee Lodge	\$4,383,339.10
Jack Towney Hostel	\$1,081,260.24
Trust Fund	\$388,155.13

**Balance as per Total Cash & Investments Held: \$35,527,234.28**

Details of Council's investments are as follows:

(1)	\$1,000,000.00	For 270 days	5.05%	Due	03-Dec-24	With Defence
(2)	\$1,000,000.00	For 366 days	5.00%	Due	04-Sep-24	With Bendigo
(3)	\$1,500,000.00	For 366 days	4.75%	Due	04-Mar-25	With Bendigo
(4)	\$1,000,000.00	For 271 days	5.01%	Due	8-Apr-24	With Macquarie
(5)	\$1,000,000.00	For 270 days	5.05%	Due	23-Apr-24	With Macquarie
(6)	\$1,000,000.00	For 272 days	5.07%	Due	06-Aug-24	With Macquarie
(7)	\$1,000,000.00	For 180 days	5.10%	Due	08-Apr-24	With Bank of Qld
(8)	\$2,500,000.00	For 91 days	5.02%	Due	08-Apr-24	With Suncorp
(9)	\$2,000,000.00	For 182 days	5.15%	Due	27-May-24	With NAB
(10)	\$2,000,000.00	For 182 days	5.25%	Due	13-May-24	With NAB
(11)	\$3,000,000.00	For 181 days	5.25%	Due	13-May-24	With NAB
(12)	\$3,000,000.00	For 80 days	5.00%	Due	24-May-24	With NAB
(13)	\$2,000,000.00	For 150 days	5.15%	Due	11-Apr-24	With NAB
(14)	\$1,000,000.00	For 240 days	5.20%	Due	31-Jul-24	With NAB
(15)	\$2,000,000.00	For 180 days	5.10%	Due	08-Jul-24	With NAB
(16)	\$2,000,000.00	For 452 days	5.15%	Due	26-Aug-24	With Bank of Qld
(17)	\$1,000,000.00	For 183 days	5.25%	Due	05-Jun-24	With IMB
(18)	\$2,000,000.00	For 183 days	5.00%	Due	25-Sep-24	With IMB
<b>Total</b>						<b>\$30,000,000.00</b>
Investments:						

**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

**SUMMARY**

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

.....

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	No further action at this stage further feedback will be sought from Inland Rail.
<u>November 2022</u>		
231/22	ARTC Housing Design	Inland Rail have advised that they will not be proceeding the project for the foreseeable future
<u>December 2022</u>		
247/22	Subdivision of 6324 Newell Highway, Gilgandra	Stage 1 Subdivision completed – Registration Pending
<u>November 2023</u>		
208/23	Gilgandra Caravan Park Requests – Impact of Overnight Parking Trial	Report to May Council Meeting

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 APRIL 2024

---

**PROGRESS ON “QUESTIONS FOR NEXT MEETING”**

**SUMMARY**

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

.....

NIL



MEETING OF:  
HELD ON:

GILGANDRA SHIRE COUNCIL  
16 APRIL 2024

---

### **DEVELOPMENT APPLICATIONS**

<b>DA Number</b>	<b>Applicant's Name</b>	<b>Application</b>	<b>Property address</b>	<b>Development Value</b>
2024/518	Mr Thomas Smolcic	Vehicle Repair Station	23 Castlereagh Street, Gilgandra	\$97,000
2024/519	Mr Jason Billsborough	Dwelling (Alterations and Additions)	16 Butler Drive, Gilgandra	\$140,000
2024/521 (CDC)	Mr Paul W Newton	Deck	46 Farrar Street, Gilgandra	\$19,500
2024/523	Gilgandra Show Society	Local Activity Approval (Annual Agricultural Show)	63-67 Warren Road, Gilgandra	\$0
2024/524	Mr Ronald Bunter	Dwelling (Alterations and Additions)	25 Hall Street, Gilgandra	\$15,000
			<b>March</b>	<b>\$271,500</b>
			<b>Total 2024</b>	<b>\$271,500</b>

### **Applications under assessment**

- DA2023/484 – Multi-dwelling housing & Community title subdivision
  - DA 2023/504 – Motel Alterations & Additions
  - DA2024/520 – Shed
  - 2024/527 – Dual Occupancy
-

MEETING OF:  
HELD ON:

GILGANDRA SHIRE COUNCIL  
16 APRIL 2024

---

**March 2024 DA processing times (DA's approved)**

<b>DA Number</b>	<b>Elapsed Processing Days (Planning Portal)</b>
2023/484	16 days
2023/504	174 days
2024/520	298 days
2024/527	Pending lodgment

**RECOMMENDATION**

That the reports be noted.

David Neeves  
General Manager

**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

.....

Documents mentioned are available upon request for any interested Councillors.

1. **GILGANDRA GARDEN CLUB**

Letter from the Gilgandra Garden Club thanking Council for works completed to the watering system and mulching of the gardens.

2. **WESTERN REGION ACADEMY OF SPORT**

Letter from the Western Region Academy of Sport advising of 2023 year book and providing other updates.

3. **CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

Minutes of the meeting held on 6 March 2024.

4. **NSW STATE EMERGENCY SERVICE**

Letter from the NSW State Emergency Service advising of the newly appointed Local Commander and Unit Commander.

**RECOMMENDATION**

That receipt of the Category B correspondence be noted.

David Neeves  
General Manager