

# Local Heritage Fund project application form

This form should be completed by all residents/organisations in Gilgandra Shire who wish to obtain funding from Council's Local Heritage Fund.

1. Project name and address	
Project name	
Address of project	
2. Project details	
What do you plan to do with the local heritage funding if successful?	
Provide a short summary of the heritage value of the building/site where the project will take place	
Project scope and itemised costing	Who will complete the works? When do you intend to carry out the project? Please attach a copy of the quotation for the proposed works and any other relevant supporting information to this application. If you have photos of the building/site, please attach to this application also.



Office of  
Environment  
& Heritage

Heritage Council  
  
of New South Wales



3. Project funding	
Total project cost	\$
How much are you contributing?	\$
How much funding are you requesting from Council?	Dollar for dollar grants from up to \$2,000 are being offered – see the Local Heritage Fund Guidelines \$

4. Funding eligibility	
<p>To be eligible for funding, you must answer 'yes' to <b>at least one</b> of the following:</p> <p>My project is:</p> <ul style="list-style-type: none"> <li>for a heritage item (including a building or site) which is part of the heritage conservation area in the Council's Local Environmental Plan (you can call Council for more information about where these conservation zones are located in the Shire). listed as being of local heritage significance on the Community Based Heritage Study (see <a href="http://www.gilgandra.nsw.gov.au/Enjoy/Cultural-Heritage/Heritage-management">http://www.gilgandra.nsw.gov.au/Enjoy/Cultural-Heritage/Heritage-management</a>)</li> <li>other (please specify below)</li> </ul>	<p><i>Please click either 'Yes' or 'No' box in each set below:</i></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p>
<p>To be eligible for funding, you must answer 'yes' to <b>all</b> of the following:</p> <p>I will complete my project and have all necessary paperwork (i.e. invoice) submitted to Council before 10 April 2020.</p> <p>I acknowledge that I may need to arrange local Council or Heritage Act approvals for these works, separate from this funding application.</p> <p>I agree to erect a Council sign at the front of my heritage building or site acknowledging funding assistance received.</p>	<p><i>Please click either 'Yes' or 'No' box in each set below:</i></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p>

5. Funding priorities	
<p>Describe ways in which your project will achieve one or more of the funding priorities set out below.</p> <p>If your project is for a heritage item (building/structure/site) that are privately owned (with no public access), the funding priorities are:</p> <ul style="list-style-type: none"> <li>- Projects that enhance the presentation of buildings and streetscape of the Gilgandra Heritage Conservation Zones.</li> <li>- Projects that retain the unique aesthetic qualities of a local heritage building or site of significance.</li> <li>- Tells a story about the history of Gilgandra through architecture/design or historical use.</li> </ul> <p>If your project is for a heritage item (building/structure/site) with public access, the funding priorities are:</p> <ul style="list-style-type: none"> <li>- Projects that enhance the presentation of public buildings/structures.</li> <li>- Projects that assist with improving compliance with Building Code of Australia (BCA), disability access &amp; fire regulations.</li> <li>- Projects that ensure the safety of awnings, verandahs and balconies.</li> </ul> <p>If your project is for urgent maintenance works, (for example, to manage severe deterioration to the structural integrity of the building/structure), the funding priorities are:</p> <ul style="list-style-type: none"> <li>- Projects that stabilise significant aspects of the building/structure.</li> <li>- Works that ensure the ongoing integrity of significant structures, including repair of roofs &amp; guttering, improvement of drainage, repair of termite damage, repair or replacement of failed building elements (re-stumping, new floors, verandahs, etc).</li> </ul>	<p><i>Please circle/highlight the relevant funding priority(s) on the left, then explain below ways in which your project will achieve these outcomes.</i></p>
6. Common selection criteria	
<p>Answer <b>all</b> the following questions – 6a, 6b, 6c and 6d</p>	
<p><b>6a. Sustainable long-term heritage benefits</b></p> <p>What do you see as the long-term benefits of your project?</p>	

<p><b>6b. Public benefit and enjoyment</b></p> <p>Why is it important to conserve your building/site for the wider community?</p> <p>Think about the local, regional or state significance of this project.</p>	
<p><b>6c. Innovation</b></p> <p>Describe any aspects of your project that are innovative and/or creative.</p> <p>(This may include any new technologies being used as part of the project, a change in the aesthetics of the building/site, or a reinvention of how the building/site will be perceived by the public/community).</p>	
<p><b>6d. Capacity and commitment to undertake the project</b></p> <p>Do you have the necessary time, and project and financial management skills, to successfully undertake this project?</p> <p>Will your project be completed within the funding timeframe and all necessary paperwork submitted to Council by 10 April 2020?</p>	<p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p>
<p><b>7. Local council contact</b></p>	
<p>I have discussed my project with the nominated Council staff member before lodging this application?</p> <p>Please contact Tanya Cullen 0421 915 006 or email <a href="mailto:tanya@pandhs.com.au">tanya@pandhs.com.au</a> to discuss your project.</p>	<p>Yes: <input type="checkbox"/>                      No: <input type="checkbox"/></p>
<p><b>8. Applicant details</b></p> <p>Council will correspond with this person</p>	
<p>Name</p>	
<p>Mailing address (remember to include postcode)</p>	
<p>Phone number (business or day)</p>	

Mobile phone number	
Fax number (business or day)	
Email address	
ABN registered name	
ABN number	
Are you registered for GST	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>9. Ownership</b> Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.	
Owner's name	
Owners contact details. Include a phone and email address.	
10. Applicant's declaration	
<b>I confirm that all the information provided in this project application is true and correct to the best of my knowledge</b>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have completed all the questions required in this project application form	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
I have attached all additional requested information as separate pages/electronic files	Yes: <input type="checkbox"/> No: <input type="checkbox"/> Quotations, photos, relevant historical documents
Signature	
Date	

### **Do you need assistance in completing this form or more information?**

Please contact: Tanya Cullen on 0421 015 006 or [tanya@pandhs.com.au](mailto:tanya@pandhs.com.au)

### **Submitting your application**

**Email** your completed application form, and attached images and other information to: [council@gilgandra.nsw.gov.au](mailto:council@gilgandra.nsw.gov.au)

**Post** your completed application form, and attached images and other information to: **Gilgandra Shire Council, PO Box 23, GILGANDRA NSW 2827**

**In Person** deliver to Council's main office building in Warren Road

Please do not post **and** email your application.