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ED.LI.1 (RM:JP)

Contact: Randall Medd

17 January 2019

Mr R Hackett
GHD
N2N Project Manager
PO Box 5403
HUNTER REGION MAIL CENTRE NSW 2310

Dear Richard

**PERMISSION TO ACCESS GILGANDRA SHIRE COUNCIL'S ROAD RESERVE
TO UNDERTAKE GEOTECHNICAL AND OTHER NON INVASIVE INVESTIGATIONS
FOR INLAND RAIL**

Following our meeting on Tuesday, 4 December 2018, I wish to confirm the authorisation of Gilgandra Shire Council for JacobsGHD to access Council's road reserves to conduct geotechnical investigations which form part of the Environmental Impact Study for the Inland Rail.

Gilgandra Shire Council has the right to withdraw this access at any point should the conduct of ARTC, JacobsGHD or any of your subcontractors be in contradiction to the agreements which have been reached.

This approval covers access for both Geotechnical investigations and any non-invasive activities. ARTC and JacobsGHD are not required to provide neighbour notification to conduct non-invasive activities, however Gilgandra Shire Council strongly encourages general notification to the broader community to occur prior to non-invasive activities being undertaken, as well as significant and meaningful community updates to ensure the community and landowners are aware of all activities being undertaken.

Non-invasive activities include activities such as:

- Flora and Fauna studies
- Cultural Heritage investigations
- Survey Work
- Visual Inspections
- Traffic Counters

I would like to reiterate the conditions of access for Geotechnical Investigations and other non-invasive activities:

- Adjoining Land Owner Notification

All immediate adjoining property owners be given a minimum of two weeks' notice of work being carried out. The notification should specify a date the works will commence and when they will be completed. It should also specify the scope of works, either drilling or test pit excavations.

- Community Notification

a) In consultation with Gilgandra Shire Council and ARTC, JacobsGHD JV should develop a generic notification advising the wider community of the proposed works and locations. This information must be distributed across the wider community and not just to those in the study corridor.

b) There must also be advertisement in the Gilgandra Weekly, detailing the programmed works and contact details for enquiries from the public.

c) Gilgandra Shire Council will place this information on its website and distribute via social media

- Worker and Vehicle Identification

All contractor and subcontractor vehicles must identify they are working on behalf of ARTC and Inland Rail

- Public Accessible and Visible Contact Details

JacobsGHD and their subcontractors must have displayed a contact phone number for public enquiries related to the work they are undertaking.

The provision of timely and accurate information to Gilgandra Shire Council, the community and in particular impacted landowners is critical for maintaining Council's approval to access the road reserve. I strongly encourage you to clearly communicate to all staff and contractors the expectations of Gilgandra Shire Council and our community whilst undertaking work in this area.

Please contact Economic Development Manager, Randall Medd if you wish to clarify anything detailed in this letter.

Yours faithfully



David Neeves
General Manager